



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

September 8, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on August 11, 2026
- B. Approval of Bills as of July 31, 2026
- C. Approval of Cash and Investment Report as of July 31, 2026
- D. Approval of Revenue Expense Reports as of July 31, 2026

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Fox Valley Special Recreation Association Presentation

Alex Englehardt, Executive Director of the Fox Valley Special Recreation Association, will present an overview of its programs, services and operating budget, including member contributions.

b. Pottawatomie Campus Improvements Financing Options

Staff will present options for financing the proposed improvements to the Pottawatomie Campus.

c. 2027 Health Insurance Renewal Update

Staff will review the 2027 health insurance rates through IPBC and a proposal to adjust the No Insurance Incentive and the employee HMO premium contribution.

d. Personnel Policy Updates

The Board is asked to consider changes made to the following Personnel Policies: 3.01 Wages, 3.13 Equal Opportunity, 4.05 Mandated Reporter Policy and Internal Procedures and 5.09 Whistleblower Protection (SAFE-T Act) Policy and Procedures. These policies were modified to establish best practice. Board action is requested.

e. Policy & Administrative Regulation 5060: Sculpture in the Park

Staff will review the new policy and procedures that guide the administration of Sculpture in the Park. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

f. Activity Guide Printing Contract Renewal

In October 2024, the Board approved a contract with Royle Printing for the printing of the quarterly activity guide with an option to renew for one year (Spring 2027-Winter 2028). Staff recommend the renewal for an estimated total of \$84,645.83. Board action is requested.

2. Recreation**3. Parks, Planning, and Facilities**g. River View Miniature Golf Renovation Project Bid Opening

Per the 2026 Capital Plan, bids were solicited for the renovation of River View Miniature Golf Course and opened on August 14, 2026. The Board is asked to consider rejecting all bids. Board action is requested.

h. Thompson Tennis Courts Change Order

The Board is asked to consider Change Order #1 for the Thomson Tennis Court renovation to increase the contract by \$118,000 due to a full grind and color coat being needed after the sub base was evaluated and failed. CUSD303 is responsible for one half of this expense. Board action is requested.

i. Harvest Hills Park OSLAD Renovation

Per the 2026 Capital Plan, bids were solicited and opened on September 2, 2026. The lowest responsible bidder is Hacienda Landscaping, Minooka, IL, with a base bid amount of \$1,314,049.00. Board action is requested.

j. LED Retrofit Project

Per the 2026 Capital Plan, prices were sought to continue the LED light conversion initiative for the deck lighting at both Swanson Pool and Otter Cove Aquatic Park. All products were found through Sourcewell Contract #091422-WES and procured through Wesco International for a cost of \$57,729 for Otter Cove and \$19,210 for Swanson Pool. Board action is requested.

VI. Correspondence**VII. Director's Report****VIII. Commissioner Comments**

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2: Section 2(c)(6) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

X. Adjournment of Meeting