



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

August 11, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on July 28, 2026

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Volunteer Manual Approval

The District utilizes volunteers across a variety of activities and facilities. A District-wide volunteer manual has been created to replace individual department volunteer manuals. The Volunteer Manual will serve as a resource for all volunteers and their supervisors. Board action is requested.

b. Personnel Policy 4.05: Mandated Reporter

The Mandated Reporter policy has been modified to include the procedures employees must follow when reporting a suspected case of child abuse. Board action is requested.

c. License Agreement with City of St. Charles for Use of Langum Park on September 3, 2026

The Board is asked to consider a license agreement with the City of St. Charles allowing for the use of Langum Park on September 3, 2026 for the purpose of launching a fireworks display. Board action is requested.

2. Recreation

3. Parks, Planning, and Facilities

d. Cambridge Park Concept Plan

Staff will present updated concept plans for the Cambridge Park renovation that will be submitted with the 2027 OSLAD Grant application. Board input and comments are requested.

* Routine items for one motion, unless separate discussion is requested.

e. Security Contract

The Board is asked to consider a one-year agreement with Per Mar Security for the purpose of providing security and oversight in parks and facilities starting September 1, 2026 at a rate of \$32.34/hour per personnel. Board action is requested.

f. Sport Courts Renovations Bid Opening

Per the 2026 Capital Plan, bids were solicited for the renovation of outdoor sport courts at Thompson Middle School, Belgium Town Park and Mt. St. Mary Park. The cost of renovating the tennis courts at Thompson Middle School will be shared equally with CUSD 303 per the Intergovernmental Agreement. The lowest responsible bidder is MCH Sports Surfaces, Inc. in the amount of \$85,000. Board action is requested.

g. Bolcum Road License Agreement

The Board is asked to consider renewing the License Agreement for the District owned house at 37W741 Bolcum Road, St. Charles, IL 60175 for one year to Carlos Vinson for a fee of \$685 per month. Board action is requested.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

IX. Executive Session

X. Adjournment of Meeting