



ST. CHARLES PARK DISTRICT BOARD MEETING

Hickory Knolls Discovery Center

3795 Campton Hills Road, St. Charles, IL 60175

June 23, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on May 26, 2026
- B. Approval of Bills as of May 31, 2026
- C. Approval of Cash and Investment Report as of May 31, 2026
- D. Approval of Revenue Expense Reports as of May 31, 2026

IV. Public Appearances

Staff will recognize the St. Charles North Varsity Girls Track and Field team.

V. Business Items

1. Administration and Finance

a. Sculpture in the Park Update

Staff will provide an update on the Sculpture in the Park program.

b. Renewal of Intergovernmental Agreement with CUSD 303 for the Operations of Norris Recreation Center

The existing IGA with CUSD 303 for the operations of Norris Recreation Center is due to terminate on June 30, 2026. It is recommended that we renew this agreement for an additional five years, extending it through June 30, 2031. The proposed renewal edits “Paragraph 4.3 Expenses” to accurately reflect our current practices and adds a new section for the negotiation of financial terms by May 31, 2027 to take effect on July 1, 2027. Board action is requested.

c. St. Charles Aquatics Agreement

The Board is asked to renew the License Agreement with St. Charles Aquatics for a five-year term, effective July 1, 2026. Board action is requested.

d. Internet Services Agreement

Information Technology requests approval for a 3-year agreement with MetroNet for fiber internet service at Pottawatomie Community Center for a total of \$20,880. Board action is requested.

e. Managed IT Services

Information Technology recommends renewal of the contract with TeqWorks for

* Routine items for one motion, unless separate discussion is requested.

Managed IT Services for three years for \$270,000. Board action is requested.

2. Parks, Planning, and Facilities

f. Intergovernmental Agreement with Fox River Countryside

The Board is asked to consider an Intergovernmental Agreement with Fox River Countryside Fire Protection Agency for the use of the District's fuel tanks located at Denny Ryan Service Center. This one-year agreement is effective July 1, 2026. Board action is requested.

g. East Side Sports Complex Bid Opening

Per the 2026 Capital Plan, bids were solicited to renovate portions of East Side Sports Complex and opened on June 3, 2026. The Board is asked to consider ARS Landscape, Inc, as the lowest responsible bidder, for a total base bid of \$2,330,546.68. The Board is asked to consider alternate #1 for turf surface in the playground and alternate #2 for turf surface below the ninja course, \$157,315.88 and \$80,254.24, respectively. Board action is requested.

h. Equipment Purchase for East Side Sports Complex Skate Park

Per the 2026 Capital Plan, the purchase and installation of new skate park equipment was specified and located using Sourcewell Contract #112420-ARC provided by American Ramp Company, Joplin, MO in the amount of \$498,000. Board action is requested. Board action is requested.

i. Construction Costs for Hickory Knolls Discovery Center Nature Playground

The Board is asked to consider site work costs for the nature playground at Hickory Knolls Discovery Center. Work to be completed includes significant grading, added drainage, base material, timbered edge and playground mulch through a coop purchasing contract with Omnia Partners #2017001135 for \$115,414.15, vendor is Kompan. Board action is requested.

j. Pottawatomie Campus Improvements

Staff will present updated concept plans for improvements to Pottawatomie Community Center, Pottawatomie Golf Course pro shop and Pottawatomie Park.

k. Request for Use

Board action is requested for the following requests for use:

i. Worship in the Park

Life Church of St. Charles for the use of Lincoln Park for the purpose of hosting an evening of worship on Saturday, June 20, 2026

ii. Anderson Run Club 5K

Anderson Run Club for the use of Mt. St. Mary Park for the purpose of hosting their fall run club 5K on Saturday, October 17, 2026

iii. Local Dancing With the Stars

CASA Kane County for the use of Baker Community Center for the purpose of hosting an evening of dancing and fundraising to raise awareness for children in foster care on Wednesday, September 30, 2026

VI. Special Reports

1. Baker Community Center – Jim Cooke
2. Fox Valley Special Recreation Association – Bob Thomson and Ron Skubisz
3. St. Charles Arts Council – Holly Cabel
4. St. Charles Business Alliance – Holly Cabel
5. St. Charles History Museum – Craig Newman
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles Park Foundation – Steve Ward
8. St. Charles River Corridor Foundation – Peggy McCarthy

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subject per the Open Meetings Act, 5 ILCS 120/2: Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Other Business

XII. Adjournment of Meeting