



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

May 12, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on April 28, 2026

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Baker Station & Before the Bell Annual Report

Team members will update the Board on the Before the Bell and Baker Station before- and after-school care program participation and operations for the 2025-2026 school year as well as plans for the next school year.

b. Land / Cash Fund Summary

Staff will review a summary of the Land/Cash Fund as of 12/31/2025.

c. Annual Investment Report

Staff will present an investment report summary for Fiscal Year 2025.

d. Nominating Committee Presentation of Slate of Officers

The Nominating Committee will present a recommended slate of officers for the 2026-2027 St. Charles Park District Board of Commissioners to be voted upon at the May 26, 2026 Annual Board Meeting. Board action requested.

2. Recreation

e. Kale Agreement

The Board is asked to consider renewing the lease agreement with Kale Training, LLC at Sportsplex for \$2,475 per month, effective June 1, 2026 through May 31, 2027. Board action is requested.

3. Parks, Planning, and Facilities

f. Pottawatomie Campus Improvements

Staff will present concept plans for improvements to Pottawatomie Community Center, Pottawatomie Golf Course pro shop and Pottawatomie Park.

* Routine items for one motion, unless separate discussion is requested.

g. Anderson Elementary School Playground Bid Opening

Per the 2026 Capital Plan, bids were solicited to renovate the playground at Anderson Elementary School and opened on May 6, 2026. The Board is asked to consider Maneval Construction, Ingleside, IL as the lowest responsible bidder with a base bid of \$264,191 and acceptance of alternate #1 for \$5,476, for a total contract of \$269,667. Board action is requested.

h. Change Order #8 and #9 for East Side Sports Complex Restroom Concession Stand

The Board is asked to consider two change orders to the contract with Lite Construction, Inc:

1) Change Order #8

\$2,966 for adding additional cameras, lighting in the plumbing chase and additional sensors needed for the dampers in bathrooms.

2) Change Order #9

\$5,036 for exterior emergency lighting required by the City of St. Charles upon final inspection.

i. Requests for Use

Board action is requested for the following request for use:

1) Summer Sunset Run

Race Time Inc. has formally requested use of Pottawatomie Park for the purpose of hosting the 5K & Kids Dash event, on Wednesday, July 22, 2026.

2) Movement for a Mission

Movement For a Mission has formally requested use of Pottawatomie Park for the purpose of hosting a yoga event fundraiser for cancer, on Sunday, May 17, 2026.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

IX. Adjournment of Meeting