



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

April 28, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on April 14, 2026
- B. Approval of Bills as of March 31, 2026
- C. Approval of Cash and Investment Report as of March 31, 2026
- D. Approval of Revenue Expense Reports as of March 31, 2026

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Teen Center Annual Report

Team members will provide an overview of operations including highlights and successes of 2025 and plans moving forward in 2026.

b. 2026-05-01 Resolution Honoring the 100th Anniversary of the Henry Rockwell Baker Memorial Community Center

Resolution 2026-05-01 honors the 100th Anniversary of the Henry Rockwell Baker Memorial Community Center, which is May 1, 2026. Board action is requested.

c. Personnel Policy 5.33: AI

Personnel Policy 5.33 is a new policy outlining the purpose and use parameters of Artificial Intelligence in the Park District. Board action is requested.

d. Nominating Committee

President Bob Thomson will appoint two Commissioners to present a slate of officers at the May 13, 2026 Board Meeting.

e. NRPA Conference Attendance

Approval is requested by Director Holly Cabel, Superintendent of Parks & Planning Laura Rudow and Superintendent of Recreation Mike Kies to attend the NRPA Annual Conference in Philadelphia, PA, September 29-October 1, 2026. Board action is requested.

f. Swanson Pool Bench

Erika Combs, on behalf of the St. Charles Park Foundation, will present a final drawing of the bench and location in which the Foundation would like to

* Routine items for one motion, unless separate discussion is requested.

manufacture and install a bench. There is an anonymous donor for the bench. Board action is requested.

2. Recreation

g. Athletic Business Conference Attendance

Board approval is requested for Assistant Superintendent of Athletics and Sportplex Melissa Caine, Sportplex Supervisor Evelyn Grant, Athletics Manager TC Hull and Athletics Supervisor Andrew Nelson to attend the 2026 Athletic Business Conference in Orlando, FL on November 17-19. This is a 2026 budgeted expense. Board action is requested.

3. Parks, Planning, and Facilities

h. Comprehensive Master Plan & Capital Update

Staff will review the schedule and progress for both the Comprehensive Master Plan and the 2026 Capital Plan.

i. Change Order #1 Otter Cove Aquatic Park Concrete Project

The Board is asked to consider a change order to the contract with M&M Peters in the amount of \$26,615 to provide and install necessary piping and drains to existing storm basin. Board action is requested.

j. Requests for Use

Board action is requested for the following requests for use:

1) The EveryHeart Movement

The EveryHeart Movement has formally requested the use of Lincoln Park for the purpose of hosting an event in conjunction with LIFE Church, on Friday, June 12, 2026.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Peggy McCarthy
3. St. Charles Park Foundation – Steve Ward
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance – Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Jim Cooke

VII. Correspondence

VIII. Director's Report

IX. Commissioner Comments

Bob Carne
Jim Cooke

Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

X. Adjournment of Meeting