



ST. CHARLES PARK DISTRICT BOARD MEETING

Baker Community Center

101 South Second Street, St. Charles, IL

March 24, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on February 24, 2026
- B. Approval of Bills as of February 28, 2026
- C. Approval of Cash and Investment Report as of February 28, 2026
- D. Approval of Revenue Expense Reports as of February 28, 2026

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Volunteer Annual Report

Staff will present an overview of the Park District's volunteer program highlighting milestones, community engagement and direction for 2026.

b. Adult Activity Center Annual Report

Staff will present a summary of the Adult Activity Center's operations highlighting successes in 2025 and the roadmap for 2026.

c. Sculpture in the Park Presentation

Staff will update the Board on the Sculpture in the Park Committee's selection of artwork for the 2026-27 Sculpture in the Park exhibit. Board action is requested.

d. Managed Print Services

The Park District received proposals for a new lease agreement for Managed Print Services throughout the district. Staff have selected Marco Technologies and their proposal for a 60-month lease at \$1515.23 per month. The current lease agreement ends in May 2026. This will include new copiers along with toner and service, delivery, installation and staff training. Board action is requested.

2. Parks, Planning, and Facilities

e. Otter Cove Aquatic Park Concrete Flatwork Bid Opening

Bids were solicited to excavate, form and pour 3,200 square feet of 5" concrete to provide a platform for a shade structure and opened on March 18, 2026. M and M Peters Construction, Inc. Aurora, IL was the lowest responsible bidder with a cost of \$43,898. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

f. Farm Stand Lease Agreement

The Board is asked to consider the lease agreement with Elder Oaks Farm Market to operate and sell produce at the farm stand on Crane Road as well as utilize four (4) tillable acres at Primrose Farm for food production. The term of the lease is one year for \$325 per acre for a total cost of \$1,300. Board action is requested.

g. Anderson Elementary School Playground Concept

Staff will share a concept plan for the Anderson Elementary School playground that will be proposed to the Anderson community.

h. Requests for Use

Board action is requested for the following requests for use:

1) School of Rock Summer Show

School of Rock, Geneva has formally requested the use of Lincoln Park for the purpose of hosting their annual student concert event on Saturday & Sunday, August 29 & 30, 2026.

2) Kayla's Hope

Ruth Lehmann has formally requested the use of Mt. St. Mary Park for the purpose of hosting a rock painting event for mental health awareness on Monday, August 10, 2026.

3) Cycle for Life

Cystic Fibrosis Foundation has formally requested the use of Timber Trails Park for the purpose of their cycle event on Saturday, September 26, 2026.

4) Spike Cancer SLP

STC East High Leadership Studies Students have formally requested the use of East Side Sports Complex Volleyball courts for the purpose of hosting their cancer awareness event on Sunday, May 3, 2026.

5) Cartoons for a Cure

A STC East High Leadership Studies Student has formally requested the use of Mt. St. Mary Park for the purpose of hosting a cancer awareness event on Friday, May 1, 2026.

6) Playing 4 A Purpose

STC East High Leadership Studies Student: Paladino has formally requested the use of Mt. St. Mary Park for the purpose of hosting a fundraising event for Cal's Angels on Sunday, May 3, 2026.

7) Comfort in Crisis

A STC East High Leadership Studies student has formally requested the use of River Bend Community Park for the purpose of hosting an event to make stuffed animals for the St. Charles Police Department for children in crisis on Sunday, April 19, 2026.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Peggy McCarthy
3. St. Charles Park Foundation – Steve Ward
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Jim Cooke

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120: Section 2(c)(6) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; (c)(11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; (c)(21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; and (c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Other Business

1. Possible action on renewal of Director’s contract.

XII. Adjournment of Meeting