



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

January 27, 2026 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on January 13, 2026
- B. Approval of Bills as of December 31, 2025
- C. Approval of Cash and Investment Report as of December 31, 2025
- D. Approval of Revenue Expense Reports as of December 31, 2025

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Sponsorship and Partnership Annual Report

Staff will present an overview of partnership revenue received as well as sponsorships developed in 2025.

b. Pottawatomie Golf Course Annual Report

Staff will report on the 2025 Pottawatomie Golf Course season.

c. Consultants & Professional Services List

Attached is a list of consultants and professional services providers the Park District uses for Board review. No action required.

2. Recreation

No business.

3. Parks, Planning, and Facilities

d. Comprehensive Master Plan, Strategic Plan and Capital Update

Staff will review the fourth quarter schedule and progress for both the Comprehensive Master Plan and 2025 Capital Plan. Staff will also present progress made on meeting the goals of the Strategic Plan.

e. Equipment Purchase

Per the 2026 Capital Plan, a 5075E Cab Utility Tractor was specified and located through Sourcewell, contract #082923-DAC, for a total of \$46,661.47 to be purchased through AHW, Hampshire, IL. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

f. Equipment Purchase

Per the 2026 Capital Plan, a Reelmaster 3555-D fairway mower and accessories were specified and located through Sourcewell, contract #031121-TTC, for a total of \$64,165.05 after a trade-in valued at \$4,500, to be purchased through Reinders, Mundelein, IL. Board action is requested.

g. Requests for Use

Board action is requested for the following requests for use:

1) Polar Plunge

St. Charles Police Department has formally requested the use of Ferson Creek Park for the purpose of hosting their Polar Plunge event, benefiting Special Olympics, on Sunday, March 8, 2026.

2) Mid-American Canoe and Kayak Race

Fox Valley Park District has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual canoe and kayak race on Saturday, June 6, 2026.

3) UOP Picnic

Honeywell / UOP has formally requested the use of Pottawatomie Park for the purpose of hosting their annual company picnic event on Friday, August 7, 2026.

4) Plein Air Events

St. Charles Arts Council has formally requested the use of two parks for two Plein Air events for the purpose of hosting art events: Mt. St. Mary Park on August 18, 2026 and Pottawatomie Park on August 19, 2026.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Peggy McCarthy
3. St. Charles Park Foundation – Steve Ward
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Jim Cooke

VII. Correspondence

VIII. Director's Report

IX. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120: Section 2(c)(6) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Other Business

XII. Adjournment of Meeting