



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

December 9, 2025 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

A. Approval of Minutes from Regular Meeting on November 25, 2025

IV. Public Appearances

The Commissioners will recognize the St. Charles North High School Girls' Varsity Swim Team for the recent victories at the 2025 IHSA State Championship.

V. Business Items

1. Administration and Finance

a. Resolution of Fund Balance Transfer

In accordance with Board Policy 2070 Fund Carryover Requirements and pursuant to Section 5-1 of the Park District Code, Board approval is requested for a resolution authorizing interfund transfers of \$3,300,000 from the General Corporate Fund and \$1,700,000 from the Recreation Fund to the Capital Fund for the fiscal year ending December 31, 2025. Board action is requested.

b. 2025-12-01: FY2025 Amended Budget and Appropriation Ordinance

Board approval is requested for 2025-12-01: Amended Budget and Appropriation Ordinance for fiscal year January 1, 2025 to December 31, 2025. The 2025 Budget was amended to reflect increases in salaries and wages, contractual services and inclusion aid expenses. Board action is requested.

c. 2025-12-02: FY2026 Annual Budget and Appropriation Ordinance

It is requested that the Board adopt Ordinance 2025-12-02: Combined Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026. Board action is requested.

d. Safety Team Report

Members of the Safety Team will present their activities and initiatives that took place in 2025, in addition to outlining their plans for 2026.

e. Safety Manual Update

Staff have updated the District's Safety Manual. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

f. General Use Ordinance Revisions

Revisions to the General Use Ordinance have been made to update rules regarding both the scattering of remains on park property and the expectation of patron civility and mutual respect. Board action is requested.

g. 2026 Board Meeting Calendar

The Board is asked to consider the 2026 Board of Commissioners Meeting Calendar. Board action is requested.

h. 2026 District Calendar—Administrative Activities

The 2026 District Calendar of Administrative Activities details the work of the administration team. Board action is requested.

2. Recreation**3. Parks, Planning, and Facilities**i. Requests for Use

Board action is requested for the following requests for use of parks and facilities in 2026:

1) Amazing Race

Hardy Strong Foundation has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual scavenger hunt / race event Saturday, August 1, 2026.

2) Anderson Elementary Run Club 5K

Anderson Elementary has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual student 5k Saturday, May 16, 2026.

3) Banner Art in the Park

St. Charles Arts Council has formally requested the use of the fencing at Mt. St. Mary Park for the purpose of hanging artists' banners along the skate park and tennis court fencing mid-May through mid-September 2026.

4) Day in the Park

Fox Valley Special Recreation Association has formally requested the use of Pottawatomie Park for the purpose of hosting their annual Day in the Park Event on Wednesday, July 8, 2026.

5) Everybody Rides

Project Mobility has formally requested the use of James O. Breen Community Park for the purpose of hosting their annual bike race on Sunday, May 16, 2026.

6) Fierorama 2026

Northern Illinois Fiero Enthusiasts, Inc. has formally requested the use of the Swanson Pool parking lot for the purpose of hosting their annual Fierorama car display show on Sunday, September 13, 2026.

- 7) Fox River Canoe & Kayak Race & Fall Classic Race
ShebBix Inc., Fox Valley Marathon Races has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual marathon on Saturday, September 19 and Sunday, September 20, 2026.
- 8) Fox Valley Marathon Races & CASA Kane County FV Kids Marathon
St. Charles Canoe Club has formally requested the use of Pottawatomie Park and Ferson Creek Park for the purpose of hosting their two annual Fox River Canoe & Kayak Races: spring race is held on Sunday, May 3, 2026 in Pottawatomie Park and the fall race is held on Sunday, September 27, 2026.
- 9) Here for Life
Suicide Prevention Services has formally requested the use of Pottawatomie Park for the purpose of hosting their annual Here for Live walk on Saturday, September 12, 2026.
- 10) Hickory Knolls Trail Run
Race Time has formally requested the use of Hickory Knolls Trails & the Hickory Knolls Discovery Center for the purpose of hosting a 5K & 10K trail run on Sunday, June 7, 2026.
- 11) Hops for Hope 5K
Project Mobility has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual 5K craft beer run on Saturday, September 26, 2026.
- 12) Lazarus House: 1st Annual Pet Walk
Lazarus House has formally requested the use of Mt. St. Mary Park for the purpose of hosting their 1st annual pet walk fundraiser to support Lazarus House, Sunday, June 14, 2026.
- 13) Mother's Day 5K
Chicago Race Management has formally requested the use of Mt. St. Mary Park for the purpose of hosting the Mother's Day 5k race on Saturday, May 9, 2026.
- 14) Random Acts Matter
Random Acts Matter has formally requested the use of Pottawatomie Park for the purpose of hosting Food & Music Fest event to benefit Random Acts Matter on Saturday, September 19, 2026.
- 15) Walk to End Alzheimer's
Alzheimer's Association has formally requested the use of Pottawatomie Park for the purpose of hosting their annual Walk to End Alzheimer's event on Saturday, September 26, 2026.
- 16) Walk MS
National MS Society has formally requested the use of Pottawatomie Park for the purpose of hosting their annual walk Saturday, May 2, 2026.

VI. Director's Report

VII. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

VIII. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2: Section 2(c)(5): the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

IX. Adjournment of Meeting