



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

November 25, 2025– 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on November 11, 2025
- B. Approval of Bills as of October 31, 2025
- C. Approval of Cash and Investment Report as of October 31, 2025
- D. Approval of Revenue Expense Reports as of October 31, 2025

IV. Public Appearances

Staff will introduce Patrick Bochenek who was recently promoted to the Ecological Restoration Supervisor position.

V. Business Items

1. Administration and Finance

a. Primrose Farm & Hickory Knolls Discovery Center Annual Reports

Staff will share statistics related to program participation and facility usage of Primrose Farm and Hickory Knolls Discovery Center.

b. Adoption of 2025 Tax Levy Ordinance 2025-11-01

It is requested that the Board adopt the enclosed Ordinance 2025-11-01, Annual Tax Levy Ordinance for the Fiscal Year Commencing January 1, 2026 and ending December 31, 2026 for the St. Charles Park District, Kane and DuPage Counties, in the amount of \$14,119,175. Board action is requested.

c. Abatement of Tax Levy Ordinance 2025-11-02

Enclosed is the Annual Abatement Ordinance 2025-11-02 abating the 2025 tax levy for debt service on GO Bonds Park Bonds (Alternate Revenue Source), Series 2018. Board action is requested.

d. Debt Service Fund Budget Revisions

Staff will present revisions to the Debt Service Fund budget that was originally presented on October 28, 2025.

2. Recreation

e. Associate Groups Agreements

The Board is asked to consider the following organizations as Associate Groups for FY 2026, pending receipt of the required documentation as set forth within each

* Routine items for one motion, unless separate discussion is requested.

agreement: Bachelors ‘n’ Bachelorettes, Campton United Soccer Club, Chicago Soccer Academy, Fox Valley Maoris Rugby Club, Fox Valley Mixers, Lightning-STC Fastpitch Softball, St. Charles Baseball Association, St. Charles Canoe Club, St. Charles Chess Club, St. Charles Girls Softball Association, St. Charles Storm Basketball, Strikers Fox Valley Soccer Club, Tri Cities Soccer Association and Tri City Chargers Youth Football Association. Board action is requested.

3. Parks, Planning, and Facilities

f. Primrose Farm Agricultural Land Lease

The Board is asked to consider leasing 83 acres of tillable land at Primrose Farm to JW Farms for two hundred thirty dollars and twelve cents (\$230.12) per acre for annual rent payment of \$19,100 due in two equal installments on March 10 and August 10 of 2026. Board action is requested.

g. Change Order for Otter Creek Boardwalk

The Board is asked to consider a change order to the contract with E. Hoffman for \$10,360 for the purpose of adding twenty-eight additional feet of boardwalk at Otter Creek wetland at the same per linear foot price to avoid an impassable wetland. Board action is requested.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Peggy McCarthy
3. St. Charles Park Foundation – Steve Ward
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Jim Cooke

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

X. Adjournment of Meeting