



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

August 12, 2025 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on July 22, 2025

IV. Public Appearances

Commissioners will present Denise Gillett-Parchert with a resolution honoring her 25 years of service as Pottawatomie Golf Course Superintendent.

Staff will introduce Parks Department employees Bryce Karner, Zackery Jensen and Morgan Brown, all of whom were recently promoted to new roles in the District.

V. Business Items

1. Administration and Finance

a. National Recreation & Parks Association Performance Report

Director Holly Cabel will present key findings of NRPA's Annual Performance Report that provides comparisons of the district's performance to other agencies in Illinois.

b. 2025-08-01 Resolution Honoring Denise Gillett-Parchert

Resolution 2025-08-01 honors Pottawatomie Golf Course Superintendent Denise Gillett-Parchert, who is retiring on August 22, 2025, after 25 years of service. Board action is requested.

c. Plaque Installation

Staff recommend a permanent plaque be installed in the new flower garden on the ninth tee in recognition of Denise Gillett-Parchert's 25 years of service as the Pottawatomie Golf Course Superintendent. Board action is requested.

2. Recreation

3. Parks, Planning, and Facilities

d. Bolcum Road License Agreement

The Board is asked to consider renewing the License Agreement for the District owned house at 37W741 Bolcum Road, St. Charles, IL 60175, for one year to Carlos Vinson for a fee of \$685 per month. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Craig Newman
Bob Thomson
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2: Section 2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

X. Adjournment of Meeting