



## ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

March 11, 2025 – 6:30 P.M.

### AGENDA

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consent Agenda\***

A. Approval of Minutes from Meeting on February 25, 2025

#### **IV. Public Appearances**

#### **V. Business Items**

##### **1. Administration and Finance**

###### **a. Volunteer of the Year Recognition**

The Board of Commissioners will recognize Alaina Zocher, Volunteer of the Year, for her commitment to volunteering at Pottawatomie Community Center.

###### **b. Comprehensive Master Plan Presentation**

Michelle Kelly of Upland Design will present a draft of the 2025-2030 Comprehensive Master Plan for Commissioner review and feedback.

##### **2. Recreation**

###### **c. Norris Recreation Center Annual Report**

Norris Recreation Center staff will provide a year-end review of 2024 operations and goals for 2025.

##### **3. Parks, Planning, and Facilities**

###### **d. Primrose Farm Park Change Order #2**

The Board is asked to consider a change order to the contract with Hacienda Landscaping in the amount of \$13,500 to account for the purchase and installation of a shade structure at the tennis court. The plans had two shades represented, one at the pickleball court and one at the tennis court, but the bid form and site amenities noted only one. Board action is requested.

###### **e. Requests for Use**

Board action is requested for the following request for use:

###### **1) Dairy Queen Mt. St. Mary Supreme**

Mason Wise, through St. Charles East High School Leadership Studies Program, has formally requested the use of Mt. St. Mary Park for the purpose

\* Routine items for one motion, unless separate discussion is requested.

of hosting a scavenger hunt event on Friday, May 2, 2025.

**VI. Correspondence**

**VII. Director's Report**

**VIII. Commissioner Comments**

Bob Carne  
Brian Charles  
Jim Cooke  
Karrsten Goettel  
Peggy McCarthy  
Bob Thomson  
Steve Ward

**IX. Executive Session**

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120: Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

**X. Other Business**

**XI. Adjournment of Meeting**