



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

February 11, 2025 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on January 28, 2025

IV. Public Appearances

The Board of Commissioners will recognize the St. Charles Kiwanis for the generous donations and ongoing support of the St. Charles Park District.

The Commissioners will also recognize Taylor Krawczyk, Assistant Superintendent of Recreation, for being named IAPD/IPRA's Young Professional of the Year.

V. Business Items

1. Administration and Finance

a. Results of Rollover Bond Sale

Aaron Gold of Speer Financial will present the results of the annual rollover bond sale.

b. Bond Ordinance 2025-02-01

An Ordinance providing for the issue of \$2,205,045 General Obligation Limited Tax Park Bonds, Series 2025, of the St. Charles Park District, Kane and DuPage Counties, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Board action is requested.

c. Intergovernmental Agreement with South Elgin

Staff will update the Board on potential renewal terms for a new five (5) year IGA between the St. Charles Park District and the Village of South Elgin as the current agreement expires end of February 2025.

d. Technology Purchase

Technology requests approval for purchasing replacement server hardware from Dell for \$39,464.81. This is a 2025 budgeted expense. Board action is requested.

2. Recreation

e. Sportsplex and Athletics Annual Report

The team will provide a year-end review of 2024 operations and direction for 2025 in the areas including Sportsplex, Athletics, Tournaments and Events.

* Routine items for one motion, unless separate discussion is requested.

3. Parks, Planning, and Facilitiesf. East Side Sports Complex Restroom Building Bid Opening

Per the 2025 Capital Plan, bids were solicited to develop the new restroom & concession building at East Side Sports Complex and opened on February 6, 2025. The Board is asked to consider Lite Construction, Montgomery, IL as the lowest responsible bidder in the amount of \$1,159,700. Board action is requested.

g. East Side Sports Complex Water Main Project Bid Opening

Per the 2025 Capital Plan, bids were solicited to complete the water main and sanitary line project at East Side Sports Complex to provide services to the new restroom & concession building. Bids were opened on February 6, 2025. The Board is asked to consider Swallow Construction Corporation, West Chicago, IL the lowest responsible bidder in the amount of \$894,500. Board action is requested.

h. Wildrose Elementary School Playground

Per the 2025 Capital Plan, bids were solicited and opened January 29, 2025 for a cooperative playground replacement at Wildrose Elementary School with CUSD303. The lowest responsible bidder is Georges Landscape, Inc, Joliet, IL with a base bid of \$256,413. Staff also propose accepting Alternate #1 in the amount of \$71,755 to install turf surfacing in lieu of fibar mulch. The Park District portion of this total project expense is fifty percent (50%) or \$164,084. Board action is requested.

i. Requests for Use

Board action is requested for the following requests for use:

1) Here for Life

Suicide Prevention Services, through Meghun Redmon, Business Manager, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual Here for Life walk on Saturday, September 13, 2025.

2) UOP Annual Picnic

UOP / Honeywell, through Ken Vesely, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual company picnic event on Friday, August 1, 2025.

3) STC Democrats Summer Picnic

St. Charles Democrats, through Susan Sanders, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual summer picnic event on Sunday, June 22, 2025.

VI. Correspondence**VII. Director's Report****VIII. Commissioner Comments**

Bob Carne
Brian Charles

Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120: Section 2(c)(6) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

X. Other Business

a. Purchase or Lease of Property

Possible action on easement agreement with Rukel Management, LLC for the ESSC restroom building.

b. Personnel

Possible action on the wording of the evaluation section of the Director of Parks and Recreation contract.

XI. Adjournment of Meeting