



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

January 28, 2025 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on January 14, 2025
- B. Approval of Bills as of December 31, 2024
- C. Approval of Cash and Investment Report as of December 31, 2024
- D. Approval of Revenue Expense Reports as of December 31, 2024

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Sponsorship & Partnership Annual Report

Sponsorship Supervisor Carina Graham will present an overview of partnership revenue received as well as sponsorships developed in 2024.

b. Sculpture Donation

Marketing Manager Erika Young will present a donation for Board consideration of the sculpture, "This Is My Friend" by Ray Kobald. He requests that the sculpture be installed at Mt. St. Mary Park. Board action is requested.

c. Pottawatomie Golf Course Annual Report

Staff will report on the 2024 Pottawatomie Golf Course season.

2. Recreation

3. Parks, Planning, and Facilities

d. Comprehensive Master Plan and Capital Update

Parks & Planning Superintendent Laura Rudow will review the last quarter 2024 schedule and progress for both the Comprehensive Master Plan and the 2025 Capital Plan.

e. Change Order #1 for Fox Chase Park

The Board is asked to consider a change order to the contract with Hacienda Landscape in the amount of \$16,732 for the cost of added excavation and hauling to satisfy the City of St. Charles stormwater permit requirement. Board action is requested.

f. Requests for Use

Board action is requested for the following requests for use:

* Routine items for one motion, unless separate discussion is requested.

1) Fierorama

Illinois Fiero Enthusiasts, through Jim Hallman, Event Coordinator, has formally requested the use of Swanson Pool lower lot for the purpose of hosting their annual Fierorama event on Sunday, September 7, 2025.

2) Fox Valley Marathon

ShebBix Inc., through Craig Bixler, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual marathon event on Sunday, September 21, 2025.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Steve Ward
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Jim Cooke
9. Fox River Dam Joint Task Force – Jim Cooke and Bob Thomson

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120: Section 2(c)(6) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Adjournment of Meeting