



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

January 14, 2025 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on December 10, 2024
- B. Approval of Bills as of November 30, 2024
- C. Approval of Cash and Investment Report as of November 30, 2024
- D. Approval of Revenue Expense Reports as of November 30, 2024

IV. Public Appearances

The Board of Commissioners will recognize members of the St. Charles North High School Girls' Varsity Swim Team for their recent wins at the IHSA State Championship Meet.

V. Business Items

1. Administration and Finance

a. 2025 General Obligation Limited Tax Park Bonds (Rollover bonds) Presentation

Staff will present the 2025 General Obligation Rollover Bonds process and preliminary financing model. A BINA Public Hearing was conducted on 1/9/24 for \$4,600,000 which included the total bond issuance for two one-year rollover bonds in 2024 and 2025, therefore, a BINA Public Hearing is not required in 2025.

b. 2025 Rates & Fees Schedule

Effective January 1, 2025, leased and rented tangible personal property in the ordinary course of business will be subject to sales tax. This was approved by Illinois Department of Revenue in December and therefore was not taken into consideration during the 2025 budget process. Staff present minor revisions to the FY2025 Rates & Fees schedule for golf and mini golf rentals. Board action is requested.

c. Renewal of Membership in the Illinois Association of Park Districts

Board approval is requested to renew the St. Charles Park District's membership in the Illinois Association of Park Districts (IAPD) for a fee of \$7,539.29. This is a budgeted expense. Board action is requested.

d. Consultants and Professional Services

Included in the Board packet is a list of consultants and professional services providers the Park District uses for Board review. No action required.

* Routine items for one motion, unless separate discussion is requested.

2. Recreation**3. Parks, Planning, and Facilities**d. Easement Consideration for Path at The Springs

The Board is asked to consider accepting a pedestrian access easement from Continental 629 Fund, LLC for the purpose of providing pedestrian access from Smith Rd. to an existing path at Foxfield Drive as part of the Springs parkland donation. Easement agreement is included in Board packet. Board action is requested.

e. Capital Equipment Purchase

Per the 2025 Capital Plan, a ProCore 678s was specified and located through the OMNIA Joint Purchase program, contract #2017025. The Board is asked to consider the purchase for a total cost of \$39,181.45 to Reinders Inc., Mundelein, IL. Board action is requested.

f. Conference Attendance Request for Naturalists

Board approval is requested for the attendance of the following employees at the Illinois Association of Conservation Districts, February 20-21, 2025 at Starved Rock: Ryan Solomon and Jill Voegtle. This is a budgeted expense. Board action is requested.

g. Requests for Use

Board action is requested for the following requests for use:

1) Everybody Rides

Project Mobility, through Katherine Reda, Event Coordinator, has formally requested the use of James O. Breen Community Park for the purpose of hosting their annual fundraiser bike ride event on Sunday May 4, 2025.

2) Hickory Knolls Trail Run

Race Time Inc., through Julie Pearson, Event Coordinator, has formally requested the use of Hickory Knolls Natural Area Trails for the purpose of hosting their annual trail run event on Sunday, June 8, 2025.

3) Tour de Cure

American Diabetes Association & Event 360, through Aaron Gingras, Event Production Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual fundraiser cycle event on Saturday, August 9, 2025.

4) Hops for Hope / Brewfest

Project Mobility, through Katherine Reda, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual fundraiser 5K / Brewfest event on Saturday, October 18, 2025.

5) Plein Air

St. Charles Arts Council, through Karen Porter, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual art demonstration event on Tuesday, August 19, 2025.

6) Walk to End Alzheimer's

Alzheimer's Association, IL Chapter, through Rebecca Santana, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual fundraiser walk event on Saturday, September 27, 2025.

7) Current Buster Canoe & Kayak Race

St. Charles Canoe Club, through Karl Teske, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual canoe and kayak race event on Saturday, May 3, 2025.

8) Fox River Fall Classic Canoe & Kayak Race

St. Charles Canoe Club, through Karl Teske, Event Coordinator, has formally requested the use of Ferson Cree Park for the purpose of hosting their annual canoe and kayak race event on Sunday, September 28, 2025.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120: Section 2(c)(6) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; Section 2(c)(1) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity: (c)(11): litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

X. Other Business

XI. Adjournment of Meeting