



## **ST. CHARLES PARK DISTRICT ANNUAL BOARD MEETING**

**Pottawatomie Community Center**

**8 North Avenue, St. Charles, IL**

**June 25, 2024 – 6:30 P.M.**

### **AGENDA**

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consent Agenda\***

- A. Approval of Minutes from Meeting on May 28, 2024
- B. Approval of Bills as of May 31, 2024
- C. Approval of Cash and Investment Report as of May 31, 2024
- D. Approval of Revenue Expense Reports as of May 31, 2024

#### **IV. Public Appearances**

Staff will introduce new Parks department employees East Side Sports Complex Turf Coordinator Justin Wehr and Parks Specialists Bryce Karner & Jake Wascher.

Staff will introduce Recreation & Parks department summer interns Grace Bernal, Jim Cooke & Molly Denz.

#### **V. Business Items**

##### **1. Administration and Finance**

##### **2. Recreation**

###### **a. NAEYC Conference Attendance**

Board approval is requested for Kara Guizzetti-Reif, Early Childhood, Preschool and Day Camp Supervisor, to attend the NAEYC 2024 Annual Conference in Anaheim, CA, November 6-9, 2024. This is a 2024 budgeted expense. Board action is requested.

###### **b. Monthly Usage Report**

Superintendent of Recreation Mike Kies will review May usage reports for River View Miniature Golf and Paddlewheel Riverboats.

##### **3. Parks, Planning, and Facilities**

###### **c. City Well Test Site Update**

Staff will review the new proposed locations the City of St. Charles has requested permission to test drill for the purpose of installing additional shallow wells on the west side of town.

\* Routine items for one motion, unless separate discussion is requested.

d. ESSC Ballfield Netting

Per the 2024 Capital Plan, the poles and netting system for the East Side Sports Complex Baseball Field project was specified through Choice Partners Coop Purchasing, contract #23/016MR-05 in the amount of \$238,490.99 from Bear Construction, Rolling Meadows, IL. A public bid will be posted for installation. Board action is requested.

e. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review the May usage report for the golf course.

f. Request for Use

*Friends Biking for Change*

USAgain, through Andrea Hernandez, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting a fundraising bike event on August 24, 2024. Board action is requested.

**VI. Special Reports**

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles
9. Fox River Dam Joint Task Force – Jim Cooke and Bob Thomson

**VII. Correspondence**

**VIII. Director’s Report**

**IX. Commissioner Comments**

Bob Carne  
Brian Charles  
Jim Cooke  
Karrsten Goettel  
Peggy McCarthy  
Bob Thomson  
Steve Ward

**X. Adjournment of Meeting**