



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

February 27, 2024 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on February 13, 2024
- B. Approval of Bills as of January 31, 2024
- C. Approval of Cash and Investment Report as of January 31, 2024
- D. Approval of Revenue Expense Reports as of January 31, 2024

IV. Public Appearances

The Board of Commissioners will recognize St. Charles Park Foundation Trustee Julie Miller-Longo for her 18 years of service to the community.

Bob Kudlicki will address the Board of Commissioners on behalf of St. Charles Girls Softball.

V. Business Items

1. Administration and Finance

a. FY 2023 Year-End Report: Preliminary and Unaudited

Staff will present the 2023 preliminary and unaudited year-end report. The report is included in the Board Packet for review.

b. Task Force Regarding the Impact of the St. Charles Dam

The President of the Board of Commissioners will appoint persons to the City of St. Charles Task Force Regarding Impact of the St. Charles Dam.

c. Primrose Farm

Erika Young will give a presentation on the proposed new farm logo and name for the new building. Board action is requested.

d. Resolution Honoring St. Charles Park Foundation Trustee Julie Miller-Longo

Resolution 2024-02-01 honors St. Charles Park Foundation Trustee Julie Miller-Longo, who has resigned her position after serving the St. Charles community for 18 years. Board action is requested.

e. IAPD Legislative Conference Attendance Request

Holly Cabel, Mike Kies, Laura Rudow, Ashlee Wallace, Erika Young and Jacqueline Mulligan request Board approval to attend the 2024 Legislative

* Routine items for one motion, unless separate discussion is requested.

Conference in Springfield, IL, May 7-8, 2024. This is a budgeted expense. Board action is requested.

f. SHRM Conference Attendance Request

Christina Nickel requests Board approval to attend the SHRM Annual Conference & Expo June 23-26, 2024 in Chicago. This is a budgeted expense. Board action is requested.

2. Recreation

g. Norris Recreation Center Annual Report

Team members will provide an overview of operations including highlights and successes of 2023 and plans moving forward in 2024.

3. Parks, Planning, and Facilities

h. Prairieview Pointe Park Disc Golf Course Concept Plan

Staff will review an updated concept plan for Board consideration. Board action is requested.

i. East Side Sports Complex Restrooms & Concession Stand

Staff will update the Board on the current schedule for this project.

j. Farm Stand Lease Agreement

The Board is asked to consider the lease agreement with Elder Oaks Farm Market, previously doing business as FulBuschel Farm, to operate and sell produce at the farm stand on Crane Road as well as utilize four (4) tillable acres at Primrose Farm for food production. The term of the lease is one year for \$250 per acre for a total ease of \$1000. Board action is requested.

k. Requests for Use

1) Hardy Strong Volleyball Tournament

St. Charles East Leadership Studies, through Maya Risberg, Event Coordinator, has formally requested the use of East Side Sports Complex Sand Volleyball Courts for the purpose of hosting a volleyball tournament to bring awareness to the Hardy Strong Foundation on Saturday, May 11, 2024. Board action is requested.

2) Village Pedaler BMX Jam

Village Pedaler, through James Russell, Event Coordinator, has formally requested the use of the East Side Sports Complex State Park for the purpose of hosting a family-friendly BMX games with mini competitions on Saturday, June 1, 2024. Board action is requested.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz

2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120/2: Section 2(c)(6): the setting of a price for sale or lease of property owned by the public body; and Section 2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

XI. Other Business

1. Personnel

- a. Possible action on recommended merit increases for eligible full-time employees for 2024, pursuant to Personnel Policy 3.01: Wages.

XII. Adjournment of Meeting