

ST. CHARLES PARK DISTRICT

ST. CHARLES, ILLINOIS



OPERATIONAL & CAPITAL BUDGET

Fiscal Year 2024

January 1, 2024 – December 31, 2024



ST. CHARLES PARK DISTRICT

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December 12, 2023

Board of Park Commissioners
St. Charles Park District
St. Charles, IL

Honorable Board Members,

Presented herein for your consideration is the budget for Fiscal Year 2024. The proposed budget was developed with input from all staff members. The budget was prepared with the objective of maintaining high-quality parks, programs and services that residents have come to expect while also being sensitive to the economic climate, community and resident's ability to pay. Staff will continue to be innovative to increase revenues and/or decrease expenditures in order to meet expectations.

There are numerous points of which to be cognizant as you review the budget.

- The proposed 2024 operating expense budget, including transfers but excluding debt service and capital, is \$23,444,447 and represents a 10.1% increase from the 2023 tentative amended budgeted expenses. The increase in 2024 operating expenses from 2023 without transfers is 6.9%. Proposed revenues of \$23,174,797 are 7.5% over the 2023 budget.
- The operational budget (excluding transfers) as proposed includes a planned spend down of the General Fund, Recreation Funds and Revenue Facility Fund. Per Board Policy, we are proposing transfers to the Capital Fund due to 2022 ending Fund Balances falling outside of the 25% of operating expenses policy. Year one of a three-year plan result in transfers from the General Fund (\$925,781), Recreation Fund (\$570,728) and Revenue Facilities Fund (\$153,090). A conservative approach is being taken to ensure Fund Balances remain strong during inflationary times and will be reviewed again during the 2025 budget process.
- Although CPI was at 6.5%, the budget was developed based on the tax cap limitation of 5.0% and the county's estimated new growth. Although the Equalized Assessed Value (EAV) is expected to increase by 4.8%, the recent increases may be temporary.
- The minimum wage law, enacted in 2018, increases minimum wage to \$14/hour on January 1, 2024, and a 5% merit pool and has been incorporated into this budget. In addition, the full-time salary survey and compensation study conducted in 2021, minimum wage compression and changes to the organization structure are budgeted for implementation during the annual performance evaluation process.

- The employer IMRF rate for 2024, of 7.86%, represents a decrease from 2023's rate of 8.34%.
- The Capital Budget was presented to the Board at the November 14th meeting.

Each major accounting group (Administration, Parks, Primrose Farm, Hickory Knolls Nature Center, etc.) is tabbed for easy location and contains an introductory narrative, significant changes and budget goals. The Administration section includes budget goals for the staff Green Team, IDEA, Safety, and Wellness Committees. The Budget and Appropriation Ordinance, Fund Balance, tax levy information, proposed 2024 fees, facility operational hours, and wage scales are included under Supplemental Information tab at the end of the budget.

The 2024 Budget is a compilation of engaged and dedicated employees to ensure Board priorities and goals continue to provide adequate funding for well-maintained, safe parks and facilities and for a diverse array of high-quality, high-value recreation programs while safeguarding our solid financial position.

Thank you.

Respectfully submitted,



Holly Cabel
Director of Parks and Recreation

Comparison of 2022 Actual, 2023 Budget and 2024 Proposed Budget

	Amended			
	2022 Actual	2023 Budget	2024 Budget	2023 vs 2024 Budget
General Fund				
Administration				
Revenues	9,246,127	9,059,573	9,706,593	647,020
Expenses	4,228,915	4,034,610	4,847,430	(812,820)
Net	<u>5,017,212</u>	<u>5,024,963</u>	<u>4,859,163</u>	<u>(165,800)</u>
Marketing				
Revenues	3,720	1,200	7,200	6,000
Expenses	343,680	389,369	419,649	(30,280)
Net	<u>(339,960)</u>	<u>(388,169)</u>	<u>(412,449)</u>	<u>(24,280)</u>
Parks Administration				
Revenues	388,250	366,240	354,190	(12,050)
Expenses	3,640,751	4,078,864	4,281,286	(202,422)
Net	<u>(3,252,501)</u>	<u>(3,712,624)</u>	<u>(3,927,096)</u>	<u>(214,472)</u>
Farm				
Revenues	99,295	115,352	121,374	6,022
Expenses	179,495	223,423	240,028	(16,605)
Net	<u>(80,200)</u>	<u>(108,071)</u>	<u>(118,654)</u>	<u>(10,583)</u>
Natural Areas				
Revenues	-	9,500	9,000	(500)
Expenses	271,854	291,689	334,256	(42,567)
Net	<u>(271,854)</u>	<u>(282,189)</u>	<u>(325,256)</u>	<u>(43,067)</u>
Hickory Knolls				
Revenues	173,385	180,160	218,215	38,055
Expenses	308,227	353,083	408,075	(54,992)
Net	<u>(134,842)</u>	<u>(172,923)</u>	<u>(189,860)</u>	<u>(16,937)</u>
Total General Fund				
Revenues	9,910,777	9,732,025	10,416,572	684,547
Expenses	8,972,922	9,371,038	10,530,724	(1,159,686)
Net	<u>937,855</u>	<u>360,987</u>	<u>(114,152)</u>	<u>(475,139)</u>

	2022 Actual	2023 Budget	2024 Budget	2023 vs 2024 Budget
Recreation Fund				
Administration				
Revenues	2,007,841	2,068,198	2,175,072	106,874
Expenses	2,381,566	2,311,720	2,791,440	(479,720)
Net	(373,725)	(243,522)	(616,368)	(372,846)
PCC				
Revenues	38,052	38,450	48,900	10,450
Expenses	477,056	513,972	559,239	(45,267)
Net	(439,004)	(475,522)	(510,339)	(34,817)
Haines Gym				
Revenues	51,131	74,700	51,200	(23,500)
Expenses	66,848	73,098	49,172	23,926
Net	(15,717)	1,602	2,028	426
AAC				
Revenues	80,513	79,062	110,797	31,735
Expenses	51,315	47,400	65,503	(18,103)
Net	29,198	31,662	45,294	13,632
Adult Programs				
Revenues	57,113	51,284	60,749	9,465
Expenses	36,671	30,616	39,831	(9,215)
Net	20,442	20,668	20,918	250
Athletic Programs				
Revenues	378,978	391,052	392,834	1,782
Expenses	228,519	243,069	243,898	(829)
Net	150,459	147,983	148,936	953
Camps				
Revenues	716,393	788,779	850,423	61,644
Expenses	412,126	472,439	549,518	(77,079)
Net	304,267	316,340	300,905	(15,435)

	2022 Actual	2023 Budget	2024 Budget	2023 vs 2024 Budget
Dance				
Revenues	155,835	152,609	189,185	36,576
Expenses	87,871	80,742	110,519	(29,777)
Net	67,964	71,867	78,666	6,799
Early Childhood				
Revenues	420,632	437,997	480,956	42,959
Expenses	263,771	263,869	291,637	(27,768)
Net	156,861	174,128	189,319	15,191
Teen Center				
Revenues	7,039	17,670	13,560	(4,110)
Expenses	112,933	90,262	88,082	2,180
Net	(105,894)	(72,592)	(74,522)	(1,930)
Tween Programs				
Revenues	912,266	885,783	940,925	55,142
Expenses	435,292	571,672	610,421	(38,749)
Net	476,974	314,111	330,504	16,393
Youth Programs				
Revenues	113,027	98,761	98,761	-
Expenses	75,186	67,653	66,561	1,092
Net	37,841	31,108	32,200	1,092
Special Events				
Revenues	-	33,775	32,240	(1,535)
Expenses	-	20,265	16,536	3,729
Net	-	13,510	15,704	2,194.00
Community Events				
Revenues	43,435	34,850	44,850	10,000
Expenses	85,376	88,304	107,984	(19,680)
Net	(41,941)	(53,454)	(63,134)	(9,680)
Total Recreation Fund				
Revenues	4,982,255	5,152,970	5,490,452	337,482
Expenses	4,714,530	4,960,081	5,590,341	(630,260)
Net	267,725	192,889	(99,889)	(292,778)

	2022 Actual	2023 Budget	2024 Budget	2023 vs 2024 Budget
Audit				
Revenues	27,901	27,500	30,595	3,095
Expenses	23,205	26,665	30,595	(3,930)
Net	4,696	835	-	(835)
IMRF				
Revenues	504,874	330,000	503,265	173,265
Expenses	499,333	505,301	513,265	(7,964)
Net	5,541	(175,301)	(10,000)	165,301
Social Security Fund				
Revenues	497,895	678,000	752,000	74,000
Expenses	581,490	667,183	720,008	(52,825)
Net	(83,595)	10,817	31,992	21,175
Liability Insurance				
Revenues	292,269	325,000	376,000	51,000
Expenses	287,454	354,846	380,958	(26,112)
Net	4,815	(29,846)	(4,958)	24,888
Special Recreation				
Revenues	632,318	700,000	714,991	14,991
Expenses	676,709	693,072	714,991	(21,919)
Net	(44,391)	6,928	-	(6,928)

	2022 Actual	2023 Budget	2024 Budget	2023 vs 2024 Budget
Revenues Facilities				
Administration				
Revenues	-	-	-	-
Expenses	236,861	183,248	327,029	(143,781)
Net	(236,861)	(183,248)	(327,029)	(143,781)
Paddlewheel Riverboats				
Revenues	197,095	214,051	218,121	4,070
Expenses	187,837	179,314	185,555	(6,241)
Net	9,258	34,737	32,566	(2,171)
Pottawatomie Golf Course				
Revenues	618,287	627,476	681,038	53,562
Expenses	606,960	617,754	670,579	(52,825)
Net	11,327	9,722	10,459	737
River View Mini Golf				
Revenues	216,519	206,700	208,300	1,600
Expenses	122,663	134,460	142,016	(7,556)
Net	93,856	72,240	66,284	(5,956)
Swanson Pool				
Revenues	429,427	488,698	528,246	39,548
Expenses	437,431	513,929	566,911	(52,982)
Net	(8,004)	(25,231)	(38,665)	(13,434)
Otter Cove				
Revenues	1,187,960	1,270,991	1,369,472	98,481
Expenses	969,339	1,168,940	1,205,055	(36,115)
Net	218,621	102,051	164,417	62,366
Total Revenues Facilities				
Revenues	2,649,288	2,807,916	3,005,177	197,261
Expenses	2,561,091	2,912,645	3,097,145	(184,500)
Net	88,197	(104,729)	(91,968)	12,761

	2022 Actual	2023 Budget	2024 Budget	2023 vs 2024 Budget
Norris Recreation Center				
Revenues	1,161,402	1,201,769	1,262,764	60,995
Expenses	1,103,056	1,185,139	1,252,679	(67,540)
Net	58,346	16,630	10,085	(6,545)
Sportsplex				
Revenues	563,245	610,600	622,981	12,381
Expenses	563,037	610,396	613,741	(3,345)
Net	208	204	9,240	9,036
Total Operating				
Revenues	21,222,224	21,565,780	23,174,797	1,609,017
Expenses	19,982,827	21,286,366	23,444,447	(2,158,081)
Net	1,239,397	279,414	(269,650)	(549,064)
Debt Service				
Revenues	4,259,725	4,283,594	4,571,492	287,898
Expenses	4,219,210	4,331,594	4,551,492	(219,898)
Net	40,515	(48,000)	20,000	68,000
Capital				
Revenues	2,640,800	2,593,000	5,691,808	3,098,808
Expenses	2,240,503	9,093,256	9,610,500	(517,244)
Net	400,297	(6,500,256)	(3,918,692)	2,581,564
Land Cash				
Revenues	279,888	-	-	-
Expenses	400,000	400,000	-	400,000
Net	(120,112)	(400,000)	-	400,000
Total Including Debt Service and Capital				
Revenues	28,402,637	28,442,374	33,438,097	4,995,723
Expenses	26,842,540	35,111,216	37,606,439	(2,495,223)
Net	1,560,097	(6,668,842)	(4,168,342)	2,500,500

General Fund Administration

The Administration area encompasses the administration operations for the District, including the Business Department, Director and Board of Commissioners.

Significant Changes

- Increasing property taxes based on CPI of 6.5% although capped at 5.0% due to Property Tax Limitation Act.
- Decreasing Personal Property Replacement taxes as a result of IDOR reallocating funds in 2024 resulting in reductions to taxing Districts.
- New operating account for IT equipment costs for IT items that were previously expensed in the Capital Fund.
- Increasing consulting services for the preparation of Strategic Plan and update existing Comprehensive Master Plan.
- Increasing employee-related healthcare expenses by 3.5% due to switching to Intergovernmental Personal Benefit Cooperative (IPBC). Rates are locked until December 31, 2024.
- Transferring \$925,781 to Capital Fund for year one of a three-year plan based on 2022 ending Fund Balances.

2024 Goals

- 1) To improve the procurement card program and increase rebate eligibility, implement Fifth Third procurement card platform by joining the existing Park District consortium.
- 2) Research and implement new background check vendor to improve onboarding and hiring processes.
- 3) Prepare RFQ and select firm to develop Strategic Plan and update existing Comprehensive Master Plan to create a multi-year plan for the District.
- 4) Transition from on-premise phone system to cloud-based system to reduce 3rd party support contract and maintenance requirements.
- 5) Explore feasibility to install wireless connectivity across Pottawatomie Park and develop plans to implement. Examine feasibility to expand to other parks in the future.

Inclusion, Diversity, Equity and Accessibility (IDEA) Committee

This committee was formed in the summer of 2020 to build staff awareness and evaluate the District's level of Diversity, Equity and Inclusion within policies, services, programs and facilities.

2024 Goals

1. To increase comprehension and be more inclusive, incorporate further Spanish translation of District manuals, forms, and training materials (i.e. Safety Manual, Registration form, etc.) to be available by August 2024.
2. Benchmark achievable DEI involvement at other agencies by conducting 2 visits/ meetings with other agency IDEA Committees or Teams by November 2024.
3. Provide supervisor inclusivity training by providing one guest speaker/training centered on inclusivity within programs, events and/or managing others by October 2024.
4. Determine specific DEI focus areas for each functional department by conducting a DEI Audit based on IPRA rubric and implement 3 identified improvements by December 2024.

Green Team Committee

The Green Team Committee was formed in 2013 to begin awareness on “green” initiatives to the staff and the community.

2024 Goals

- 1) To increase awareness and visibility of native plants in our parks, incorporate native plants into the park bed sign at Primrose Farm and in landscaping around the new Agriculture Education Center.
- 2) To educate staff on Environmentally Aware Purchasing within Board Policy 4010: Procurement policy, incorporate green purchasing tips into the monthly Green Minute at All Staff meetings.
- 3) To educate staff on green lawn care practices, Pam will collaborate with the naturalists to provide a lunch and learn session on spring lawn preparation.
- 4) As a Team, produce a community-wide Earth Day event around or on April 22, 2024.

Safety Committee

Formed to promote safety throughout the District, to promote and maintain the interest of employees and convince them that their cooperation is needed to prevent accidents, and to make safety activities an integral part of operations, policies, methods and functions of the District.

2024 Goals

- Develop a district reunification protocol using the *I Love You Guys Foundation* standard reunification protocol as guidance in collaboration with the active threat consultant, D303 and St Charles Police Department by Q4
- Recognize ergonomic risk factors present in the workplace and incorporate a comprehensive ergonomic program to reduce employee injury and to include employee involvement, education, training, and evaluation by Q4
- Conduct quarterly facility inspections in accordance with PDRMA Risk Management Slip, Trip and Fall initiative to identify and mitigate potential risks by Q4
- Incorporate further conflict resolution/de-escalation education by researching best practices by Q4

Wellness Committee

The Wellness Committee was formed in 2017 to provide wellness-related individual and group activities and to share wellness-related information to staff. Its mission is to inspire the lifelong health and wellness of our work family through education, activity, peer support and work life balance. The Wellness Committee has representation from at least one staff member from each department.

2024 Goals

- 1) Increase Wellness Committee participation by 10% by Q4.
- 2) To continue to promote social well-being, start a walking club that offers one walk per quarter.
- 3) To encourage financial wellness, offer financial webinars and financial seminars once per quarter.
- 4) To meet IPBC Tier A qualifications, have 25 full-time staff members participate in the health screening.

Recognition Committee

The Recognition Committee was formed to identify, develop and provide recognition programs and events for employees. The Recognition Committee strives to have representation from at least one employee from each department.

2024 Goals

- 1) Develop an employee survey and send to eligible employees to evaluate recognition events provided in 2023 by end of Q1.
- 2) Review survey results and implement 2 suggestions within 2024 events in the creation of the recognition calendar by end of Q2.
- 3) Partner with Wellness Committee in planning two events each year and offer a wellness incentive opportunity at each of the two events (summer and fall).

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
10-00-00-41-00100	PROPERTY TAXES	7,846,163	8,125,000	8,565,061
10-00-00-41-00105	PPRT	285,546	250,000	180,000
10-00-00-43-00300	INTEREST	199,552	80,000	350,000
10-00-00-44-00400	FACILITY RENTAL	55,921	51,773	58,732
10-00-00-44-00450	SPECIAL USE PERMIT	1,650	1,800	1,800
10-00-00-45-00599	MISCELLANEOUS REVENUE	7,195	1,000	1,000
10-00-00-46-00600	DONATIONS	100		
10-00-00-61-00670	TRANSFER FROM REC	850,000	550,000	550,000
TOTAL ESTIMATED REVENUES		9,246,127	9,059,573	9,706,593
APPROPRIATIONS				
10-00-00-51-00050	FT WAGES	812,238	868,011	870,654
10-00-00-51-00150	PT OFFICE	3,431	25,030	26,990
10-00-00-52-00206	BUILDING RENTAL		15,000	15,000
10-00-00-52-00210	FEES AND PERMITS	2,088	2,350	2,370
10-00-00-52-00220	PRINTING & BINDING EXTERNAL	1,839	2,580	2,580
10-00-00-52-00221	PRINTING & BINDING INTERNAL	2,564	6,000	5,000
10-00-00-52-00222	MARKETING & ADVERTISING	3,691	4,000	4,000
10-00-00-52-00223	PR & RECOGNITION	1,925		
10-00-00-52-00225	POSTAGE	4,322	5,620	6,620
10-00-00-52-00230	LEGAL FEES	38,889	77,500	94,000
10-00-00-52-00234	IT MAINTENANCE	104,728	138,315	146,425
10-00-00-52-00235	IT CONSULTANTS/WEBSITE CONTRACT	99,507	102,400	103,000
10-00-00-52-00240	CONSULTANTS	50,127	27,700	137,850
10-00-00-52-00242	CONTRACTUAL MAINTENANCE	18,057	24,055	25,515
10-00-00-52-00255	CONTRACTUAL SERVICES	95,339	115,000	120,000
10-00-00-52-00265	REAL ESTATE TAXES	5,690	6,000	6,500
10-00-00-52-00270	BANK FEES/CREDIT CARD FEES	8,487	12,000	12,000
10-00-00-52-00271	COVID-19 EXPENSES	220	1,000	
10-00-00-52-00550	EMPLOYEE SERVICES & TESTING	565		
10-00-00-53-00300	OFFICE SUPPLIES	3,306	3,000	3,500
10-00-00-53-00301	BOARD EXPENSE	6,334	9,530	9,305
10-00-00-53-00305	UNIFORM	569	915	915
10-00-00-53-00310	FIRST AID	33	200	200
10-00-00-53-00312	IT SUPPLIES	10,409	21,500	21,500
10-00-00-53-00315	JANITORIAL SUPPLIES	4,940	4,400	8,000
10-00-00-53-00316	COVID-19 SUPPLIES	379		
10-00-00-53-00320	MAINT MAT-FAC & BLDGS	3,797	3,600	6,000
10-00-00-54-00400	EQUIPMENT	769	1,000	6,000
10-00-00-54-00405	SIGNAGE		250	250
10-00-00-54-00410	OFFICE EQUIPMENT	602	2,750	2,500
10-00-00-54-00412	IT EQUIPMENT			85,500
10-00-00-55-00500	INSURANCE	1,160,805	1,263,250	1,308,000
10-00-00-55-00520	EE DEVELOP-DUES & MEMBERSHIP	14,303	19,948	20,219
10-00-00-55-00525	EE DEVELOP-TRAININGS & TRAVEL	16,169	20,600	20,600
10-00-00-55-00530	EMPLOYEE RECOGNITION	8,995	13,500	18,150
10-00-00-55-00535	EMPLOYEE MILEAGE	6,350	7,006	7,006
10-00-00-55-00540	WELLNESS COMMITTEE	2,459	3,500	3,500
10-00-00-55-00542	GREEN TEAM	74	500	500
10-00-00-55-00544	SAFETY COMMITTEE	965	500	500
10-00-00-55-00546	IDEA COMMITTEE		500	500
10-00-00-57-00750	LEASE	4,294		
10-00-00-57-00751	LEASE INTEREST	10,706		
10-00-00-58-00800	ELECTRICITY	20,624	25,000	25,000
10-00-00-58-00810	NATURAL GAS	13,763	18,000	18,000
10-00-00-58-00820	WATER	1,973	2,200	2,600
10-00-00-58-00830	TELEPHONE/INTERNET	13,591	14,400	14,900
10-00-00-63-00600	TRANSFER OUT	1,649,000	1,146,000	1,665,781
10-00-00-63-00625	DEBT SERVICE CONTRIB	20,000	20,000	20,000
TOTAL APPROPRIATIONS		4,228,916	4,034,610	4,847,430
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		5,017,211	5,024,963	4,859,163
ESTIMATED REVENUES - FUND 10		9,246,127	9,059,573	9,706,593
APPROPRIATIONS - FUND 10		4,228,916	4,034,610	4,847,430
NET OF REVENUES/APPROPRIATIONS - FUND 10		5,017,211	5,024,963	4,859,163

Marketing

The District's Corporate Fund contains a marketing section dedicated to overall District marketing efforts. Each facility and/or department has an annual marketing plan and budgetary line item, developed jointly with each facility or department supervisor and the Public Relations & Marketing Manager who administers the plan and projects.

Significant Changes

- Increasing PT Office Wages to be more competitive within, and outside, the District.
- Increasing printing & binding external to cover the cost of sponsorship thank you signs and to reprint downtown/park banners due for replacement.
- Reducing Graphic Design Services as more projects are completed in-house.

2024 Goals

- 1) Increase cash sponsorship revenue by 3% or additional \$2,401 for community events, facility events, recreation programs/events, advertising and donations/fundraising with a 2024 goal of \$80,061.
- 2) Promote the banner program for East Side Sports Complex to increase revenue by \$5,000.
- 3) Create an advertising program for pickleball courts to increase revenue by \$1,000.
- 4) Design all interpretive signage inhouse to keep Graphic Design services reduced by 50%.
- 5) Evaluate the effectiveness and efficiencies of the text messaging system including Facebook messages, texting capabilities and the new interest feature to expand the District's outreach in the community to determine if it's going to cost more or less in the future.
- 6) To increase awareness of District facilities, develop a water bottle sticker program featured in the spring activity guide with a goal of 50 participants.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 10-05 - MARKETING				
ESTIMATED REVENUES				
10-10-05-46-00660	ADVERTISING	3,720	1,200	7,200
TOTAL ESTIMATED REVENUES		3,720	1,200	7,200
APPROPRIATIONS				
10-10-05-51-00050	FT WAGES	187,031	201,665	214,043
10-10-05-51-00150	PT OFFICE	9,903	10,686	16,928
10-10-05-52-00220	PRINTING & BINDING EXTERNAL	3,854	3,375	16,550
10-10-05-52-00221	PRINTING & BINDING INTERNAL	2,459	3,270	3,270
10-10-05-52-00222	MARKETING & ADVERTISING	58,269	68,365	70,000
10-10-05-52-00223	PR & RECOGNITION	4,294	2,775	2,775
10-10-05-52-00225	POSTAGE	39	100	100
10-10-05-52-00235	IT CONSULTANTS/WEBSITE CONTRACT	25,933	27,443	27,443
10-10-05-52-00270	BANK FEES/CREDIT CARD FEES	26	100	100
10-10-05-52-00297	PHOTO/VIDEO SERVICES	15,500	25,900	25,900
10-10-05-52-00298	GRAPHIC DESIGN SERVICES	3,598	8,000	4,000
10-10-05-52-00299	MISC CONTRACTUAL	22,248	24,358	24,358
10-10-05-53-00300	OFFICE SUPPLIES	2,004	1,850	1,850
10-10-05-53-00305	UNIFORMS	353	297	297
10-10-05-54-00400	EQUIPMENT	625	750	750
10-10-05-55-00520	EE DEVELOP-DUES & MEMBERSHIP	2,037	2,995	2,995
10-10-05-55-00525	EE DEVELOP-TRAININGS & TRAVEL	153	1,240	2,190
10-10-05-55-00535	EMPLOYEE MILEAGE	509	800	1,200
10-10-05-58-00830	TELEPHONE/INTERNET	4,846	5,400	4,900
TOTAL APPROPRIATIONS		343,681	389,369	419,649
NET OF REVENUES/APPROPRIATIONS - 10-05 - MARKETIN		(339,961)	(388,169)	(412,449)
ESTIMATED REVENUES - FUND 10		3,720	1,200	7,200
APPROPRIATIONS - FUND 10		343,681	389,369	419,649
NET OF REVENUES/APPROPRIATIONS - FUND 10		(339,961)	(388,169)	(412,449)

Parks Administration

The Parks Administration budget reflects the maintenance of parks and facilities that are not attributed to a specific program budget. Expenditures charged to this cost center include full- and part-time wages as well as materials and supplies for parks, facilities, athletic fields, turf, trees, flowers, and playgrounds, including contracted services. The budgeted revenues in this account are realized through rentals of athletic field space, on-resident fees, garden plots and picnic shelters.

Significant Changes

- Implement organizational changes to the Parks and Planning Department by having Park Security become a contracted service rather. Budget still includes the option for one full-time Safety position.
- Full-time wages increasing due to new Arborist position and changing current position to Arborist Supervisor
- Decreasing expenses for East Side Contractual Maintenance for the reduction in portolets and monthly vault pumping due opening new, flushable restrooms.
- Increasing gas/oil expense due to increases in market costs.
- Increasing concessionaire fees due to completion of new concession stand.
- Contract mowing expenses increased based on the three-year bid that was solicited in 2023.
- Decrease PT Office Wages by cooperating with Recreation and having an employee provide customer service to each department.

Goals

- 1) To decrease expenses for both trash and labor, continue to market and educate the Carry In Carry Out program to all Associated Groups using James O. Breen Community Park.
- 2) To allow residents on the waitlist access to boat storage, begin renting out space on the new rack at Ferson Creek giving priority registration to residents.
- 3) To improve transparency and enhance the communication between the District and the community, hire a Parks and Planning intern to assist in community input, public meetings and providing regular updates of current projects.

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DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 12-12 - PARKS - ADMIN				
ESTIMATED REVENUES				
10-12-12-42-00220	NON RESIDENT FEE	10,066	10,000	10,000
10-12-12-42-00225	FIELD USE	195,892	140,000	170,000
10-12-12-42-00227	THOMPSON TURF USE	11,950	20,000	20,000
10-12-12-42-00235	PARKING REVENUE	3,100	2,700	2,700
10-12-12-42-00240	BOAT DOCKING FEE	13,774	18,000	13,500
10-12-12-42-00245	PARKING FINE	1,320	1,500	1,500
10-12-12-42-00250	CONCESSIONAIRE FEES	4,125	4,200	7,500
10-12-12-44-00400	FACILITY RENTAL	70,358	88,500	79,000
10-12-12-44-00410	FARM HOUSE RENTAL	7,800	7,800	5,700
10-12-12-44-00420	GARDEN RENTAL	8,040	8,040	8,040
10-12-12-44-00450	SPECIAL USE PERMIT	5,550	5,500	5,500
10-12-12-45-00599	MISCELLANEOUS REVENUE	17,605	18,300	16,300
10-12-12-46-00600	DONATIONS	5,000	4,100	100
10-12-12-46-00610	MEMORIAL PROGRAM DONATIONS	21,094	21,500	13,500
10-12-12-46-00680	SPONSORSHIPS	1,509	5,500	500
10-12-12-47-00700	CONCESSION TAXABLE	359	350	350
10-12-12-47-00720	EQUIPMENT RESALE	10,711	10,250	
TOTAL ESTIMATED REVENUES		388,253	366,240	354,190
APPROPRIATIONS				
10-12-12-51-00050	FT WAGES	2,213,237	2,483,931	2,535,142
10-12-12-51-00150	PT OFFICE	14,940	17,280	6,674
10-12-12-51-00160	PT MAINTENANCE	247,635	252,376	313,340
10-12-12-51-00161	PARK SECURITY	13,445	18,720	5,760
10-12-12-52-00205	EQUIPMENT RENTAL	23,665	19,070	22,020
10-12-12-52-00210	FEES AND PERMITS	1,738	2,320	2,320
10-12-12-52-00220	PRINTING & BINDING EXTERNAL	4,786	4,965	2,855
10-12-12-52-00221	PRINTING & BINDING INTERNAL	2,141	7,260	7,260
10-12-12-52-00222	MARKETING & ADVERTISING	163	1,600	1,600
10-12-12-52-00225	POSTAGE	346	325	554
10-12-12-52-00227	THOMPSON TURF	7,750	20,000	20,000
10-12-12-52-00231	BUILDINGS MAINTENANCE REPAIRS	5,201	10,250	10,250
10-12-12-52-00236	CONTRACTUAL TURF	21,810	22,000	19,000
10-12-12-52-00238	CONTRACTUAL GROUNDS	49,526	58,300	54,300
10-12-12-52-00241	ESSC/CONT MAINTENANCE	27,562	27,060	14,800
10-12-12-52-00242	CONTRACTUAL MAINTENANCE	28,960	44,210	46,260
10-12-12-52-00245	VEHICLE/EQUIP MAINT	23,708	31,250	31,250
10-12-12-52-00252	CONTRACTUAL MOWING	157,563	189,000	207,900
10-12-12-52-00253	CONTRACTUAL SYSTEM REPAIRS	2,189	5,500	5,500
10-12-12-52-00257	CONTRACTUAL SECURITY SERVICES			100,000
10-12-12-52-00260	TRASH	44,109	41,060	46,060
10-12-12-52-00261	TOXIC TRASH	490	2,500	1,900
10-12-12-52-00266	UNIFORM SERVICE	3,335	4,351	3,151
10-12-12-52-00270	BANK FEES/CREDIT CARD FEES	3,084	3,500	4,000
10-12-12-52-00550	EMPLOYEE SERVICES & TESTING	396		
10-12-12-53-00300	OFFICE SUPPLIES	4,773	4,600	4,600
10-12-12-53-00305	UNIFORM	15,473	18,475	20,400
10-12-12-53-00310	FIRST AID	1,571	4,975	3,780
10-12-12-53-00315	JANITORIAL SUPPLIES	8,250	11,316	13,090
10-12-12-53-00320	MAINT MAT-FAC & BLDGS	20,085	23,450	23,450
10-12-12-53-00321	MAINT MAT-CONSTRUCTION	5,981	6,300	7,950
10-12-12-53-00322	PARK SAFETY SUPPLIES	829	2,080	880
10-12-12-53-00323	TURF SUPPLIES	42,473	41,815	41,815
10-12-12-53-00325	MAINTENANCE SUPPLIES	254	400	400
10-12-12-53-00326	MAINT MAT-GROUNDS	43,690	47,175	43,955
10-12-12-53-00327	MAINT MAT-PLAYGROUNDS	68,350	62,440	56,500
10-12-12-53-00328	ATHLETIC FIELD MAINTENANCE	31,426	32,570	27,570
10-12-12-53-00329	EAST SIDE MAT & SUPPLIES	25,579	27,000	33,530
10-12-12-53-00330	HORTICULTURE SUPPLIES	25,447	27,700	28,000
10-12-12-53-00331	ARBORICULTURE SUPPLIES	17,836	15,600	23,100
10-12-12-53-00335	EQUIPMENT MAINT SUPPLIES	29,657	27,155	27,155
10-12-12-53-00336	TIRES EQUIPMENT	3,111	3,500	3,500
10-12-12-53-00337	TIRES VEHICLES	5,067	4,630	4,630
10-12-12-53-00370	TOOLS AND HARDWARE	2,062	3,150	3,400
10-12-12-53-00375	GAS/OIL	116,708	100,000	115,000
10-12-12-53-00380	FLEET/MAINT SUPPLIES	31,204	25,495	26,770
10-12-12-53-00385	MEMORIAL PROGRAM SUPPLIES	21,060	20,605	13,595
10-12-12-53-00700	CONCESSION RESALE	537	700	2,000
10-12-12-54-00400	EQUIPMENT	10,082	6,600	3,100
10-12-12-54-00405	SIGNAGE	2,869	37,000	33,600
10-12-12-54-00410	OFFICE EQUIPMENT	723	1,000	1,000
10-12-12-55-00520	EE DEVELOP-DUES & MEMBERSHIP	2,127	2,770	2,770
10-12-12-55-00525	EE DEVELOP-TRAININGS & TRAVEL	11,613	11,250	21,050
10-12-12-55-00530	EMPLOYEE RECOGNITION	1,199	1,400	1,400
10-12-12-55-00535	EMPLOYEE MILEAGE	6,290	6,000	6,000

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 12-12 - PARKS - ADMIN				
APPROPRIATIONS				
10-12-12-58-00800	ELECTRICITY	104,858	126,750	127,850
10-12-12-58-00810	NATURAL GAS	32,677	39,500	35,500
10-12-12-58-00820	WATER	17,457	27,175	22,450
10-12-12-58-00830	TELEPHONE/INTERNET	31,652	41,460	39,600
TOTAL APPROPRIATIONS		3,640,749	4,078,864	4,281,286
NET OF REVENUES/APPROPRIATIONS - 12-12 - PARKS - .		(3,252,496)	(3,712,624)	(3,927,096)
ESTIMATED REVENUES - FUND 10		388,253	366,240	354,190
APPROPRIATIONS - FUND 10		3,640,749	4,078,864	4,281,286
NET OF REVENUES/APPROPRIATIONS - FUND 10		(3,252,496)	(3,712,624)	(3,927,096)

Primrose Farm

The Primrose Farm budget includes the operating expenses for the farm, labor, materials and supplies, as well as the revenues and expenses for the programs and events.

Significant Changes

- Increasing fees for Youth Farm Camp Programs and also increasing the number of sessions for camps and scout groups.
- Increasing utility expenses due to construction and addition of new Ag Lab building.

2024 Goals

- 1) Realize increased program revenues through the use of the new ag education building for year-round and indoor programming space with programs beginning post-construction (after July, 2024)
- 2) Hire dedicated program facilitators to staff new and expanded programming as site disruption from construction allows
- 3) Create a new logo and update the website to fully market Farm and newly constructed Ag Lab facility.

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DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 12-14 - FARM				
ESTIMATED REVENUES				
10-12-14-44-00400	FACILITY RENTAL	1,802	1,150	1,150
10-12-14-44-00410	FARM HOUSE RENTAL	6,240	6,240	4,440
10-12-14-44-00420	GARDEN RENTAL	8,745	8,700	8,700
10-12-14-44-00425	FARM ACREAGE RENTAL	19,445	19,000	19,000
10-12-14-44-00450	SPECIAL USE PERMIT	150		
10-12-14-46-00600	DONATIONS	1,445	540	1,000
10-12-14-46-00680	SPONSORSHIPS	750	1,500	1,500
10-12-14-47-00700	CONCESSION TAXABLE	139	400	550
10-12-14-47-00702	SALES NON TAXABLE	1,200	1,500	1,700
10-12-14-49-14650	ADULT FARM PROGRAM REVENUE	3,073	4,150	2,976
10-12-14-49-14651	FAMILY FARM PROGRAM REVENUE	19,763	30,802	29,008
10-12-14-49-14652	SCHOOL FARM PROGRAM REVENUE	4,818	4,330	9,160
10-12-14-49-14653	YOUTH FARM PROGRAM REVENUE	25,477	23,490	29,340
10-12-14-49-14654	BARN DANCE/MUSIC PROGRAM REVENUE	3,748	9,750	8,000
10-12-14-49-14655	FALL PROGRAMS PROGRAM REVENUE	2,250	3,800	4,400
10-12-14-49-14656	FARM BIRTHDAY PARTIES PROGRAM REV	250		450
TOTAL ESTIMATED REVENUES		99,295	115,352	121,374
APPROPRIATIONS				
10-12-14-51-00050	FT WAGES	94,129	112,062	120,818
10-12-14-51-00160	PT MAINTENANCE	23,180	36,000	36,952
10-12-14-51-14653	YOUTH FARM WAGES	4,011	9,232	9,956
10-12-14-52-00220	PRINTING & BINDING EXTERNAL		550	550
10-12-14-52-00222	MARKETING & ADVERTISING	3,665	4,330	4,330
10-12-14-52-00232	VET	6,185	5,880	4,510
10-12-14-52-00270	BANK FEES/CREDIT CARD FEES	2,999	3,100	4,000
10-12-14-52-00299	MISC CONTRACTUAL	2,232	3,940	2,315
10-12-14-52-14650	ADULT FARM CONTR SERVICES		750	
10-12-14-52-14653	YOUTH FARM CONTR SERVICES	575	960	768
10-12-14-52-14654	BARN DANCE/MUSIC CONTR SERVICES	3,400	3,400	3,400
10-12-14-53-00300	OFFICE SUPPLIES	452	483	280
10-12-14-53-00305	UNIFORM	417	930	1,505
10-12-14-53-00310	FIRST AID		100	25
10-12-14-53-00315	JANITORIAL SUPPLIES	24	100	100
10-12-14-53-00316	COVID-19 SUPPLIES		200	
10-12-14-53-00320	MAINT MAT-FAC & BLDGS	4,183	3,300	3,300
10-12-14-53-00325	MAINTENANCE SUPPLIES		500	500
10-12-14-53-00360	LIVESTOCK SUPPLIES	15,555	19,429	17,079
10-12-14-53-00370	TOOLS AND HARDWARE	1,061	900	900
10-12-14-53-14650	ADULT FARM MATERIALS & SUPPLIES	824	600	350
10-12-14-53-14651	FAMILY FARM MATERIALS & SUPPLIES	1,046	650	800
10-12-14-53-14652	SCHOOL FARM MATERIALS & SUPPLIES	20	75	75
10-12-14-53-14653	YOUTH FARM MATERIALS & SUPPLIES	281	825	950
10-12-14-53-14654	BARN DANCE/MUSIC MATERIALS & SUPPLIES		300	300
10-12-14-53-14655	FALL PROGRAM MATERIALS & SUPPLIES	254	650	450
10-12-14-54-00400	EQUIPMENT	2,950		
10-12-14-54-00405	SIGNAGE		850	850
10-12-14-55-00520	EE DEVELOP-DUES & MEMBERSHIP	705	147	465
10-12-14-55-00525	EE DEVELOP-TRAININGS & TRAVEL	1,409	1,000	1,000
10-12-14-55-00530	EMPLOYEE RECOGNITION	254	300	300
10-12-14-58-00800	ELECTRICITY	5,538	6,700	16,700
10-12-14-58-00810	NATURAL GAS	1,821	2,000	4,000
10-12-14-58-00830	TELEPHONE/INTERNET	2,326	3,180	2,500
TOTAL APPROPRIATIONS		179,496	223,423	240,028
NET OF REVENUES/APPROPRIATIONS - 12-14 - FARM		(80,201)	(108,071)	(118,654)
ESTIMATED REVENUES - FUND 10		99,295	115,352	121,374
APPROPRIATIONS - FUND 10		179,496	223,423	240,028
NET OF REVENUES/APPROPRIATIONS - FUND 10		(80,201)	(108,071)	(118,654)

Natural Areas

This area covers all outdoor Natural Area operations, including environmental restoration and maintenance.

Significant Changes

- Hiring of additional seasonal employees to expand restoration efforts during winter months to prepare areas for spring planting and other seasonal duties
- Renovate the Valley View Community Center as base of operations for the Ecological Restoration staff to address crowding at DRSC, provide support for volunteer operations and to address other operational concerns

2024 Goals

- 1) Expand seasonal hiring to provide a field staff capable of completing year-round restoration according to management plans.
- 2) Increase contractual management funds and use these along with expected INPC funding to accelerate restoration at Ferson Creek Fen and other locations

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 12-16 - NATURALIST				
ESTIMATED REVENUES				
10-12-16-46-00600	DONATIONS		500	
10-12-16-48-00650	GRANTS		9,000	9,000
TOTAL ESTIMATED REVENUES			9,500	9,000
APPROPRIATIONS				
10-12-16-51-00050	FT WAGES	166,199	169,582	181,764
10-12-16-51-00160	PT MAINTENANCE	51,462	47,904	56,580
10-12-16-52-00220	PRINTING & BINDING EXTERNAL	495	800	800
10-12-16-52-00270	BANK FEES/CREDIT CARD FEES		100	100
10-12-16-52-00299	MISC CONTRACTUAL	27,261	32,378	45,378
10-12-16-53-00300	OFFICE SUPPLIES	55	300	1,050
10-12-16-53-00305	UNIFORM	1,543	2,930	4,505
10-12-16-53-00325	MAINTENANCE SUPPLIES	1,647	2,781	4,531
10-12-16-53-00330	HORTICULTURE SUPPLIES	10,751	14,658	15,358
10-12-16-53-00350	CHEMICALS	2,174	3,101	4,000
10-12-16-53-00370	TOOLS AND HARDWARE	4,528	5,345	5,545
10-12-16-54-00405	SIGNAGE	316	1,960	2,110
10-12-16-55-00520	EE DEVELOP-DUES & MEMBERSHIP	300	1,310	1,285
10-12-16-55-00525	EE DEVELOP-TRAININGS & TRAVEL	1,445	3,850	6,000
10-12-16-55-00530	EMPLOYEE RECOGNITION	1,111	2,290	2,650
10-12-16-55-00535	EMPLOYEE MILEAGE	371		
10-12-16-58-00800	ELECTRICITY	446	600	600
10-12-16-58-00830	TELEPHONE/INTERNET	1,751	1,800	2,000
TOTAL APPROPRIATIONS		271,855	291,689	334,256
NET OF REVENUES/APPROPRIATIONS - 12-16 - NATURALI		(271,855)	(282,189)	(325,256)
ESTIMATED REVENUES - FUND 10			9,500	9,000
APPROPRIATIONS - FUND 10			271,855	334,256
NET OF REVENUES/APPROPRIATIONS - FUND 10			(271,855)	(325,256)

Hickory Knolls Discovery Center

The Hickory Knolls Discovery Center budget includes the maintenance and operation of the facility, as well as nature program revenues and expenses.

Significant Changes.

- Implementation of a nature-curriculum preschool for the academic year starting in fall 2024 including marketing, registration and hiring of teaching faculty
- Improve profitability of the plant sale by identifying a venue within the park district or community to address parking shortage due to tournaments at the nearby athletic fields

2024 Goals

- 1) Begin generating program revenues from the new preschool space during winter – summer 2024 by offering expanded nature playschool, preschool summer camps and other preschool programming
- 2) Develop new fee structure for the renovated rental space at Hickory Knolls and begin booking rentals when renovations are complete

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DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 10 CORPORATE FUND				
Dept 12-18 - HICKORY KNOLLS				
ESTIMATED REVENUES				
10-12-18-44-00400	FACILITY RENTAL	37,051	41,200	12,000
10-12-18-44-00450	SPECIAL USE PERMIT	150		
10-12-18-45-00599	MISCELLANEOUS REVENUE	3		
10-12-18-46-00600	DONATIONS	1,380	1,400	1,650
10-12-18-46-00680	SPONSORSHIPS	2,200	1,500	1,500
10-12-18-47-00705	MERCHANDISE SALES	15,575	20,000	16,000
10-12-18-48-00650	GRANTS	349	3,000	2,000
10-12-18-49-18610	NATURE YOUTH PROGRAM PROGRAM REVENUE	18,492	15,620	18,180
10-12-18-49-18611	NATURE CAMPS PROGRAM PROGRAM REVENUE	44,598	46,340	74,660
10-12-18-49-18612	NATURE ADULT PROGRAM PROGRAM REVENUE	4,606	4,900	4,900
10-12-18-49-18613	NATURE FAMILY PROGRAM PROGRAM REVENUE	13,925	12,625	15,875
10-12-18-49-18614	NATURE EXPERT PROGRAM PROGRAM REVENUE		360	
10-12-18-49-18616	NATURE SCHOOL PROGRAM PROGRAM REVENUE	9,622	14,750	18,000
10-12-18-49-18617	NATURE B DAY PARTY PROGRAM REVENUE	16,615	10,710	15,295
10-12-18-49-18618	SCOUTS PROGRAMS PROGRAM REVENUE	1,285	2,280	1,480
10-12-18-49-18620	NATURE OUTREACH PROGRAM REVENUE	7,535	5,475	5,475
10-12-18-49-18700	NATURE PRESCHOOL PROGRAM REVENUE			31,200
TOTAL ESTIMATED REVENUES		173,386	180,160	218,215
APPROPRIATIONS				
10-12-18-51-00050	FT WAGES	116,913	127,389	135,162
10-12-18-51-00150	PT OFFICE	57,773	66,510	69,448
10-12-18-51-00160	PT MAINTENANCE	24,182	33,000	37,890
10-12-18-51-18611	NATURE CAMPS PROGRAM WAGES	21,723	23,230	37,724
10-12-18-51-18616	NATURE SCHOOL PROGRAM WAGES	2,099		
10-12-18-51-18700	NATURE PRESCHOOL WAGES			16,632
10-12-18-52-00210	FEES AND PERMITS	106	120	120
10-12-18-52-00220	PRINTING & BINDING EXTERNAL	340	350	350
10-12-18-52-00221	PRINTING & BINDING INTERNAL	1,199	3,500	3,500
10-12-18-52-00222	MARKETING & ADVERTISING	6,268	6,068	6,068
10-12-18-52-00232	VET		500	1,050
10-12-18-52-00270	BANK FEES/CREDIT CARD FEES	5,867	6,000	8,000
10-12-18-52-00299	MISC CONTRACTUAL	13,465	17,403	16,028
10-12-18-52-18611	NATURE CAMPS PROGRAM CONTR SERVICES	758	200	200
10-12-18-52-18613	NATURE FAMILY PROGRAM CONTR SERVICES		700	700
10-12-18-52-18614	NATURE EXPERT PROGRAM CONTR SERVICES		360	
10-12-18-52-18616	NATURE SCHOOL PROGRAM CONTR SERVICES		50	50
10-12-18-52-18619	SPECIAL EVENTS CONTR SERVICES	100		
10-12-18-53-00300	OFFICE SUPPLIES	1,586	2,100	2,100
10-12-18-53-00305	UNIFORM	580	675	675
10-12-18-53-00310	FIRST AID	9	125	125
10-12-18-53-00315	JANITORIAL SUPPLIES	1,758	2,245	2,245
10-12-18-53-00320	MAINT MAT-FAC & BLDGS	7,263	7,780	7,780
10-12-18-53-00325	MAINTENANCE SUPPLIES	317	530	530
10-12-18-53-00360	LIVESTOCK SUPPLIES	3,517	3,463	4,038
10-12-18-53-00370	TOOLS AND HARDWARE	135	225	225
10-12-18-53-00705	MERCHANDISE MATERIAL FOR RESALE	6,464	11,000	10,000
10-12-18-53-18610	NATURE YOUTH PROGRAM MATERIALS & SUPPLIES	916	500	900
10-12-18-53-18611	NATURE CAMPS PROGRAM MATERIALS & SUPPLIES	1,241	1,965	3,800
10-12-18-53-18612	NATURE ADULT PROGRAM MATERIALS & SUPPLIES	138	200	200
10-12-18-53-18613	NATURE FAMILY PROGRAM MATERIALS & SUPPLIES	2,254	1,360	2,000
10-12-18-53-18616	NATURE SCHOOL PROGRAM MATERIALS & SUPPLIES	509	745	1,000
10-12-18-53-18617	NATURE B DAY PARTY MATERIALS & SUPPLIES	2,324	2,325	2,895
10-12-18-53-18618	SCOUTS PROGRAMS MATERIALS & SUPPLIES	157	300	300
10-12-18-53-18619	SPECIAL EVENTS MATERIALS & SUPPLIES	877		
10-12-18-53-18620	NATURE OUTREACH MATERIALS & SUPPLIES		155	155
10-12-18-53-18700	NATURE PRESCHOOL MATERIALS & SUPPLIES			1,500
10-12-18-54-00400	EQUIPMENT		200	200
10-12-18-54-00405	SIGNAGE		350	350
10-12-18-55-00520	EE DEVELOP-DUES & MEMBERSHIP	264	285	285
10-12-18-55-00525	EE DEVELOP-TRAININGS & TRAVEL	877	975	975
10-12-18-55-00530	EMPLOYEE RECOGNITION	225	300	475
10-12-18-58-00800	ELECTRICITY	16,915	20,000	22,000
10-12-18-58-00810	NATURAL GAS	945	1,100	1,100
10-12-18-58-00820	WATER	1,886	2,200	3,000
10-12-18-58-00830	TELEPHONE/INTERNET	6,278	6,600	6,300
TOTAL APPROPRIATIONS		308,228	353,083	408,075
NET OF REVENUES/APPROPRIATIONS - 12-18 - HICKORY		(134,842)	(172,923)	(189,860)
ESTIMATED REVENUES - FUND 10		173,386	180,160	218,215
APPROPRIATIONS - FUND 10		308,228	353,083	408,075
NET OF REVENUES/APPROPRIATIONS - FUND 10		(134,842)	(172,923)	(189,860)

Recreation Department

The Recreation Department Budget will provide for the continuation and expansion of quality recreation services and programs the St. Charles community has come to expect. The Recreation Department is broken into the following areas:

- Recreation Administration
- Pottawatomie Community Center (PCC)
- Haines Gymnasium
- Adult Activity Center (AAC)
- Adult
- Athletics
- Camp
- Dance
- Early Childhood
- Teen Center and Programs
- Tween Programs
- Youth
- Special Events
- Community Events

The District continues to offer expanded program opportunities for all ages. The staff continues to work with patron and survey suggestions to develop programs and events. Additionally, the staff is focused on accommodating program participant waitlists by expanding trending programs.

The goal of recreation programs is to have a minimum net recovery rate of 30 percent. That surplus of recreation net program revenue contributes to the District's capital budget to keep up with both replacement and acquisition of new items beneficial to the District's function through the Fund Balance Policy. The Recreation Department will contribute \$550,000 to the Corporate Fund to cover administrative expenses.

Recreation Administration

The Recreation Administration Budget reflects all recreation taxes collected and wage contributions from the recreation seasonal facilities. Expenditures charged to this cost center include recreation administration full-time and part-time wages and the cost of individual line items that are not directly attributed to a specific facility or program budget.

Significant changes

- Increasing part-time wages due to the Recreation Administrative Assistant position moving to an ACA position. Responsibilities and wages for this position are split with Park Administration wage budget.
- Increasing full-time wages to account for Athletic Supervisor position moving from ACA to full-time. Additionally, three positions are moving up one grade.
- Increasing bank fees and credit card expenses due to increases passed on by Active.net, the District's registration software.
- Increasing financial assistance expense to meet the demand of the community.
- Transferring \$570,728 to Capital Fund for year one of a three-year plan based on 2022 ending Fund Balances.

2024 Goals

- 1) Encourage Recreation Supervisors to attend training and development opportunities throughout 2024 by attending PDRMA, IPRA, NRPA, IAAPA, etc. online and in person with 80% of Recreation team attending by Q4.
- 2) Continue to promote the financial aid program, including the NRC option, to encourage potential recipients to apply and then utilize all their funds available. Monitor the financial aid YTD quarterly to make sure the demand is being met.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
20-00-00-41-00100	PROPERTY TAXES	1,908,045	1,936,189	2,036,200
20-00-00-45-00505	REFUND FEE	330		
20-00-00-46-00600	DONATIONS	1,543		
20-00-00-46-00605	FINANCIAL AID PROGRAM DONATIONS	2,948	1,000	4,000
20-00-00-46-00660	ADVERTISING	12,700	10,200	10,200
20-00-00-46-00680	SPONSORSHIPS		2,500	2,900
20-00-00-61-00650	WAGE CONTRIBUTION REV	82,275	118,309	121,772
TOTAL ESTIMATED REVENUES		2,007,841	2,068,198	2,175,072
APPROPRIATIONS				
20-00-00-51-00050	FT WAGES	826,082	1,005,785	1,202,315
20-00-00-51-00150	PT OFFICE	32,702	29,344	27,074
20-00-00-51-00152	INTERN	5,776	7,200	7,200
20-00-00-52-00210	FEES AND PERMITS	2,111	2,312	2,312
20-00-00-52-00220	PRINTING & BINDING EXTERNAL	1,013	2,731	2,731
20-00-00-52-00221	PRINTING & BINDING INTERNAL	5,097	12,960	12,960
20-00-00-52-00222	MARKETING & ADVERTISING	9,722	10,688	11,188
20-00-00-52-00223	PR & RECOGNITION-BROCHURE	118,162	137,924	137,924
20-00-00-52-00225	POSTAGE	1,196	2,568	600
20-00-00-52-00270	BANK FEES/CREDIT CARD FEES	103,721	110,000	130,000
20-00-00-52-00275	FINANCIAL ASSISTANCE	36,987	34,000	50,000
20-00-00-52-00299	MISC CONTRACTUAL	20,478	25,775	25,275
20-00-00-53-00300	OFFICE SUPPLIES	3,806	5,400	5,400
20-00-00-53-00305	UNIFORM	992	1,735	1,735
20-00-00-53-00375	GAS/OIL	3,289	3,120	3,120
20-00-00-53-00399	MISC SUPPLIES	114	250	250
20-00-00-54-00410	OFFICE EQUIPMENT	299	3,950	3,950
20-00-00-55-00520	EE DEVELOP-DUES & MEMBERSHIP	5,287	6,788	6,788
20-00-00-55-00525	EE DEVELOP-TRAININGS & TRAVEL	13,843	16,990	16,990
20-00-00-55-00530	EMPLOYEE RECOGNITION	989	1,800	1,800
20-00-00-55-00535	EMPLOYEE MILEAGE	6,267	6,600	6,600
20-00-00-58-00830	TELEPHONE/INTERNET	8,635	8,800	14,500
20-00-00-63-00610	TRANSFER OUT	1,175,000	875,000	1,120,728
TOTAL APPROPRIATIONS		2,381,568	2,311,720	2,791,440
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST.		(373,727)	(243,522)	(616,368)
ESTIMATED REVENUES - FUND 20		2,007,841	2,068,198	2,175,072
APPROPRIATIONS - FUND 20		2,381,568	2,311,720	2,791,440
NET OF REVENUES/APPROPRIATIONS - FUND 20		(373,727)	(243,522)	(616,368)

Pottawatomie Community Center

Pottawatomie Community Center (PCC) serves children, adults and families with a wide range of recreational program opportunities. Program rooms and meeting rooms are scheduled during all hours of the day.

The PCC budget expenses include salaries for three full-time staff and additional part-time staff. Other PCC expenses fall within the Contractual Services, Material and Supplies and Utilities accounts.

Significant changes

- Increase in PT staff wages due to ACA position beginning January 2024.
- PCC Birthday Party revenues and expenses transferred from Tween budget category into PCC budget.
- Added additional drop in Pickleball options to meet the demand of the community which increased Open Gym Pass GL.

2024 Goals

- 1) To increase facility usage, secure at least one additional consistent weekly room rental group utilizing the multi-purpose rooms and/or activity studio by Q3.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 00-30 - PCC				
ESTIMATED REVENUES				
20-00-30-42-00200	DAILY ADMISSIONS	3,456	3,000	2,000
20-00-30-42-00215	OPEN GYM PASSES	2,390	3,000	5,400
20-00-30-44-00400	FACILITY RENTAL	29,756	29,300	29,000
20-00-30-44-00450	SPECIAL USE PERMIT	300	150	150
20-00-30-45-00599	MISCELLANEOUS REVENUE	(10)		
20-00-30-47-00700	CONCESSION TAXABLE	2,160	3,000	2,600
20-00-30-49-30500	BIRTHDAY PARTIES PROGRAM REVENUE			9,750
TOTAL ESTIMATED REVENUES		38,052	38,450	48,900
APPROPRIATIONS				
20-00-30-51-00050	FT WAGES	136,622	150,781	163,297
20-00-30-51-00150	PT OFFICE	109,517	104,093	129,898
20-00-30-51-30500	BIRTHDAY PARTIES WAGES			3,600
20-00-30-52-00202	EQUIPMENT MAINTENANCE		350	350
20-00-30-52-00205	EQUIPMENT RENTAL	176	700	700
20-00-30-52-00242	CONTRACTUAL MAINTENANCE	42,631	53,421	55,356
20-00-30-52-30500	BIRTHDAY PARTIES CONTRACTUAL SERV			1,036
20-00-30-53-00305	UNIFORM	602	747	777
20-00-30-53-00310	FIRST AID	107	580	580
20-00-30-53-00315	JANITORIAL SUPPLIES	12,088	15,600	15,600
20-00-30-53-00320	MAINT MAT-FAC & BLDGS	16,932	13,000	14,500
20-00-30-53-00399	MISC SUPPLIES	2,148	1,500	1,500
20-00-30-53-00700	CONCESSION RESALE	1,374	1,950	1,950
20-00-30-53-30500	BIRTHDAY PARTIES MATERIALS & SUP			2,045
20-00-30-54-00400	EQUIPMENT	997	1,450	5,450
20-00-30-54-00410	OFFICE EQUIPMENT	869	700	700
20-00-30-58-00800	ELECTRICITY	95,714	105,000	105,000
20-00-30-58-00810	NATURAL GAS	34,390	40,000	32,000
20-00-30-58-00820	WATER	3,905	4,200	5,500
20-00-30-58-00830	TELEPHONE/INTERNET	18,984	19,900	19,400
TOTAL APPROPRIATIONS		477,056	513,972	559,239
NET OF REVENUES/APPROPRIATIONS - 00-30 - PCC		(439,004)	(475,522)	(510,339)
ESTIMATED REVENUES - FUND 20				
		38,052	38,450	48,900
APPROPRIATIONS - FUND 20				
		477,056	513,972	559,239
NET OF REVENUES/APPROPRIATIONS - FUND 20		(439,004)	(475,522)	(510,339)

Haines Gymnasium

Through a lease agreement with Community Unit School District # 303 (CUSD 303), the District will begin providing recreational opportunities in January 2020 in the Haines Middle School Gymnasium.

Significant changes

- Reduced Facility Rental Revenue and expense due to D303 construction for first half of the year.

2024 Goals

- Work with athletics department to offer more leagues or drop in events throughout the year to increase adult participation numbers.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 00-65 - HAINES GYMNASIUM				
ESTIMATED REVENUES				
20-00-65-42-00200	DAILY ADMISSIONS	11,294	6,500	10,000
20-00-65-44-00400	FACILITY RENTAL	39,616	68,000	41,000
20-00-65-47-00700	CONCESSION TAXABLE	222	200	200
TOTAL ESTIMATED REVENUES		51,132	74,700	51,200
APPROPRIATIONS				
20-00-65-51-00150	PT OFFICE	18,612	22,256	25,928
20-00-65-52-00201	CONTRACTUAL REPAIRS		500	500
20-00-65-52-00206	BUILDING RENTAL		47,242	19,684
20-00-65-53-00300	OFFICE SUPPLIES		200	200
20-00-65-53-00305	UNIFORM	78	100	100
20-00-65-53-00310	FIRST AID	48	200	200
20-00-65-53-00315	JANITORIAL SUPPLIES		300	300
20-00-65-53-00320	MAINT MAT-FAC & BLDGS	6	960	960
20-00-65-53-00700	CONCESSION RESALE	53	200	200
20-00-65-54-00400	EQUIPMENT	302	500	600
20-00-65-57-00750	LEASE	41,439		
20-00-65-57-00751	LEASE INTEREST	5,803		
20-00-65-58-00830	TELEPHONE/INTERNET	507	640	500
TOTAL APPROPRIATIONS		66,848	73,098	49,172
NET OF REVENUES/APPROPRIATIONS - 00-65 - HAINES G		(15,716)	1,602	2,028
ESTIMATED REVENUES - FUND 20		51,132	74,700	51,200
APPROPRIATIONS - FUND 20		66,848	73,098	49,172
NET OF REVENUES/APPROPRIATIONS - FUND 20		(15,716)	1,602	2,028

Adult Activity Center

This area encompasses budgets related to the Adult Activity Center (AAC). The individual budgets are AAC, Trips, Fitness, Holiday Event, Senior Breakfast/Rotary Events, Extended Trips and Educational programs.

Significant Changes

- Increase part-time wages to cover both trip leader and bus driving for trips during peak season, April – October.
- Increase contractual expenses to cover additional motorcoach trips.

2024 Goals

- 1) Increase AAC Holiday Event revenue by 15% by offering a summer time special event for ages 50+.
- 2) Monitor trip revenue and expenses to maintain 20% ROI with added staffing and contractual service costs (i.e. motor coach and rising admission fees) while providing affordable opportunities.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-80 - ADULT ACTIVITY CENTER				
ESTIMATED REVENUES				
20-10-80-46-00680	SPONSORSHIPS	2,302	2,280	1,280
20-10-80-49-80700	AAC PROGRAM REVENUE	6,116	8,900	8,225
20-10-80-49-80701	AAC TRIPS PROGRAM REVENUE	35,049	35,000	59,560
20-10-80-49-80703	AAC FITNESS PROGRAM REVENUE	31,180	25,864	33,880
20-10-80-49-80705	AAC HOLIDAY EVENTS PROGRAM REVENUE	3,013	3,150	3,505
20-10-80-49-80706	AAC ROTARY EVENTS PROGRAM REVENUE	17	40	60
20-10-80-49-80707	AAC EDUCATION PROGRAM REVENUE	2,400	3,528	3,987
20-10-80-49-80709	AAC EXTENDED TRIPS PROGRAM REVENUE	436	300	300
TOTAL ESTIMATED REVENUES		80,513	79,062	110,797
APPROPRIATIONS				
20-10-80-51-80701	AAC TRIPS WAGES	4,181	4,446	5,967
20-10-80-51-80703	AAC FITNESS WAGES	14,474	13,361	13,105
20-10-80-52-80700	AAC PROGRAM CONTR SERVICES	2,908	2,924	2,800
20-10-80-52-80701	AAC TRIPS CONTR SERVICES	23,235	19,007	34,568
20-10-80-52-80705	AAC HOLIDAY EVENTS CONTR SERVICES	2,324	2,460	2,655
20-10-80-52-80707	AAC EDUCATION CONTR SERVICES	373	1,200	1,600
20-10-80-53-80700	AAC PROGRAM MATERIALS & SUPPLIES	2,832	2,349	2,868
20-10-80-53-80701	AAC TRIPS MATERIALS & SUPPLIES	903	1,003	1,160
20-10-80-53-80703	AAC FITNESS MATERIALS & SUPPLIES		200	200
20-10-80-53-80705	AAC HOLIDAY EVENTS MATERIALS & SUPPLIES	8	50	100
20-10-80-53-80706	AAC ROTARY EVENTS MATERIALS & SUPPLIES	68	280	280
20-10-80-53-80707	AAC EDUCATION MATERIALS & SUPPLIES	11	120	200
TOTAL APPROPRIATIONS		51,317	47,400	65,503
NET OF REVENUES/APPROPRIATIONS - 10-80 - ADULT AC		29,196	31,662	45,294
ESTIMATED REVENUES - FUND 20		80,513	79,062	110,797
APPROPRIATIONS - FUND 20		51,317	47,400	65,503
NET OF REVENUES/APPROPRIATIONS - FUND 20		29,196	31,662	45,294

Adult Programs

This budget area encompasses dance, drawing, special interest, fitness and trip programs.

Significant changes

- Increasing Adult Dance Revenues and Expenditures to reflect actual participation.
- Increasing Fitness Program revenues and contractual services for new rowing classes.

2024 Goals

- 1) Develop or re-create and offer one new adult program or event per season to increase adult offerings based on current trends.
- 2) To expand programming opportunities and increase revenue offer two new fitness programs by Q3 2024.
- 3) Add mind/body & mental health class offerings by adding at least 1-2 new classes or workshops by Q4.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-82 - ADULT PROGRAM				
ESTIMATED REVENUES				
20-10-82-46-00680	SPONSORSHIPS	575		
20-10-82-49-82222	ADULT DANCE PROGRAM REVENUE	10,708	8,952	13,607
20-10-82-49-82266	DRAWING PROGRAM REVENUE	7,300	8,520	8,520
20-10-82-49-82436	SPECIAL INTEREST PROGRAM REVENUE	17,012	10,236	10,922
20-10-82-49-82449	FITNESS PROGRAM REVENUE	21,517	23,000	27,124
20-10-82-49-82471	PHOTOGRAPHY PROGRAM REVENUE		576	576
TOTAL ESTIMATED REVENUES		57,112	51,284	60,749
APPROPRIATIONS				
20-10-82-51-82449	FITNESS PROGRAM WAGES	5,317	7,188	7,395
20-10-82-52-82222	ADULT DANCE CONTR SERVICES	6,830	6,200	9,465
20-10-82-52-82266	DRAWING PROGRAM CONTR SERVICES	6,290	7,242	7,242
20-10-82-52-82436	SPECIAL INTEREST CONTR SERVICES	7,399	5,714	7,006
20-10-82-52-82449	FITNESS PROGRAM CONTR SERVICES	8,184	3,024	6,972
20-10-82-52-82471	PHOTOGRAPHY PROGRAM CONTR SERVICE	100		403
20-10-82-53-82436	SPECIAL INTEREST MATERIALS & SUPP	2,088	500	500
20-10-82-53-82449	FITNESS PROGRAM MATERIALS & SUPPL	464	748	848
TOTAL APPROPRIATIONS		36,672	30,616	39,831
NET OF REVENUES/APPROPRIATIONS - 10-82 - ADULT PR		20,440	20,668	20,918
ESTIMATED REVENUES - FUND 20		57,112	51,284	60,749
APPROPRIATIONS - FUND 20		36,672	30,616	39,831
NET OF REVENUES/APPROPRIATIONS - FUND 20		20,440	20,668	20,918

Athletic Programs

This budget area encompasses all in-house and contractual sport classes, basketball, lacrosse and softball leagues and tournaments.

Significant changes

- Increasing Pickleball revenues as a result of additional tournament opportunities.
- Increase in soccer camp participants with specialty contracted camps, Chicago Fire Soccer.
- Addition of a maintenance fee for Outdoor Tournaments.
- All Star Program revenue decreased due to cancellations of Flag Football League and Soccer League in fall programming.
- Changed the title of British Soccer Sport Camp budget lines to Sport Camp. This account will include all sport camp revenue and expenses. All Star Sport Camp programs will be posted in Sport Camp account.

2024 Goals

- 1) Increase sport camps opportunities and revenue by utilizing Thompson Turf and Haines Gymnasium for traditional and non-traditional sports.
- 2) Increase pickleball revenue with new tournament, social event and instruction opportunities. Increase league fees for 2024 season. Compare pickleball opportunities from 2023 to 2024.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-84 - ATHLETIC PROGRAM				
ESTIMATED REVENUES				
20-10-84-46-00680	SPONSORSHIPS	1,350		
20-10-84-49-84151	TENNIS LESSONS PROGRAM REVENUE	19,637	23,672	17,408
20-10-84-49-84217	ALL STAR SPORTS PROGRAM REVENUE	116,314	112,944	83,616
20-10-84-49-84330	OUTDOOR TOURNAMENT PROGRAM REVENUE	87,536	96,000	98,850
20-10-84-49-84350	KARATE PROGRAM REVENUE	39,933	44,800	49,000
20-10-84-49-84353	CONTRACTUAL SPORTS PROGRAM REVENUE	27,483	28,056	42,560
20-10-84-49-84356	SPORT CAMP PROG REV	10,803	14,360	28,390
20-10-84-49-84368	TRACK PROGRAM REVENUE	1,246	1,500	1,560
20-10-84-49-84369	SOFTBALL PROGRAM REVENUE	39,930	44,480	42,270
20-10-84-49-84372	VBALL PROGRAM REV		2,800	3,200
20-10-84-49-84375	AMAZING RACE PROGRAM REVENUE	1,020		
20-10-84-49-84379	ADVENTURE RACING PROGRAM REVENUE	11,599		
20-10-84-49-84380	PICKLEBALL PROGRAM REVENUE	22,127	22,440	25,980
TOTAL ESTIMATED REVENUES		378,978	391,052	392,834
APPROPRIATIONS				
20-10-84-51-84368	TRACK PROGRAM WAGES		108	126
20-10-84-51-84369	SOFTBALL WAGES	5,184	5,292	4,860
20-10-84-51-84372	VBALL WAGES		360	
20-10-84-51-84380	PICKLEBALL WAGES	3,924	5,910	6,030
20-10-84-52-84151	TENNIS LESSONS CONTR SERVICES	12,373	16,570	12,186
20-10-84-52-84217	ALL STAR SPORTS CONTR SERVICES	77,914	79,060	58,531
20-10-84-52-84330	OUTDOOR TOURNAMENT CONTR SERVICES	26,346	25,900	30,850
20-10-84-52-84350	KARATE PROGRAM CONTR SERVICES	27,718	31,360	34,440
20-10-84-52-84353	CONTRACTUAL SPORTS CONTRACTUAL SERVICES	17,324	19,645	29,792
20-10-84-52-84356	SPORT CAMP CONTRACTUAL SERVICES	6,691	10,052	19,873
20-10-84-52-84368	TRACK PROGRAM CONTR SERVICES		50	100
20-10-84-52-84369	SOFTBALL CONTR SERVICES	19,530	20,111	15,459
20-10-84-52-84372	VBALL CONTR SERVICES		1,106	2,240
20-10-84-52-84377	YOUTH TRIATHLON CONTRACTUAL SERVICES	214		
20-10-84-52-84379	ADVENTURE RACING CONTRACTUAL SERVICES	2,125		
20-10-84-52-84380	PICKLEBALL CONTRACTUAL SERVICES		1,176	
20-10-84-53-84330	OUTDOOR TOURNAMENT MATERIALS & SUPPLIES	115	300	
20-10-84-53-84368	TRACK PROGRAM MATERIALS & SUPPLIES	398	639	735
20-10-84-53-84369	SOFTBALL MATERIALS & SUPPLIES	2,504	2,400	4,206
20-10-84-53-84372	VBALL MATERIALS & SUPPLIES		400	
20-10-84-53-84375	AMAZING RACE MATERIALS & SUPPLIES	497		
20-10-84-53-84377	YOUTH TRIATHLON MATERIALS & SUPPLIES	2,335		
20-10-84-53-84379	ADVENTURE RACING MATERIALS & SUPPLIES	5,869		
20-10-84-53-84380	PICKLEBALL MATERIALS & SUPPLIES	2,542	6,090	6,930
20-10-84-58-84330	OUTDOOR TOURNAMENT UTILITIES	10,783	13,000	14,000
20-10-84-58-84369	SOFTBALL UTILITIES	4,133	3,540	3,540
TOTAL APPROPRIATIONS		228,519	243,069	243,898
NET OF REVENUES/APPROPRIATIONS - 10-84 - ATHLETIC		150,459	147,983	148,936
ESTIMATED REVENUES - FUND 20		378,978	391,052	392,834
APPROPRIATIONS - FUND 20		228,519	243,069	243,898
NET OF REVENUES/APPROPRIATIONS - FUND 20		150,459	147,983	148,936

Camps

This budget encompasses individual budgets for Early Childhood Camps, School Age Day Camp, Counselor in Training (CIT) and Teen Camp.

Significant changes

- Increasing part-time wages to reflect minimum wages changes, remain competitive in the job market, required employee training mandates and increasing the number of staff to better adapt participant to instructor ratio to create a more positive and enjoyable experience.
- Increasing contractual services and material and supplies lines to accurately reflect increasing prices of supplies, bussing, and trip admissions.

2024 Goals

- 1) Evaluate hourly camp rates to create a consistent hourly rate structure per program by Q2.
- 2) Increase camp fees by 6% to offset rising expenses by Q2.
- 3) Evaluate current after camp supervision by hiring one consistent after camp lead for each afternoon by Q2.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-86 - CAMPS				
ESTIMATED REVENUES				
20-10-86-46-00600	DONATIONS	250		
20-10-86-47-86462	SCHOOL AGE DAY CAMP SALES	8,897	9,600	9,200
20-10-86-47-86518	TEEN CAMP SALES	1,288	1,200	1,200
20-10-86-49-86286	EARLY CHILDHOOD CAMP PROGRAM REVENUE	82,226	98,010	88,898
20-10-86-49-86462	SCHOOL AGE DAY CAMP PROG REVENUE	491,720	540,569	592,530
20-10-86-49-86515	COUNSELOR IN TRAINING PROGRAM REVENUE	10,403	9,600	9,600
20-10-86-49-86518	TEEN CAMP PROG REV	121,608	129,800	148,995
TOTAL ESTIMATED REVENUES		716,392	788,779	850,423
APPROPRIATIONS				
20-10-86-51-86286	EARLY CHILDHOOD CAMP WAGES	36,521	49,954	51,621
20-10-86-51-86462	SCHOOL AGE DAY CAMP WAGES	269,294	280,210	345,082
20-10-86-51-86515	COUNSELOR IN TRAINING WAGES	4,900	5,625	6,205
20-10-86-51-86518	TEEN CAMP WAGES	38,242	37,300	46,425
20-10-86-52-86286	EARLY CHILDHOOD CAMP CONTR SERVICE	1,075	4,000	2,700
20-10-86-52-86462	SCHOOL AGE DAY CAMP CONTR SERVICE	15,532	41,680	41,665
20-10-86-52-86518	TEEN CAMP CONTR SERV	25,162	32,575	33,895
20-10-86-53-86286	EARLY CHILDHOOD CAMP MATERIALS & SUPP	1,333	700	700
20-10-86-53-86462	SCHOOL AGE DAY CAMP MAT & SUPP	15,770	12,750	13,580
20-10-86-53-86515	COUNSELOR IN TRAINING MATERIALS & SUPP	377	475	475
20-10-86-53-86518	TEEN CAMP MAT & SUPP	3,920	5,670	5,670
20-10-86-58-86462	SCHOOL AGE DAY CAMP TELEPHONE		1,500	1,500
TOTAL APPROPRIATIONS		412,126	472,439	549,518
NET OF REVENUES/APPROPRIATIONS - 10-86 - CAMPS		304,266	316,340	300,905
ESTIMATED REVENUES - FUND 20		716,392	788,779	850,423
APPROPRIATIONS - FUND 20		412,126	472,439	549,518
NET OF REVENUES/APPROPRIATIONS - FUND 20		304,266	316,340	300,905

Dance Programs

This program area encompasses dance areas: Recital Program, Company Program, Seasonal Program, Performance Ticket Sales, Recital Costumes, Pro Shop and Irish Step.

Significant Changes

- Increase part-time wages to reflect minimum wage changes, remain competitive in the job market, and required employee training mandates.
- Addition of the Mini Competition Team in the Dance Company Program.

2024 Goals

- 1) Evaluate activity guide descriptions and required attire for gender neutral verbiage and options to encourage inclusivity during each quarterly activity guide process to see at least one male student registered in 2024.
- 2) Evaluate the current competition, community performance and convention options to offer a well-balanced schedule for the Company Program by end of June 2024.
- 3) Develop a training program for younger dance instructors to improve their teaching skills and knowledge aiming for positive patron verbal and written survey feedback by offering at least 1 quarterly in-person training opportunity.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-88 - DANCE				
ESTIMATED REVENUES				
20-10-88-47-88242	DANCE RECITAL PROGRAM SALES	14,485	14,080	14,080
20-10-88-47-88243	DANCE PROSHOP REVENUE	3,117	1,284	1,788
20-10-88-49-88214	DANCE PROGRAM REVENUE	71,196	74,584	77,240
20-10-88-49-88218	DANCE COMPANY PROGRAM REVENUE	48,589	43,051	75,572
20-10-88-49-88242	DANCE COSTUME REVENUE	12,630	15,960	15,760
20-10-88-49-88254	DANCE MISC PROGRAM REVENUE	57		
20-10-88-49-88283	IRISH STEP PROGRAM REVENUE	5,762	3,650	4,745
TOTAL ESTIMATED REVENUES		155,836	152,609	189,185
APPROPRIATIONS				
20-10-88-51-88214	DANCE PROGRAM WAGES	25,635	21,065	21,802
20-10-88-51-88218	DANCE COMPANY WAGES	18,420	14,222	25,543
20-10-88-51-88242	DANCE ADMIN WAGES	10,690	9,960	10,682
20-10-88-52-88214	DANCE PROGRAM CONTRACTUAL SERVICE	1,770	1,820	
20-10-88-52-88218	DANCE COMPANY CONTRACTUAL SERVICE	9,580	10,722	27,066
20-10-88-52-88242	DANCE CONTRACTUAL SERVICES		3,550	2,300
20-10-88-52-88283	IRISH STEP CONTRACTUAL SERVICES	3,417	2,125	2,984
20-10-88-53-88214	DANCE PROGRAM MATERIALS & SUPPLI	3,267	1,971	3,075
20-10-88-53-88218	DANCE COMPANY MATERIALS & SUPPLI	216	280	280
20-10-88-53-88242	DANCE COSTUME EXPENSE	12,210	14,000	15,760
20-10-88-53-88243	DANCE PROSHOP MATERIALS & SUPPL	2,666	1,027	1,027
TOTAL APPROPRIATIONS		87,871	80,742	110,519
NET OF REVENUES/APPROPRIATIONS - 10-88 - DANCE		67,965	71,867	78,666
ESTIMATED REVENUES - FUND 20		155,836	152,609	189,185
APPROPRIATIONS - FUND 20		87,871	80,742	110,519
NET OF REVENUES/APPROPRIATIONS - FUND 20		67,965	71,867	78,666

Early Childhood Programs

This budget encompasses twelve individual budgets, which include five preschool budgets generating the greatest revenues and expenses in this area.

Significant Changes

- Increasing Preschool tuition to accommodate rising costs of materials and supplies and wages.
- Renaming former Nature GL to Hickory Knolls Preschool Program
- Increase in Hickory Knolls Preschool Program revenue and wages with an additional classroom in the Fall of 2024 for our west side location, including custodial for Hickory Knolls Preschool Program location.

2024 Goals

- 1) While the number of days in school changes based on D303 calendar, increase all hourly preschool tuition rates by 4% for the 2024-25 school year, to offset rising prices of materials and supplies in classrooms and wage costs by Q2.
- 2) Increase Hickory Knolls program revenue offering a new Three's program with a minimum of 6 participants by Q3.
- 3) Increase summer preschool by 6% to offset rising prices materials and supplies in classrooms and wages costs.
- 4) Develop and establish protocols and operational procedures for West side location by Q1.

User: AWallace

DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-90 - EARLY CHILDHOOD				
ESTIMATED REVENUES				
20-10-90-49-90237	EC EDUCATIONAL SUPPORT PROGRAM RE	12,589	4,900	19,210
20-10-90-49-90238	FOUR'S PROGRAM PROGRAM REVENUE	106,918	108,228	109,530
20-10-90-49-90246	EC FAMILY PROGRAM REVENUE	5,755	6,480	
20-10-90-49-90248	POTT PRE-K PROGRAM REVENUE	71,194	78,920	71,798
20-10-90-49-90249	EC MUSIC PROGRAM REVENUE	18,284	14,208	26,976
20-10-90-49-90260	EC CREATIVE PROGRAM REVENUE	2,516	2,184	5,292
20-10-90-49-90262	EC SPECIAL INTEREST PROGRAM REVEN	5,546	3,690	7,398
20-10-90-49-90267	HICKORY KNOLLS PRESCHOOL PROG REV	64,670	72,768	75,188
20-10-90-49-90268	THREE'S PROGRAM PROGRAM REVENUE	89,658	89,230	94,276
20-10-90-49-90269	TWO'S PROGRAM PROGRAM REVENUE	21,664	22,704	23,688
20-10-90-49-90274	EC HOLIDAY PROGRAM PROGRAM REVENU	7,490	4,825	8,240
20-10-90-49-90278	PRESCHOOL ENRICHMENT PROGRAM REVI	4,207	19,300	28,480
20-10-90-49-90279	SUMMER PRESCHOOL PROGRAM REVENUES	10,142	10,560	10,880
TOTAL ESTIMATED REVENUES		420,633	437,997	480,956
APPROPRIATIONS				
20-10-90-51-90237	EC EDUCATIONAL SUPPORT WAGES	5,851	2,440	4,073
20-10-90-51-90238	FOUR'S PROGRAM WAGES	53,089	59,464	63,310
20-10-90-51-90246	EC FAMILY WAGES	2,134	1,310	
20-10-90-51-90248	POTT PRE-K WAGES	62,191	61,643	54,717
20-10-90-51-90260	EC CREATIVE PROGRAM WAGES	19	882	1,547
20-10-90-51-90262	EC SPECIAL INTEREST WAGES	2,065	1,271	1,800
20-10-90-51-90267	HICKORY KNOLLS PRESCHOOL WAGES	43,204	40,728	51,229
20-10-90-51-90268	THREE'S PROGRAM WAGES	47,298	49,385	51,008
20-10-90-51-90269	TWO'S PROGRAM WAGES	14,475	14,618	15,616
20-10-90-51-90274	EC HOLIDAY PROGRAM WAGES	53	243	195
20-10-90-51-90278	PRESCHOOL ENRICHMENT PROGRAM WAGI	1,099	5,643	7,068
20-10-90-51-90279	SUMMER PRESCHOOL WAGES	5,363	5,012	6,316
20-10-90-52-90238	FOUR'S PROGRAM CONTR SERVICES		796	998
20-10-90-52-90248	POTT PRE-K CONTRACTUAL		364	420
20-10-90-52-90249	EC MUSIC CONTR SERVICES	13,532	8,492	18,883
20-10-90-52-90260	EC CREATIVE PROGRAM CONTR SERVICE	756		
20-10-90-52-90262	EC SPECIAL INTEREST CONTR SERVICE			2,124
20-10-90-52-90267	HICKORY KNOLLS PRESCHOOL CONTRACT		278	278
20-10-90-52-90268	THREE'S PROGRAM CONTR SERVICES		120	120
20-10-90-52-90269	TWO'S PROGRAM CONTR SERVICES		120	80
20-10-90-53-90237	EC EDUCATIONAL SUPPORT MAT & SUPP	990	385	605
20-10-90-53-90238	FOUR'S PROGRAM MATERIALS & SUPPLI	1,743	1,565	1,805
20-10-90-53-90246	EC FAMILY MATERIALS & SUPPLIES	89	540	
20-10-90-53-90248	POTT PRE-K MATERIALS & SUPPLIES	1,226	1,200	1,430
20-10-90-53-90260	EC CREATIVE PROGRAM MATERIALS & S	105	600	600
20-10-90-53-90262	EC SPECIAL INTEREST MATERIALS & S	451	415	610
20-10-90-53-90267	HICKORY KNOLLS PRESCHOOL MAT & SU	1,448	1,360	1,480
20-10-90-53-90268	THREE'S PROGRAM MATERIALS & SUPPI	1,521	1,445	1,680
20-10-90-53-90269	TWO'S PROGRAM MATERIALS & SUPPLI	895	1,155	995
20-10-90-53-90274	EC HOLIDAY PROGRAM MATERIALS & SU	3,752	1,250	1,900
20-10-90-53-90278	PRESCHOOL ENRICHMENT PROGRAM MAT	385	945	550
20-10-90-53-90279	SUMMER PRESCHOOL MAT & SUPPLIES	37	200	200
TOTAL APPROPRIATIONS		263,771	263,869	291,637
NET OF REVENUES/APPROPRIATIONS - 10-90 - EARLY CH		156,862	174,128	189,319
ESTIMATED REVENUES - FUND 20		420,633	437,997	480,956
APPROPRIATIONS - FUND 20		263,771	263,869	291,637
NET OF REVENUES/APPROPRIATIONS - FUND 20		156,862	174,128	189,319

STC Underground Teen Center

The STC Underground budget provides programs and special events for the teen population in the community for middle and high school students. The Teen Center membership is free and open to all Middle and High School students, ages 11-19, residing within CUSD303 boundaries. Non-resident teens are charged a non-resident membership fee. Teen Center revenues are generated by admission and program fees, fundraising, donations and concession sales and annual grants from organizations such as, the STC Youth Commission and Kiwanis.

The Teen Center budget expenses include salary for one full-time staff member and additional part-time staff. Other STC Underground expenses fall within Contractual Services, Materials, Supplies and Utilities line items.

Significant Changes

2024 Goals

- 1) Offer one gaming event (i.e. eSports) or STEM program by Q4 reaching 5 participants to ensure a wide range of educational programs are offered.
- 2) Reestablish presentations in at least 2 schools within D303 facilities or surrounding school districts (i.e. lunch periods) by December of 2024 to educate teens on the opportunities offered by the STCU.
- 3) Provide 1 additional transportation day during regular school hours to determine the interest in additional transportation days by December of 2024.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 00-92 - TEEN				
ESTIMATED REVENUES				
20-00-92-46-00600	DONATIONS	49		
20-00-92-46-00670	FUNDRAISING	1,431	5,000	4,500
20-00-92-46-00680	SPONSORSHIPS	150		
20-00-92-47-00700	CONCESSION TAXABLE	412	1,550	1,550
20-00-92-48-00650	GRANTS	3,000	4,500	4,000
20-00-92-49-92525	STCU PROGRAM REVENUE	1,997	6,620	3,510
TOTAL ESTIMATED REVENUES		7,039	17,670	13,560
APPROPRIATIONS				
20-00-92-51-00050	FT WAGES	83,987	53,088	55,807
20-00-92-51-00150	PT OFFICE	18,094	22,070	20,631
20-00-92-52-00201	CONTRACTUAL REPAIRS		500	500
20-00-92-52-00292	TEEN CONTRACTUAL	1,195		
20-00-92-53-00300	OFFICE SUPPLIES	28	350	650
20-00-92-53-00305	UNIFORM	205	190	190
20-00-92-53-00306	FUNDRAISING SUPPLIES	908	756	796
20-00-92-53-00307	PROGRAM SUPPLIES	1,127	3,000	1,800
20-00-92-53-00315	JANITORIAL SUPPLIES	294	500	500
20-00-92-53-00700	CONCESSION RESALE	845	1,100	1,100
20-00-92-54-00400	EQUIPMENT	3,615	4,000	1,200
20-00-92-55-00520	EE DEVELOP-DUES & MEMBERSHIP		508	508
20-00-92-55-00525	EE DEVELOP-TRAININGS & TRAVEL		1,100	1,100
20-00-92-58-00830	TELEPHONE/INTERNET	2,635	3,100	3,300
TOTAL APPROPRIATIONS		112,933	90,262	88,082
NET OF REVENUES/APPROPRIATIONS - 00-92 - TEEN		(105,894)	(72,592)	(74,522)
ESTIMATED REVENUES - FUND 20		7,039	17,670	13,560
APPROPRIATIONS - FUND 20		112,933	90,262	88,082
NET OF REVENUES/APPROPRIATIONS - FUND 20		(105,894)	(72,592)	(74,522)

Tween Programs

This program area encompasses Birthday Parties and Baker Station Before-/After-School Program. The Baker Station After-School program is the largest budget in this area.

Significant Changes

- Relocating Birthday Parties program revenues and expenses to PCC
- Relocating Tween Special/Family Events program revenues and expenses to Special Events
- Offering after school programming at Fox Ridge Elementary instead of Lincoln Elementary per D303 boundary changes
- Increasing part-time wages to reflect minimum wage changes and remain competitive in the job market

2024 Goals

- 1) Minimally increase monthly Baker Station rate, less than 2% for 5-day and 4-day, less than 5% for 3-day and 2-day, to offset rising prices of materials and supplies and minimum wage adjustment by Q3.
- 2) Purchase snacks in bulk, when possible, to decrease Baker Station expenses related to snack by 3% beginning Q1.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-94 - TWEEN				
ESTIMATED REVENUES				
20-10-94-46-00680	SPONSORSHIPS	150		
20-10-94-49-94250	BIRTHDAY PARTIES PROGRAM REVENUE	8,260	10,920	
20-10-94-49-94484	BAKER STATION PROGRAM REVENUE	806,607	787,695	854,621
20-10-94-49-94490	BEFORE THE BELL PROGRAM REVENUE	93,931	82,560	86,304
20-10-94-49-94514	TWEEN SPECIAL /FAMILY EVENT PROGI	3,318	4,608	
TOTAL ESTIMATED REVENUES		912,266	885,783	940,925
APPROPRIATIONS				
20-10-94-51-94250	BIRTHDAY PARTIES WAGES	2,392	2,712	
20-10-94-51-94484	BAKER STATION WAGES	365,347	471,758	519,661
20-10-94-51-94490	BEFORE THE BELL WAGES	31,520	40,510	40,890
20-10-94-52-94250	BIRTHDAY PARTIES CONTR SERVICES	801	1,012	
20-10-94-52-94484	BAKER STATION CONTR SERVICES	154	800	800
20-10-94-52-94514	TWEEN SPECIAL /FAMILY EVENT CONTR	1,544	3,025	
20-10-94-53-94250	BIRTHDAY PARTIES MATERIALS & SUPPL	2,204	3,925	
20-10-94-53-94484	BAKER STATION MATERIALS & SUPPLII	23,329	37,270	37,270
20-10-94-53-94490	BEFORE THE BELL MATERIALS & SUPPI	42	2,400	2,400
20-10-94-53-94514	TWEEN SPECIAL /FAMILY EVENT MATEI	557	210	
20-10-94-55-94484	BAKER STATION EMPLOYEE MILEAGE		500	500
20-10-94-58-94484	BAKER STATION UTILITIES	7,404	7,550	8,900
TOTAL APPROPRIATIONS		435,294	571,672	610,421
NET OF REVENUES/APPROPRIATIONS - 10-94 - TWEEN		476,972	314,111	330,504
ESTIMATED REVENUES - FUND 20		912,266	885,783	940,925
APPROPRIATIONS - FUND 20		435,294	571,672	610,421
NET OF REVENUES/APPROPRIATIONS - FUND 20		476,972	314,111	330,504

Youth Programs

This budget encompasses Special Interest, Arts & Crafts, Equestrian, Skating and Creative Arts.

Significant Changes

2024 Goals

- 1) Provide additional music classes by offering piano lessons via a new contractor starting in Winter 2023 with a total of three students per session.
- 2) Offer at least one new Youth Program/Event in 2024 during the school year months aiming for an attendance of 20+ participants.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-96 - YOUTH				
ESTIMATED REVENUES				
20-10-96-42-96511	FRIDAY LIVE ADMISSION	8,427		
20-10-96-47-96511	FRIDAY LIVE SALES	5,361		
20-10-96-49-96228	YOUTH SPECIAL INTEREST PROGRAM RE	62,523	54,385	54,385
20-10-96-49-96229	YOUTH ARTS & CRAFTS PROGRAM REVEN		4,486	4,486
20-10-96-49-96342	EQUESTRIAN CLASSES PROGRAM REVENU	21,238	24,778	24,778
20-10-96-49-96346	SKIING/SKATING PROGRAM REVENUE	5,893	3,250	3,250
20-10-96-49-96428	CREATIVE ARTS PROGRAM REVENUE	9,586	11,862	11,862
TOTAL ESTIMATED REVENUES		113,028	98,761	98,761
APPROPRIATIONS				
20-10-96-51-96228	YOUTH SPECIAL INTEREST WAGES	1,457	3,240	3,348
20-10-96-51-96428	CREATIVE ARTS WAGES		1,140	
20-10-96-51-96511	FRIDAY LIVE WAGES	3,005		
20-10-96-52-96228	YOUTH SPECIAL INTEREST CONTR SERV	44,539	33,927	33,927
20-10-96-52-96229	YOUTH ARTS & CRAFTS CONTR SERVICE	126	1,465	1,465
20-10-96-52-96342	EQUESTRIAN CLASSES CONTR SERVICE	14,455	17,300	17,300
20-10-96-52-96346	SKIING/SKATING CONTR SERVICES	4,274	2,275	2,275
20-10-96-52-96428	CREATIVE ARTS CONTR SERVICES	6,396	6,982	6,982
20-10-96-53-96228	YOUTH SPECIAL INTEREST MATERIALS	180	1,124	1,064
20-10-96-53-96428	CREATIVE ARTS MAT & SUPPLIES		200	200
20-10-96-53-96511	FRIDAY LIVE MATERIALS & SUPPLIES	754		
TOTAL APPROPRIATIONS		75,186	67,653	66,561
NET OF REVENUES/APPROPRIATIONS - 10-96 - YOUTH		37,842	31,108	32,200
ESTIMATED REVENUES - FUND 20		113,028	98,761	98,761
APPROPRIATIONS - FUND 20		75,186	67,653	66,561
NET OF REVENUES/APPROPRIATIONS - FUND 20		37,842	31,108	32,200

Special Events

Events that are special events are attended by more than 40 people and usually occur annually. Some programs listed in this area are as follows:

- History Events
- Fall Sip and Stroll
- Adventure Racing
- Youth Triathlon
- Daddy/Daughter Dance
- Doggie Events
- Winter Event

Significant Changes

- History event programs will restart in 2024 which were paused for 2023 because of change in leadership at History Museum.

2024 Goals

- 1) To increase revenue and exposure create two new adult events by Q4 2024 with possible collaboration with community groups (ex. History Museum, Library, etc).
- 2) Continue to evaluate community interest about holiday events. Offer a rebranded holiday event by Q4.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-97 - SPECIAL EVENTS				
ESTIMATED REVENUES				
20-10-97-49-97100	DOGGIE EVENT PROG REVENUE		480	400
20-10-97-49-97101	HISTORY EVENTS PROGRAM REVENUE		3,620	2,540
20-10-97-49-97103	FALL SIP EVENT PROG REV		5,600	6,800
20-10-97-49-97200	ADVENTURE RACING PROG REV		13,125	1,000
20-10-97-49-97201	YOUTH TRIATHLON PROG REV		4,700	4,700
20-10-97-49-97300	DADDY/DAUGHTER DANCE PROG REV		6,250	8,100
20-10-97-49-97302	WINTER EVENT PROGRAM REVENUE			8,700
TOTAL ESTIMATED REVENUES			33,775	32,240
APPROPRIATIONS				
20-10-97-51-97100	DOGGIE EVENT WAGES		90	120
20-10-97-51-97101	HISTORY EVENTS WAGES		60	120
20-10-97-51-97103	FALL SIP EVENT WAGES		400	375
20-10-97-51-97300	DADDY/DAUGHTER DANCE WAGES		455	525
20-10-97-51-97302	WINTER EVENT WAGES			156
20-10-97-52-97100	DOGGIE EVENT CONTR SERVICES		30	
20-10-97-52-97101	HISTORY EVENTS CONTR SERV		2,040	
20-10-97-52-97103	FALL SIP EVENT CONTR SERV		450	400
20-10-97-52-97200	ADVENTURE RACING CONTR SERV		3,000	
20-10-97-52-97201	YOUTH TRIATHLON CONTR SERV		600	600
20-10-97-52-97300	DADDY/DAUGHTER DANCE CONTR SERV		1,650	2,900
20-10-97-52-97302	WINTER EVENT CONTRACTUAL SERVICES			4,200
20-10-97-53-97100	DOGGIE EVENT MAT & SUP		100	150
20-10-97-53-97101	HISTORY EVENTS MAT & SUP		200	200
20-10-97-53-97103	FALL SIP EVENT MAT & SUP		2,620	3,320
20-10-97-53-97200	ADVENTURE RACING MAT & SUP		6,000	
20-10-97-53-97201	YOUTH TRIATHLON MAT & SUP		1,420	1,420
20-10-97-53-97300	DADDY/DAUGHTER DANCE MAT & SUP		1,150	1,300
20-10-97-53-97302	WINTER EVENT MATERIALS & SUPPLIES			750
TOTAL APPROPRIATIONS			20,265	16,536
NET OF REVENUES/APPROPRIATIONS - 10-97 - SPECIAL			13,510	15,704
ESTIMATED REVENUES - FUND 20			33,775	32,240
APPROPRIATIONS - FUND 20			20,265	16,536
NET OF REVENUES/APPROPRIATIONS - FUND 20			13,510	15,704

Community Events

Programs that are community events and may be subsidized are listed in this budget area. These programs rely on sponsorships as a primary revenue source and are often subsidized to cover expenses. Some programs listed in this area are as follows:

- Easter Egg Hunt
- Concerts in Lincoln Park
- Sculpture in the Park
- July 4th in Pottawatomie Park
- Big Truck Show
- Gallery of Ghoulish Home Tour
- Cultural Arts & Pop-Up Events
- Acoustic Nights in Mt. St. Mary Park

Significant Changes

- Increase the length of the Summer Concert in the Park Series at Lincoln Park from a 9-week series back to a 10-week series incorporating at least one more popular Chicagoland performer like 7th Heaven or Hi Infidelity.

2024 Goals

- 1) Continue to establish new 4th of July firework location at Langum Park within the community. Inform residents through signage and consistent messaging that fireworks can not be viewed at Pottawatomie Park. Consider increased entertainment and food trucks at both Langum and Mt. St. Mary Park.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 20 RECREATION FUND				
Dept 10-98 - COMMUNITY EVENTS				
ESTIMATED REVENUES				
20-10-98-46-00600	DONATIONS	13,118	13,400	18,400
20-10-98-46-00680	SPONSORSHIPS	27,878	20,000	25,000
20-10-98-46-98465	POP UP COMMUNITY EVENT REV	75		
20-10-98-47-98125	4TH JULY SALES	579	1,000	1,000
20-10-98-47-98430	CONCERT SERIES SALES	700	450	450
20-10-98-48-00650	GRANTS	1,085		
TOTAL ESTIMATED REVENUES		43,435	34,850	44,850
APPROPRIATIONS				
20-10-98-51-98444	EGG HUNT WAGES	68	120	120
20-10-98-52-98125	4TH JULY CONTR SERVICES	44,300	41,350	47,050
20-10-98-52-98430	CONCERT SERIES CONTR SERVICES	15,908	17,790	20,490
20-10-98-52-98450	SITP CONTR SERVICES	17,000	17,000	21,500
20-10-98-52-98465	POP UP COMMUNITY EVENT CONTR SER	1,879	4,250	4,250
20-10-98-53-98125	4TH JULY MATERIALS & SUPPLIES	199	525	6,875
20-10-98-53-98130	HALLOWEEN MATERIALS & SUPPLIES	639	594	594
20-10-98-53-98430	CONCERT SERIES MATERIALS & SUPPL	77	310	310
20-10-98-53-98444	EGG HUNT MATERIALS & SUPPLIES	2,172	2,695	2,695
20-10-98-53-98450	SITP MATERIALS & SUPPLIES	2,268	2,420	2,850
20-10-98-53-98465	POP UP COMMUNITY EVENT MAT & SUP	866	1,250	1,250
TOTAL APPROPRIATIONS		85,376	88,304	107,984
NET OF REVENUES/APPROPRIATIONS - 10-98 - COMMUNIT		(41,941)	(53,454)	(63,134)
ESTIMATED REVENUES - FUND 20		43,435	34,850	44,850
APPROPRIATIONS - FUND 20		85,376	88,304	107,984
NET OF REVENUES/APPROPRIATIONS - FUND 20		(41,941)	(53,454)	(63,134)

Revenue Facilities Administration

The Revenue Facilities Fund consists of revenues and expenses from the Paddlewheel Riverboats, Pottawatomie Golf Course, Riverview Miniature Golf, Swanson Pool and Otter Cove Aquatic Park. These seasonal facilities are designed to operate without property tax support and contribute to the Capital Fund for future capital projects.

Significant Changes

- Transferring \$100,000 to the Capital Fund for revenue facility capital contribution.
- Contributing \$59,239 of wages to the Recreation Fund to cover administrative staff overseeing paddlewheel riverboats and aquatic facilities and \$16,510 to Sportsplex Fund to cover administrative staff overseeing miniature golf.
- Transferring \$153,090 to Capital Fund for year one of a three-year plan based on 2022 ending Fund Balances.

User: AWallace

DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 00-00 - ADMINISTRATION				
APPROPRIATIONS				
52-00-00-63-00600	CAPITAL CONTRIBUTION	198,600	114,000	253,090
52-00-00-63-00650	WAGE CONTRIBUTION	38,261	69,248	
52-00-00-63-00651	WAGE CONTRIBUTION-SWANSON			15,476
52-00-00-63-00652	WAGE CONTRIBUTION-OTTER COVE			14,834
52-00-00-63-00653	WAGE CONTRIBUTION - PADDLEWHEEL I			29,571
52-00-00-63-00655	WAGE CONTRIBUTION-RVMG			14,058
TOTAL APPROPRIATIONS		236,861	183,248	327,029
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		(236,861)	(183,248)	(327,029)
ESTIMATED REVENUES - FUND 52				
APPROPRIATIONS - FUND 52		236,861	183,248	327,029
NET OF REVENUES/APPROPRIATIONS - FUND 52		(236,861)	(183,248)	(327,029)

Paddlewheel Riverboats

Purchased from the Anderson family in March of 2019, the St. Charles Belle II and the Fox River Queen are two-story riverboats providing sightseeing tours and unique event spaces for up to 90 passengers each. The Riverboat season ranges from May through October, with public and private cruises travelling over a 2-mile stretch on the Fox River and docking in Pottawatomie Park.

Significant Changes

- Transition of ACA Captain to Full Time Employee
- Transferred all non-fuel purchases (filers, batteries, hoses) to Maintenance Mat-Fac & Buildings general ledger account.

2024 Goals

- 1) Institute Friday through Saturday minimum charter lengths to 1.5hr for departure times at 5:30pm or later to meet customer needs and increase private charter bookings by 10
- 2) Offer time- sensitive promotions and discounts to encourage early bird Private Charter bookings to achieve 5 private charters by the end of February
- 3) Research prospects for the weekday private charter specials and implement an engagement strategy to schedule at least 40 weekday private charter specials from June through August
- 4) Increase Tuesday Public Cruise ticket sales by 5% with offering a discounted rate on admission with a \$10 Tuesday admission special

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 10-45 - PADDLEWHEEL RIVERBOATS				
ESTIMATED REVENUES				
52-10-45-42-00200	DAILY ADMISSIONS	120,441	134,460	140,130
52-10-45-44-00400	FACILITY RENTAL	68,431	70,591	68,991
52-10-45-46-00680	SPONSORSHIPS	350	1,500	1,500
52-10-45-47-00700	CONCESSION TAXABLE	7,872	7,500	7,500
TOTAL ESTIMATED REVENUES		197,094	214,051	218,121
APPROPRIATIONS				
52-10-45-51-00050	FT WAGES	47,759		69,040
52-10-45-51-00172	REV FAC PART TIME WAGES	66,683	93,205	28,656
52-10-45-52-00200	CONTRACTUAL MAINTENANCE	2,432	2,480	2,580
52-10-45-52-00210	FEES AND PERMITS	716	1,052	1,052
52-10-45-52-00220	PRINTING & BINDING EXTERNAL		700	700
52-10-45-52-00222	MARKETING & ADVERTISING	4,890	2,750	2,750
52-10-45-52-00225	POSTAGE		250	250
52-10-45-52-00255	CONTRACTUAL SERVICES	5,795	5,850	5,850
52-10-45-52-00270	BANK FEES/CREDIT CARD FEES	12,902	14,000	15,000
52-10-45-52-00400	FACILITY RENTAL CONTRACT SVCS	9,779	10,480	10,480
52-10-45-52-00550	EMPLOYEE SERVICES & TESTING	1,450	1,500	1,875
52-10-45-53-00300	OFFICE SUPPLIES	532	525	525
52-10-45-53-00305	UNIFORM	385	530	755
52-10-45-53-00310	FIRST AID	18	250	250
52-10-45-53-00315	JANITORIAL SUPPLIES	1,745	2,600	3,400
52-10-45-53-00316	COVID-19 SUPPLIES	45		
52-10-45-53-00320	MAINT MAT-FAC & BLDGS	7,012	6,850	10,844
52-10-45-53-00375	GAS/OIL	3,272	13,472	6,128
52-10-45-53-00700	CONCESSION RESALE	5,524	5,350	5,350
52-10-45-54-00400	EQUIPMENT	13,492	10,600	13,500
52-10-45-54-00405	SIGNAGE		1,050	1,050
52-10-45-55-00520	EE DEVELOP-DUES & MEMBERSHIP	264	750	750
52-10-45-55-00525	EE DEVELOP-TRAININGS & TRAVEL	1,959	2,970	2,970
52-10-45-58-00830	TELEPHONE/INTERNET	1,185	2,100	1,800
TOTAL APPROPRIATIONS		187,839	179,314	185,555
NET OF REVENUES/APPROPRIATIONS - 10-45 - PADDLEWH		9,255	34,737	32,566
ESTIMATED REVENUES - FUND 52		197,094	214,051	218,121
APPROPRIATIONS - FUND 52		187,839	179,314	185,555
NET OF REVENUES/APPROPRIATIONS - FUND 52		9,255	34,737	32,566

Pottawatomie Golf Course

Pottawatomie Golf Course remains committed to four goals. First, to offer reasonable fees for a well-maintained golf course that is enjoyable for all levels of play. Second, to continually seek ways to grow the game by introducing new players to the game, as well as welcoming back players who seek to return to the game by providing an atmosphere where they are comfortable. Third, to constantly demand that operating costs are commensurate with operations revenue, yet remaining committed to quality. Fourth, as a revenue facility operation, to meet expenses through revenue generated from operations.

Significant Changes

- Increasing revenues to reflect prior years' average usage.
- Increasing wage expenses due to minimum wage impact on pro shop and seasonal maintenance employees.
- Increasing tools and hardware expense to restock bolt bins.

2024 Goals

- 1) Schedule additional part-time pro shop staff hours to reduce the demand of full-time staff work schedules.
- 2) Continue to use golf now to drive rounds to the course and maintain over 90% full fee payment at the course
- 3) Maintain course usage rate of over 65% through strict daily monitoring of the tee sheet.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 10-50 - GOLF				
ESTIMATED REVENUES				
52-10-50-42-00200	DAILY ADMISSIONS	348,798	359,356	380,260
52-10-50-42-00204	GOLF SIMULATOR	11,715	14,000	12,000
52-10-50-42-00210	SEASON PASSES	70,050	70,050	74,950
52-10-50-44-00402	GOLF CART RENTAL	94,119	98,000	113,000
52-10-50-44-00405	PULL CART/CLUB RENTAL	11,209	12,000	11,868
52-10-50-45-00599	MISCELLANEOUS REVENUE	1,000		
52-10-50-46-00610	MEMORIAL PROGRAM DONATIONS	2,388		3,000
52-10-50-47-00700	CONCESSION TAXABLE	11,457	11,000	15,700
52-10-50-47-00705	PRO SHOP/MERCHANDISE SALES	46,925	43,000	45,000
52-10-50-49-50901	GOLF HANDICAP PROGRAM REVENUE	280	350	400
52-10-50-49-50904	TOURNAMENT PROGRAM REVENUE	3,120	3,200	3,200
52-10-50-49-50905	UOP PROGRAM REVENUE	1,800	1,920	2,560
52-10-50-49-50909	WOMEN'S GOLF LEAGUE PROGRAM REVENUE	1,000	1,000	1,500
52-10-50-49-50910	MEN'S LEAGUE PROGRAM REVENUE	3,760	4,000	4,000
52-10-50-49-50911	HIGH SCHOOL PROGRAM REVENUE	10,666	9,600	13,600
TOTAL ESTIMATED REVENUES		618,287	627,476	681,038
APPROPRIATIONS				
52-10-50-51-00050	FT WAGES	136,360	147,925	156,711
52-10-50-51-00172	REV FAC PART TIME WAGES	11,263	20,000	19,000
52-10-50-52-00210	FEES AND PERMITS	2,724	2,600	2,800
52-10-50-52-00220	PRINTING & BINDING EXTERNAL		750	1,000
52-10-50-52-00222	MARKETING & ADVERTISING	3,715	4,250	4,250
52-10-50-52-00270	BANK FEES/CREDIT CARD FEES	18,476	20,000	25,000
52-10-50-52-00299	MISC CONTRACTUAL	4,280	4,700	4,700
52-10-50-52-50901	GOLF HANDICAP CONTR SERVICES	480	560	700
52-10-50-53-00300	OFFICE SUPPLIES	459	700	700
52-10-50-53-00310	FIRST AID		500	500
52-10-50-53-00315	JANITORIAL SUPPLIES	1,440	1,500	1,500
52-10-50-53-00358	TREE REPLACEMENT EXPENSES	2,592	3,000	3,000
52-10-50-53-00384	GOLF COURSE SUPPLIES	2,901	1,500	1,500
52-10-50-53-00386	PRO SHOP SUPPLIES	195	1,250	750
52-10-50-53-00700	CONCESSION RESALE	8,786	7,700	11,000
52-10-50-53-00705	PROSHOP/MERCHANDISE MATERIALS & SUPPLIES	48,510	30,000	35,000
52-10-50-53-50904	TOURNAMENT MATERIALS & SUPPLIES	1,500	1,500	1,500
52-10-50-53-50909	WOMEN'S GOLF LEAGUE MATERIALS & SUPPLIES		700	1,000
52-10-50-53-50910	MEN'S LEAGUE MATERIALS & SUPPLIES	1,000	1,500	1,500
52-10-50-53-50912	GOLF SIMULATOR MATERIALS & SUPPLIES	500	750	750
52-10-50-54-00400	EQUIPMENT	1,808	2,000	500
52-10-50-54-00410	OFFICE EQUIPMENT	2,222	2,500	500
52-10-50-54-00425	GOLF CART MAINT AGREEMNT	792		2,000
52-10-50-55-00520	EE DEVELOP-DUES & MEMBERSHIP	2,217	2,800	2,800
52-10-50-55-00525	EE DEVELOP-TRAININGS & TRAVEL		400	400
52-10-50-55-00530	EMPLOYEE RECOGNITION	265	200	400
52-10-50-57-00750	LEASE	8,193	17,022	15,307
TOTAL APPROPRIATIONS		260,678	276,307	294,768
NET OF REVENUES/APPROPRIATIONS - 10-50 - GOLF		357,609	351,169	386,270
Dept 50-50 - GOLF MAINTENANCE				
APPROPRIATIONS				
52-50-50-51-00050	FT WAGES	148,528	153,487	162,811
52-50-50-51-00160	PT MAINTENANCE	72,256	65,000	80,000
52-50-50-52-00200	CONTRACTUAL MAINTENANCE	7,269	4,000	4,000
52-50-50-52-00201	CONTRACTUAL REPAIRS	3,328	2,500	3,000
52-50-50-52-00205	EQUIPMENT RENTAL	1,532	2,000	2,000
52-50-50-53-00305	UNIFORM	2,106	2,360	2,700
52-50-50-53-00320	MAINT MAT-FAC & BLDGS	4,878	2,000	2,000
52-50-50-53-00330	HORTICULTURAL SUPPLIES	7,339	7,000	7,500
52-50-50-53-00332	AGGREGATE MATERIAL	1,162	1,500	1,500
52-50-50-53-00333	TOPDRESSING TOPSOIL	5,387	4,800	5,000
52-50-50-53-00350	CHEMICALS	19,376	20,000	21,000
52-50-50-53-00351	FERTILIZER	13,189	14,500	14,500
52-50-50-53-00365	IRRIGATION SUPPLIES	1,438	3,000	3,000
52-50-50-53-00370	TOOLS AND HARDWARE	1,307	1,500	3,500
52-50-50-53-00375	GAS/OIL	14,747	14,000	15,000
52-50-50-53-00384	GOLF COURSE SUPPLIES	3,215	3,000	3,500
52-50-50-53-00387	GOLF ACCESSORIES	2,063	2,400	2,400
52-50-50-54-00400	EQUIPMENT	1,287	1,000	1,000
52-50-50-54-00415	MAINT EQUIPMENT	9,077	7,500	10,000
52-50-50-58-00800	ELECTRICITY	15,692	17,100	17,400
52-50-50-58-00810	NATURAL GAS	7,565	9,000	9,000
52-50-50-58-00820	WATER	266	500	1,500
52-50-50-58-00830	TELEPHONE/INTERNET	3,277	3,300	3,500
TOTAL APPROPRIATIONS		346,284	341,447	375,811

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 50-50 - GOLF MAINTENANCE				
	NET OF REVENUES/APPROPRIATIONS - 50-50 - GOLF MAI	(346,284)	(341,447)	(375,811)
	ESTIMATED REVENUES - FUND 52	618,287	627,476	681,038
	APPROPRIATIONS - FUND 52	606,962	617,754	670,579
	NET OF REVENUES/APPROPRIATIONS - FUND 52	11,325	9,722	10,459

River View Miniature Golf

River View opened in 1995 and is an 18-hole, par 42 challenging mini golf course. It contains an interactive babbling brook, waterfall, sand traps, windmill, lighthouse, bridges and scenic views along the Fox River. River View also maintains a full scale concession stand and offers pedal boat and kayak rentals for guest. RVMG operates the first weekend in May through last weekend in September with varied operational times at the beginning and end of the season.

Significant Changes

- Increase wages due to minimum wage increase.
- Increase in boat and kayak rental fee, \$1 per hour.

2024 Goals

- 1) To retain staff, evaluate the incentive program and implement the updated incentive program that motivates and reward staff for high traffic days.
- 2) Increase concessions sales by 3% from 2023 by training staff to upsell, improving menu items and improving ordering efficiencies on high valued items.
- 3) Increase revenues by offering private and special events as rentals by working with local groups and the marketing department.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 10-54 - MINI GOLF				
ESTIMATED REVENUES				
52-10-54-42-00200	DAILY ADMISSIONS	74,283	71,000	71,000
52-10-54-42-00201	DAILY ADMISSIONS CHILD	42,864	42,000	41,000
52-10-54-42-00202	SPECIAL ADMISSIONS	13,121	10,200	9,300
52-10-54-42-00210	SEASON PASSES	4,917		
52-10-54-44-00400	FACILITY RENTAL		3,200	3,200
52-10-54-44-00408	BOAT RENTAL	29,018	30,000	32,000
52-10-54-44-00409	BAG SET RENTAL	93		
52-10-54-47-00700	CONCESSION TAXABLE	51,901	50,000	51,500
52-10-54-47-00705	PRO SHOP/MERCHANDISE SALES	323	300	300
TOTAL ESTIMATED REVENUES		216,520	206,700	208,300
APPROPRIATIONS				
52-10-54-51-00172	REV FAC PART TIME WAGES	42,977	46,766	55,973
52-10-54-52-00200	CONTRACTUAL MAINTENANCE	105	2,535	2,535
52-10-54-52-00205	EQUIPMENT RENTAL	1,243	1,140	1,242
52-10-54-52-00210	FEES AND PERMITS	477	484	526
52-10-54-52-00220	PRINTING & BINDING EXTERNAL		2,520	2,520
52-10-54-52-00222	MARKETING & ADVERTISING	15,972	12,500	10,500
52-10-54-52-00270	BANK FEES/CREDIT CARD FEES	5,868	6,500	6,500
52-10-54-53-00300	OFFICE SUPPLIES	389	820	700
52-10-54-53-00305	UNIFORM	912	1,175	1,225
52-10-54-53-00310	FIRST AID		110	110
52-10-54-53-00315	JANITORIAL SUPPLIES	248	200	200
52-10-54-53-00320	MAINT MAT-FAC & BLDGS	1,786	2,800	2,800
52-10-54-53-00330	HORTICULTURE SUPPLIES		500	500
52-10-54-53-00350	CHEMICALS	921	950	1,300
52-10-54-53-00399	MISC SUPPLIES	917	1,200	1,200
52-10-54-53-00700	CONCESSION RESALE	29,675	28,000	28,000
52-10-54-53-00705	PROSHOP/MERCHANDISE MATERIALS & S	2,491	2,600	2,600
52-10-54-54-00400	EQUIPMENT	1,132	1,350	1,350
52-10-54-54-00405	SIGNAGE	466	650	650
52-10-54-55-00520	EE DEVELOP-DUES & MEMBERSHIP	750	670	795
52-10-54-55-00525	EE DEVELOP-TRAININGS & TRAVEL	70	2,840	2,840
52-10-54-55-00530	EMPLOYEE RECOGNITION	116	350	350
52-10-54-58-00800	ELECTRICITY	9,032	9,600	9,600
52-10-54-58-00810	NATURAL GAS	635	700	700
52-10-54-58-00820	WATER	5,719	6,500	6,500
52-10-54-58-00830	TELEPHONE/INTERNET	763	1,000	800
TOTAL APPROPRIATIONS		122,664	134,460	142,016
NET OF REVENUES/APPROPRIATIONS - 10-54 - MINI GOL		93,856	72,240	66,284
ESTIMATED REVENUES - FUND 52		216,520	206,700	208,300
APPROPRIATIONS - FUND 52		122,664	134,460	142,016
NET OF REVENUES/APPROPRIATIONS - FUND 52		93,856	72,240	66,284

Swanson Pool

Swanson Pool is the District's original outdoor aquatic facility and was last renovated in 2010/11. Its amenities include a 25-yard pool, zero-depth entry activity pool, concession stand and sand play area. It also offers two diving boards, two drop slides, two tower body slides, a lily pad walking feature as well as other water play features. In addition to operating open swim, it also offers swim lesson programs, swim team, aquatic fitness classes, lifeguard courses, a variety of special events and rentals. Swanson pool opens the Saturday of Memorial Day weekend with full operation hours through the Sunday after the start of CUSD303 classes.

Significant Changes

- Increasing part-time wages for:
 - Minimum wage increases and competitive pay adjustments.
 - Offering paid training for all online and food service training
- Increasing part-time maintenance wages due to increasing hours budgeted for preseason, PM, and post season maintenance.
- Decrease in daily admissions is offset by increase in the All-Access Pass revenue transfer from Otter to Swanson to \$181,000 from \$151,000 to reflect 2023 YTD actuals along with continual All Access Pass sales growth.
- Eliminated any shade shell revenue in the rental GL after 2022 survey results showed that this amenity was not highly desired.
- Update MISC program revenue to reflect 2023 program participation numbers. Decreased enrollment in SCA diving and Jr. Swim Team.
- Increase chemical budget to reflect current market costs.

2024 Goals

- 1) Continue to promote the value of the All-Access Season Pass as the preferred aquatic pass and increase pass sales from 2023. Market season passes beginning in November with the Winter Promo, Early Bird in spring, and regular season passes beginning in May. Utilize social media, pass holder email, district email, and facility signage to encourage pass sales.
- 2) Increase aquatic program participants by about 10% (from 2023 YTD) with improved training and increased marketing initiatives.
- 3) Increase Swim Instructor wage to match Lifeguard to encourage more Lifeguards to be crossed trained and work as a Swim Instructor.

- 4) Maintain facility rental revenue by Q3 by enhancing marketing and promotion of the after-hours opportunities, birthday party and group visits.

User: AWallace

DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 10-60 - SWANSON POOL				
ESTIMATED REVENUES				
52-10-60-42-00200	DAILY ADMISSIONS	128,599	151,685	142,835
52-10-60-42-00210	SEASON PASSES	181,301	195,775	250,721
52-10-60-44-00400	FACILITY RENTAL	12,890	15,410	9,280
52-10-60-45-00599	MISCELLANEOUS REVENUE	1,620	360	
52-10-60-46-00600	DONATIONS			2,800
52-10-60-46-00680	SPONSORSHIPS	250		
52-10-60-46-60901	DONATIONS SWIM LESSONS	6,503	6,000	
52-10-60-47-00705	PRO SHOP/MERCHANDISE SALES	51	110	110
52-10-60-49-60901	SWIM LESSONS PROGRAM REV	24,727	56,610	56,730
52-10-60-49-60906	MISC PROGRAM REVENUE	7,286	7,648	4,270
52-10-60-49-60908	PVT SWIM LESSON REV	18,088		
52-10-60-49-60910	SWIM TEAM PROG REV		3,500	3,500
TOTAL ESTIMATED REVENUES		381,315	437,098	470,246
APPROPRIATIONS				
52-10-60-51-00170	POOL MANAGEMENT	39,707	42,534	46,978
52-10-60-51-00172	REV FAC PART TIME WAGES	11,687	14,469	15,582
52-10-60-51-00175	LIFEGUARDS	147,040	177,126	190,645
52-10-60-51-00176	POOL ATTENDENT	24,945	31,636	34,069
52-10-60-51-60901	SWIM LESSONS WAGES	23,613	31,664	34,767
52-10-60-51-60908	PVT SWIM LESSONS WAGES	65		
52-10-60-51-60914	INSERVICE TRAINING WAGES	152		
52-10-60-52-00220	PRINTING & BINDING EXTERNAL		300	300
52-10-60-52-00222	MARKETING & ADVERTISING	706	1,250	1,250
52-10-60-52-00270	BANK FEES/CREDIT CARD FEES	7,659	10,000	11,000
52-10-60-52-00299	MISC CONTRACTUAL			4,250
52-10-60-52-60906	MISC PROGRAM CONTRACTUAL SERVICES	4,116	4,248	1,875
52-10-60-52-60912	SPECIAL EVENT CONTR	1,200	1,400	1,500
52-10-60-53-00300	OFFICE SUPPLIES	1,871	1,734	2,664
52-10-60-53-00305	UNIFORM	3,114	3,707	5,148
52-10-60-53-00310	FIRST AID	634	835	1,535
52-10-60-53-00705	PROSHOP/MERCHANDISE MATERIALS & SUPPLIES		85	85
52-10-60-53-60901	SWIM LESSONS MATERIALS & SUPPLIES	317	200	200
52-10-60-53-60912	SPECIAL EVENT MATERIALS & SUPPLIES	137	100	100
52-10-60-55-00520	EE DEVELOP-DUES & MEMBERSHIP	5,430	6,000	6,000
52-10-60-55-00525	EE DEVELOP-TRAININGS & TRAVEL	150	2,665	2,665
52-10-60-55-00530	EMPLOYEE RECONGITION	463	425	975
TOTAL APPROPRIATIONS		273,006	330,378	361,588
NET OF REVENUES/APPROPRIATIONS - 10-60 - SWANSON		108,309	106,720	108,658
Dept 10-62 - SWANSON CONCESSION				
ESTIMATED REVENUES				
52-10-62-47-00700	CONCESSION TAXABLE	48,113	51,600	58,000
TOTAL ESTIMATED REVENUES		48,113	51,600	58,000
APPROPRIATIONS				
52-10-62-51-00172	REV FAC PART TIME WAGES	15,876	14,170	22,358
52-10-62-52-00205	EQUIPMENT RENTAL	924	1,109	739
52-10-62-52-00210	FEES AND PERMITS	433	450	490
52-10-62-52-00270	BANK FEES/CREDIT CARD FEES	1,037	1,300	2,500
52-10-62-53-00300	OFFICE SUPPLIES	161	100	50
52-10-62-53-00700	CONCESSION RESALE	29,564	30,000	28,900
52-10-62-54-00400	EQUIPMENT	714	720	500
52-10-62-55-00525	EE DEVELOP-TRAININGS & TRAVEL	289	300	300
TOTAL APPROPRIATIONS		48,998	48,149	55,837
NET OF REVENUES/APPROPRIATIONS - 10-62 - SWANSON		(885)	3,451	2,163
Dept 50-60 - SWANSON MAINTENANCE				
APPROPRIATIONS				
52-50-60-51-00171	POOL MAINT WAGES	19,978	19,245	29,760
52-50-60-52-00205	EQUIPMENT RENTAL	1,292	1,250	3,720
52-50-60-52-00215	CONTRACT BLDG MAINT	5,933	7,723	5,723
52-50-60-52-00216	CONTRACT EQUIP MAINT	4,437	5,500	5,000
52-50-60-53-00315	JANITORIAL SUPPLIES	3,171	3,229	3,828
52-50-60-53-00320	MAINT MAT-FAC & BLDGS	4,296	3,600	3,900
52-50-60-53-00325	MAINTENANCE SUPPLIES	6,337	6,300	6,300
52-50-60-53-00330	HORTICULTURE SUPPLIES		1,000	1,000
52-50-60-53-00350	CHEMICALS	12,080	12,000	21,000
52-50-60-54-00400	EQUIPMENT	335	3,375	375
52-50-60-54-00405	SIGNAGE	2,100	680	680
52-50-60-58-00800	ELECTRICITY	27,180	35,500	35,500
52-50-60-58-00810	NATURAL GAS	12,865	20,000	15,000
52-50-60-58-00820	WATER	11,866	12,000	14,000

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 50-60 - SWANSON MAINTENANCE				
APPROPRIATIONS				
52-50-60-58-00830	TELEPHONE/INTERNET	3,557	4,000	3,700
TOTAL APPROPRIATIONS		115,427	135,402	149,486
NET OF REVENUES/APPROPRIATIONS - 50-60 - SWANSON :		(115,427)	(135,402)	(149,486)
ESTIMATED REVENUES - FUND 52		429,428	488,698	528,246
APPROPRIATIONS - FUND 52		437,431	513,929	566,911
NET OF REVENUES/APPROPRIATIONS - FUND 52		(8,003)	(25,231)	(38,665)

Otter Cove Aquatic Park

Opened in 2011, Otter Cove is the District's largest outdoor aquatic facility. Otter Cove consists of an activity pool, toddler pool, lazy river, eight lane 25-yard competition pool, splash park, concession stand and sand area. Amenities include tube slide, three body slides, two drop slides, two diving boards, cabanas, pavilions, suites, shade shells, and multiple water play features. In addition to operating open swim, Otter Cove offers rental packages, swim team, swim lesson and multiple special events. Otter is open Memorial Day through Labor Day with varied operational times at the beginning and end of the season.

Significant Changes

- Increasing part-time wages for:
 - Minimum wage increases and competitive pay adjustments.
 - Offering paid training for all online training
- Increase the All-Access Pass revenue transfer from Otter to Swanson to \$181,000 from \$151,000 to reflect 2023 YTD actuals along with continual All Access Pass sales growth.
- Increasing chemicals to reflect market costs.

2024 Goals

- 1) Continue to promote the value of the All-Access Season Pass as the preferred aquatic pass and increase pass sales from 2023. Market season passes beginning in November with the Winter Promo, Early Bird in spring, and regular season passes beginning in May. Utilize social media, pass holder email, district email, and facility signage to encourage pass sales.
- 2) Increase Swim Instructor wage to match Lifeguard to encourage more Lifeguards to be crossed trained and work as a Swim Instructor.

User: AWallace
DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 10-64 - OTTER COVE				
ESTIMATED REVENUES				
52-10-64-42-00200	DAILY ADMISSIONS	590,702	612,500	612,500
52-10-64-42-00210	SEASON PASSES	316,530	352,380	422,300
52-10-64-44-00400	FACILITY RENTAL	54,313	70,525	74,625
52-10-64-44-00401	SPLASH PARK RENTAL	(115)		
52-10-64-45-00599	MISCELLANEOUS REVENUE	1,620	5,400	1,500
52-10-64-46-00680	SPONSORSHIPS	775		
52-10-64-46-64901	DONATIONS SWIM LESSONS	6,743	6,000	4,050
52-10-64-47-00705	PRO SHOP/MERCHANDISE SALES	568	340	340
52-10-64-49-64901	SWIM LESSONS PROGRAM REVENUE	26,600	46,162	52,118
52-10-64-49-64906	MISC LESSONS PROGRAM REVENUE	609		
52-10-64-49-64908	PRIVATE LESSON PROG REV	19,661		
52-10-64-49-64910	SWIM TEAM PROGRAM REVENUE	18,892	18,984	19,339
TOTAL ESTIMATED REVENUES		1,036,898	1,112,291	1,186,772
APPROPRIATIONS				
52-10-64-51-00170	POOL MANAGEMENT	71,632	98,381	101,206
52-10-64-51-00172	REV FAC PART TIME WAGES	48,191	51,706	55,568
52-10-64-51-00175	LIFEGUARDS	215,901	294,848	298,858
52-10-64-51-00176	POOL ATTENDENT WAGES	90,847	100,000	108,124
52-10-64-51-64901	SWIM LESSONS WAGES	21,263	29,485	32,444
52-10-64-51-64914	INSERVICE TRAINING WAGES	41		
52-10-64-52-00220	PRINTING & BINDING EXTERNAL		400	400
52-10-64-52-00222	MARKETING & ADVERTISING	8,143	7,900	5,400
52-10-64-52-00270	BANK FEES/CREDIT CARD FEES	43,172	45,000	52,000
52-10-64-52-00299	MISC CONTRACTUAL			4,250
52-10-64-52-64910	SWIM TEAM CONTRACTUAL SERVICES	12,574	13,000	11,757
52-10-64-52-64912	SPECIAL EVENT CONTRACTUAL SERVICE	800	1,200	1,600
52-10-64-53-00300	OFFICE SUPPLIES	2,390	2,519	2,719
52-10-64-53-00305	UNIFORM	6,209	7,261	9,061
52-10-64-53-00310	FIRST AID	1,919	2,880	5,530
52-10-64-53-00386	PRO SHOP SUPPLIES	212	238	238
52-10-64-53-00400	FACILITY RENTAL SUPPLIES		3,300	3,300
52-10-64-53-64901	SWIM LESSONS MATERIALS & SUPPLIES	377	425	425
52-10-64-53-64910	SWIM TEAM MATERIALS & SUPPLIES	181		1,500
52-10-64-53-64912	SPECIAL EVENT MATERIALS & SUPPLIES	134	380	380
52-10-64-55-00520	EE DEVELOP-DUES & MEMBERSHIP	9,245	11,000	11,000
52-10-64-55-00525	EE DEVELOP-TRAININGS & TRAVEL	150	2,565	2,565
52-10-64-55-00530	EMPLOYEE RECOGNITION	1,022	1,250	1,750
TOTAL APPROPRIATIONS		534,403	673,738	710,075
NET OF REVENUES/APPROPRIATIONS - 10-64 - OTTER CO		502,495	438,553	476,697
Dept 10-66 - OTTER COVE CONCESSION				
ESTIMATED REVENUES				
52-10-66-47-00700	CONCESSION TAXABLE	151,062	158,700	182,700
TOTAL ESTIMATED REVENUES		151,062	158,700	182,700
APPROPRIATIONS				
52-10-66-51-00172	REV FAC PART TIME WAGES	47,468	46,487	54,485
52-10-66-52-00205	EQUIPMENT RENTAL	981	1,200	1,200
52-10-66-52-00210	FEES AND PERMITS	955	900	900
52-10-66-52-00270	BANK FEES/CREDIT CARD FEES	3,167	4,000	5,000
52-10-66-53-00305	UNIFORM	2		
52-10-66-53-00700	CONCESSION RESALE	77,471	80,000	84,120
52-10-66-54-00400	EQUIPMENT	5,730	9,000	9,000
52-10-66-55-00525	EE DEVELOP-TRAININGS & TRAVEL	577	700	700
TOTAL APPROPRIATIONS		136,351	142,287	155,405
NET OF REVENUES/APPROPRIATIONS - 10-66 - OTTER CO		14,711	16,413	27,295
Dept 50-64 - OTTER COVE MAINTENANCE				
APPROPRIATIONS				
52-50-64-51-00171	POOL MAINT WAGES	38,445	40,305	43,385
52-50-64-52-00200	CONTRACTUAL MAINTENANCE	14,664	36,200	12,200
52-50-64-52-00215	CONTRACT BLDG MAINT	4,248	5,800	5,600
52-50-64-52-00216	CONTRACT EQUIP MAINT	2,154	13,300	8,300
52-50-64-53-00315	JANITORIAL SUPPLIES	12,612	13,440	13,440
52-50-64-53-00320	MAINT MAT-FAC & BLDGS	4,594	6,200	6,200
52-50-64-53-00325	MAINTENANCE SUPPLIES	13,525	15,500	15,500
52-50-64-53-00330	HORTICULTURE SUPPLIES	768	4,500	4,500
52-50-64-53-00350	CHEMICALS	24,899	22,100	30,000
52-50-64-54-00400	EQUIPMENT	18,642	17,050	17,050
52-50-64-54-00405	SIGNAGE	3,099	1,500	1,500
52-50-64-58-00800	ELECTRICITY	59,505	64,000	69,000
52-50-64-58-00810	NATURAL GAS	37,135	45,000	30,000

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 52 REVENUE FACILITIES				
Dept 50-64 - OTTER COVE MAINTENANCE				
APPROPRIATIONS				
52-50-64-58-00820	WATER	59,211	62,000	77,800
52-50-64-58-00830	TELEPHONE/INTERNET	5,083	6,020	5,100
TOTAL APPROPRIATIONS		298,584	352,915	339,575
NET OF REVENUES/APPROPRIATIONS - 50-64 - OTTER CO		(298,584)	(352,915)	(339,575)
ESTIMATED REVENUES - FUND 52		1,187,960	1,270,991	1,369,472
APPROPRIATIONS - FUND 52		969,338	1,168,940	1,205,055
NET OF REVENUES/APPROPRIATIONS - FUND 52		218,622	102,051	164,417

Norris Recreation Center

Opened in 1975, John B. Norris Recreation Center is attached to St. Charles East High School and the property/facility is owned by the Community Unit School District #303 (CUSD303). The St. Charles Park District and CUSD303 entered into an annual Intergovernmental Agreement stating that the school district will continue to own the building, while the Park District will oversee management of the programs, memberships, and services of the Norris Recreation Center beginning July 1, 2016.

The Norris Recreation Center consists of a 50-meter indoor pool, 4 indoor tennis courts, fitness center, group exercise classes, child care and massage service.

Significant Changes

- Reduction in net tennis revenues due to increased wages of tennis professionals and first year of restructured tennis program.
- Increasing wages for Guest Services Coordinator to accommodate for employment status (IMRF-ACA).
- Increasing Equipment expenses to include purchase of group fitness studio sound systems and locker room benches

2024 Goals

- 1) Restructure Corporate and First Responder membership packages and fees to align with our resident and nonresident packages and pricing
- 2) Increase total net membership by 5% over 2023 net membership through increased promotions by utilizing additional social media avenues.
- 3) Increase Wellness Coaching revenue from 2023 net revenue by 5% through increased membership touchpoints and internal marketing avenues
- 4) Increase Massage Therapy revenue from 2023 net revenue by 10% through increased massage therapy promotions to our membership database and community. Increase sessions by adding 2 additional massage therapy sessions per month.
- 5) Increase One-on-One private tennis lessons by 10% by recruiting and hiring additional tennis professionals.

- 6) Increase NITTL teams from 2022-2023 by at least 1 team through increased promotion to membership database and tennis program/drill participants as well as social media avenues to reach the community.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 53 NORRIS REC CENTER				
Dept 10-10 - NORRIS FITNESS				
ESTIMATED REVENUES				
53-10-10-42-00200	DAILY ADMISSIONS	18,814	21,385	21,385
53-10-10-42-00210	SEASON PASSES	557,219	684,410	725,752
53-10-10-45-00599	MISCELLANEOUS REVENUE	30		
53-10-10-46-00680	SPONSORSHIPS	550	500	500
53-10-10-47-00292	LEASE PROCEEDS	80,308		
53-10-10-47-00700	CONCESSION TAXABLE	1,072	750	1,400
53-10-10-47-00705	PRO SHOP/MERCHANDISE SALES	384	300	350
53-10-10-49-10100	PERSONAL TRAINER PROGRAM REVENUE	9,342	7,555	21,310
53-10-10-49-10120	SPA SERVICES PROGRAM REVENUE	6,763	5,410	7,140
53-10-10-49-10200	GROUP FITNESS PROGRAM REVENUE	440	900	1,860
TOTAL ESTIMATED REVENUES		674,922	721,210	779,697
APPROPRIATIONS				
53-10-10-51-00050	FT WAGES	126,645	139,401	149,441
53-10-10-51-00151	CHILD CARE WAGES	6,228	36,803	35,182
53-10-10-51-00172	REV FAC PART TIME WAGES	106,199	122,479	139,001
53-10-10-51-10100	PERSONAL TRAINER WAGES	2,403	2,197	10,209
53-10-10-51-10110	ORIENTATION WAGES		1,260	1,260
53-10-10-51-10200	GROUP FITNESS WAGES	52,945	59,605	61,287
53-10-10-52-00200	CONTRACTUAL MAINTENANCE	132,167	149,116	155,876
53-10-10-52-00201	CONTRACTUAL REPAIRS	16,475	28,400	26,025
53-10-10-52-00210	FEES AND PERMITS	872	1,311	1,272
53-10-10-52-00220	PRINTING & BINDING EXTERNAL		2,780	3,280
53-10-10-52-00221	PRINTING & BINDING INTERNAL	1,161	2,000	2,000
53-10-10-52-00222	MARKETING & ADVERTISING	9,141	16,888	16,888
53-10-10-52-00238	CONTRACTUAL GROUNDS	7,340	7,340	7,852
53-10-10-52-00270	BANK FEES/CREDIT CARD FEES	28,523	28,000	32,000
53-10-10-52-00275	FINANCIAL ASSISTANCE		5,000	5,000
53-10-10-52-00280	AUDIT	1,075	1,075	1,075
53-10-10-52-00510	WORKERS COMP/PDRMA INS	13,798	15,350	18,015
53-10-10-52-10120	SPA SERVICES CONTR SERVICES	4,877	3,500	5,000
53-10-10-53-00300	OFFICE SUPPLIES	726	1,000	1,200
53-10-10-53-00305	UNIFORM	285	1,467	1,467
53-10-10-53-00308	CHILD CARE SUPPLIES		250	250
53-10-10-53-00310	FIRST AID	187	200	200
53-10-10-53-00315	JANITORIAL SUPPLIES	13,090	16,520	14,560
53-10-10-53-00316	COVID-19 SUPPLIES	668		
53-10-10-53-00320	MAINT MAT-FAC & BLDGS	18,021	20,000	20,000
53-10-10-53-00340	RISK MANAGEMENT	639	635	635
53-10-10-53-10100	PERSONAL TRAINER MATERIALS & SUP	739	600	600
53-10-10-53-10110	FITNESS FLOOR SUPPLIES	199	1,000	2,000
53-10-10-53-10200	GROUP FITNESS MATERIALS & SUPPLI	2,587	2,000	2,250
53-10-10-54-00400	EQUIPMENT	40,561	37,500	41,000
53-10-10-54-00405	SIGNAGE		1,000	1,000
53-10-10-54-00410	OFFICE EQUIPMENT		500	500
53-10-10-54-00430	LEASE CAPITAL OUTLAY	80,308		
53-10-10-55-00500	INSURANCE	32,957	31,242	51,700
53-10-10-55-00520	EE DEVELOP-DUES & MEMBERSHIP	1,083	689	689
53-10-10-55-00525	EE DEVELOP-TRAININGS & TRAVEL	340	3,250	3,250
53-10-10-55-00530	EMPLOYEE RECOGNITION	74	500	500
53-10-10-55-00535	EMPLOYEE MILEAGE	311	740	740
53-10-10-55-00560	FICA	30,721	41,207	43,626
53-10-10-55-00561	IMRF	20,707	20,786	23,837
53-10-10-57-00750	LEASE	10,670	22,348	22,348
53-10-10-57-00760	LEASE INTEREST	2,366		2,500
53-10-10-58-00800	ELECTRICITY	74,410	82,000	82,000
53-10-10-58-00810	NATURAL GAS	23,719	18,000	28,000
53-10-10-58-00820	WATER	20,071	18,000	22,000
53-10-10-58-00830	TELEPHONE/INTERNET	8,036	7,800	8,400
TOTAL APPROPRIATIONS		893,324	951,739	1,045,915
NET OF REVENUES/APPROPRIATIONS - 10-10 - NORRIS F		(218,402)	(230,529)	(266,218)
Dept 10-20 - NORRIS-TENNIS				
ESTIMATED REVENUES				
53-10-20-42-00200	DAILY ADMISSIONS	25,495	25,842	27,570
53-10-20-42-00206	PICKLEBALL DAILY ADMISSIONS			9,050
53-10-20-44-00400	FACILITY RENTAL	4,850	4,600	5,700
53-10-20-44-00406	PICKLEBALL FACILITY RENTAL			5,420
53-10-20-49-20100	TENNIS LESSONS - PRIVATE LESSON I	29,462	35,720	31,640
53-10-20-49-20200	TENNIS LESSONS - PROGRAMS AND DR	159,197	140,003	129,362
53-10-20-49-20310	TENNIS TEAM PROGRAM REVENUE	60,280	54,700	50,100
53-10-20-49-20400	TENNIS LESSONS-PRIV GROUP REVENUE	11,271	19,195	14,870
53-10-20-49-20500	PICKLEBALL PROGRAM REVENUE			1,000
53-10-20-49-20505	PICKLEBALL LEAGUE PROGRAM REVENUE			4,800

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 53 NORRIS REC CENTER				
Dept 10-20 - NORRIS-TENNIS				
ESTIMATED REVENUES				
	TOTAL ESTIMATED REVENUES	290,555	280,060	279,512
APPROPRIATIONS				
53-10-20-51-00050	FT WAGES	69,744	74,228	78,693
53-10-20-51-00150	PT OFFICE/COORDINATOR WAGES	1,857	7,770	8,500
53-10-20-51-20100	TENNIS LESSONS - PRIVATE WAGES	10,281	17,875	14,507
53-10-20-51-20200	TENNIS LESSONS - PROGRAMS/DRILLS	42,545	44,636	44,758
53-10-20-51-20310	TENNIS TEAM WAGES	14,636	25,803	21,120
53-10-20-51-20400	TENNIS LESSONS PRIV GROUP WAGES	2,799	6,594	6,318
53-10-20-52-00210	FEES AND PERMITS		1,700	1,750
53-10-20-53-20200	TENNIS LESSONS - PROGRAMS AND DR	6,161	12,750	13,200
53-10-20-53-20500	PICKLEBALL MATERIALS & SUPPLIES			2,000
53-10-20-53-20505	PICKLEBALL LEAGUE MATERIALS & SUI			2,000
53-10-20-55-00520	EE DEVELOP-DUES & MEMBERSHIP		300	350
53-10-20-55-00525	EE DEVELOP-TRAININGS & TRAVEL		750	750
	TOTAL APPROPRIATIONS	148,023	192,406	193,946
	NET OF REVENUES/APPROPRIATIONS - 10-20 - NORRIS-T	142,532	87,654	85,566
Dept 10-30 - NORRIS-SWIMMING				
ESTIMATED REVENUES				
53-10-30-42-00210	SEASON PASSES	32,046	35,000	38,100
53-10-30-44-00400	FACILITY RENTAL	40,740	45,499	45,455
53-10-30-49-30100	SWIM PROGRAM REVENUE	123,141	120,000	120,000
	TOTAL ESTIMATED REVENUES	195,927	200,499	203,555
APPROPRIATIONS				
53-10-30-52-00200	CONTRACTUAL MAINTENANCE	3,364	3,364	1,734
53-10-30-52-30100	SWIM PROGRAM CONTR SERVICES		1,000	1,000
	TOTAL APPROPRIATIONS	3,364	4,364	2,734
	NET OF REVENUES/APPROPRIATIONS - 10-30 - NORRIS-S	192,563	196,135	200,821
	ESTIMATED REVENUES - FUND 53	1,161,404	1,201,769	1,262,764
	APPROPRIATIONS - FUND 53	1,044,711	1,148,509	1,242,595
	NET OF REVENUES/APPROPRIATIONS - FUND 53	116,693	53,260	20,169

Sportsplex

Sportsplex, purchased in 2018, is an indoor 62,500-square-foot facility with two indoor turf fields, leased fitness space, FVSRA programming space, a concession stand, multipurpose rooms, a party room, spectator seating, locker rooms, team rooms and office space.

Significant Changes

- Facility Rental revenue increase due to the addition of Smith PT shared space agreement.
- Increase in Contractual Services due to increased need for contractual services caused by weekend rentals.
- Increasing part time wages to cover one night per week in addition to hours that are booked on the weekends during the winter months.
- Change in wage contribution to include full time Athletic Coordinator, Athletic Supervisor and Assistant Superintendent.

2024 Goals

- 1) To increase summer rental revenues and youth participation, offer two new rental camps or new camp offerings inside at Sportsplex. Compare total youth participation in 2023 to 2024.
- 2) To maximize the money spent on janitorial services, compare the costs of an in-house janitor and contracting janitorial services. Compare the costs of both options.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 54 SPORTSPLEX				
Dept 10-40 - SPORTSPLEX				
ESTIMATED REVENUES				
54-10-40-42-00200	DAILY ADMISSIONS	10,037	12,500	14,000
54-10-40-44-00400	FACILITY RENTAL	322,909	340,400	366,660
54-10-40-46-00660	ADVERTISING	1,200	3,600	3,600
54-10-40-46-00680	SPONSORSHIPS	1,350	1,350	300
54-10-40-49-40100	LEAGUE PROGRAM REVENUE	13,400	48,000	32,000
54-10-40-49-40300	SPORT PROGRAM REVENUE	47,863	40,000	41,000
54-10-40-49-40400	BIRTHDAY PARTY REVENUE	15,882	15,750	14,625
54-10-40-49-40500	CAMP PROGRAM REVENUE			7,296
54-10-40-61-00670	TRANSFER REVENUE	148,000	145,000	140,000
TOTAL ESTIMATED REVENUES		560,641	606,600	619,481
APPROPRIATIONS				
54-10-40-51-00050	FT WAGES	52,661	63,896	52,542
54-10-40-51-00172	REV FAC PART TIME WAGES	6,699	11,760	20,400
54-10-40-51-40100	LEAGUE WAGES	542	6,600	1,120
54-10-40-51-40400	BIRTHDAY PARTY WAGES		300	300
54-10-40-52-00200	CONTRACTUAL MAINTENANCE	10,642	10,705	10,915
54-10-40-52-00201	CONTRACTUAL REPAIRS	2,913	2,500	2,500
54-10-40-52-00210	FEES AND PERMITS	22	23	23
54-10-40-52-00220	PRINTING & BINDING EXTERNAL			100
54-10-40-52-00221	PRINTING & BINDING INTERNAL	908	2,160	2,160
54-10-40-52-00222	MARKETING & ADVERTISING	4,568	4,350	4,350
54-10-40-52-00255	CONTRACTUAL SERVICES	11,556	14,010	13,560
54-10-40-52-00260	TRASH	1,253	2,400	2,400
54-10-40-52-00270	BANK FEES/CREDIT CARD FEES	7,874	8,500	10,000
54-10-40-52-40100	LEAGUE CONTRACTUAL SERVICES	2,800		8,400
54-10-40-52-40300	SPORT PROGRAM CONTRACTUAL SERVICE	27,457	28,000	28,700
54-10-40-52-40400	BIRTHDAY PARTY CONTR SERVICES	5,005	4,550	4,225
54-10-40-52-40500	CAMP PROGRAM CONTRACTUAL SERVICES			5,107
54-10-40-53-00300	OFFICE SUPPLIES	233	500	500
54-10-40-53-00305	UNIFORM	381	380	380
54-10-40-53-00310	FIRST AID	86	350	350
54-10-40-53-00315	JANITORIAL SUPPLIES	1,621	1,650	2,550
54-10-40-53-00316	COVID-19 SUPPLIES	71		
54-10-40-53-00320	MAINT MAT-FAC & BLDGS	4,090	5,000	5,000
54-10-40-53-40100	LEAGUE MATERIALS & SUPPLIES		960	560
54-10-40-53-40400	BIRTHDAY PARTY M & S	523	750	715
54-10-40-54-00405	SIGNAGE		850	850
54-10-40-54-40100	LEAGUE EQUIPMENT		500	500
54-10-40-55-00520	EE DEVELOP-DUES & MEMBERSHIP	264	265	265
54-10-40-55-00525	EE DEVELOP-TRAININGS & TRAVEL	2,112	2,960	1,220
54-10-40-58-00800	ELECTRICITY	40,173	43,000	47,000
54-10-40-58-00810	NATURAL GAS	18,611	22,000	20,000
54-10-40-58-00820	WATER	1,167	1,500	2,500
54-10-40-58-00830	TELEPHONE/INTERNET	4,062	6,840	5,040
54-10-40-63-00625	DEBT SERVICE CONTRIB	309,878	312,876	310,476
54-10-40-63-00650	WAGE CONTRIBUTION	44,014	49,061	47,833
TOTAL APPROPRIATIONS		562,186	609,196	612,541
NET OF REVENUES/APPROPRIATIONS - 10-40 - SPORTSPLEX		(1,545)	(2,596)	6,940
Dept 10-42 - SPORTSPLEX CONCESSION				
ESTIMATED REVENUES				
54-10-42-42-00250	CONCESSIONAIRE FEES	787	2,000	1,500
54-10-42-47-00700	CONCESSION TAXABLE	1,817	2,000	2,000
TOTAL ESTIMATED REVENUES		2,604	4,000	3,500
APPROPRIATIONS				
54-10-42-53-00700	CONCESSION RESALE	852	1,200	1,200
TOTAL APPROPRIATIONS		852	1,200	1,200
NET OF REVENUES/APPROPRIATIONS - 10-42 - SPORTSPLEX		1,752	2,800	2,300
ESTIMATED REVENUES - FUND 54		563,245	610,600	622,981
APPROPRIATIONS - FUND 54		563,038	610,396	613,741
NET OF REVENUES/APPROPRIATIONS - FUND 54		207	204	9,240

Audit

The Audit area accounts for expenditures related to the District's required annual audit and any required grant audits. This Fund's levy legally restricts the spending to these purposes.

Significant Changes

- Slight increase in annual audit fee for the second-year of a three-year agreement with audit firm Lauterbach & Amen, LLP.
- Increase actuarial fees to incorporate new employee insurance coop during 2023.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 30 AUDIT				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
30-00-00-41-00100	PROPERTY TAXES	27,901	27,500	30,595
TOTAL ESTIMATED REVENUES		27,901	27,500	30,595
APPROPRIATIONS				
30-00-00-52-00280	AUDIT	23,205	26,665	30,595
TOTAL APPROPRIATIONS		23,205	26,665	30,595
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		4,696	835	
ESTIMATED REVENUES - FUND 30		27,901	27,500	30,595
APPROPRIATIONS - FUND 30		23,205	26,665	30,595
NET OF REVENUES/APPROPRIATIONS - FUND 30		4,696	835	

Illinois Municipal Retirement Fund

The Illinois Municipal Retirement Fund (IMRF) represents all payments to IMRF. This Fund's levy is legally restricted for only IMRF payments.

Significant Changes

- Employer rate of 7.86% for 2024 is down from 8.34% in 2023 due to funding adjustment.
- Increasing taxes from prior year's planned Fund Balance spenddown in order to maintain Fund Balance level.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 32 IMRF				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
32-00-00-41-00100	PROPERTY TAXES	504,874	330,000	503,265
TOTAL ESTIMATED REVENUES		504,874	330,000	503,265
APPROPRIATIONS				
32-00-00-55-00561	IMRF	499,333	505,301	513,265
TOTAL APPROPRIATIONS		499,333	505,301	513,265
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		5,541	(175,301)	(10,000)
ESTIMATED REVENUES - FUND 32		504,874	330,000	503,265
APPROPRIATIONS - FUND 32		499,333	505,301	513,265
NET OF REVENUES/APPROPRIATIONS - FUND 32		5,541	(175,301)	(10,000)

Social Security

The Social Security area accounts for all employer Social Security and Medicare expenses for the District and is legally restricted for those expenditures.

Significant Changes

- Increasing taxes from prior year's planned Fund Balance spenddown in order to maintain Fund Balance level.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 33 SOCIAL SECURITY FUND				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
33-00-00-41-00100	PROPERTY TAXES	497,895	678,000	752,000
TOTAL ESTIMATED REVENUES		497,895	678,000	752,000
APPROPRIATIONS				
33-00-00-55-00560	FICA	581,490	667,183	720,008
TOTAL APPROPRIATIONS		581,490	667,183	720,008
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		(83,595)	10,817	31,992
ESTIMATED REVENUES - FUND 33		497,895	678,000	752,000
APPROPRIATIONS - FUND 33		581,490	667,183	720,008
NET OF REVENUES/APPROPRIATIONS - FUND 33		(83,595)	10,817	31,992

Liability Insurance

The Liability Insurance Fund accounts for expenditures made to the Park District Risk Management Agency (PDRMA). Included in this are premiums for liability, property, employment practices and workers' compensation insurance, along with other risk management expenses, such as unemployment, background checks, drug screens and safety committee trainings.

Significant Changes

- Increasing PDRMA member contributions by \$54,000 due to change in contribution calculation methods.
- Reduction in Risk Management expenses due to 2023 District-Wide AED replacements.
- Planned spenddown of Fund Balance.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 34 LIABILITY INSURANCE				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
34-00-00-41-00100	PROPERTY TAXES	290,769	325,000	375,000
34-00-00-45-00599	MISCELLANEOUS REVENUE	1,500		1,000
TOTAL ESTIMATED REVENUES		292,269	325,000	376,000
APPROPRIATIONS				
34-00-00-51-00050	FT WAGES	4,808	5,000	5,000
34-00-00-52-00510	WORKERS COMP/PDRMA INS	109,287	112,999	130,084
34-00-00-52-00511	BUILDING	93,238	107,949	130,804
34-00-00-52-00512	EMPLOYEE PRACTICES	15,368	19,034	21,831
34-00-00-52-00513	LIABILITY	44,264	51,663	59,573
34-00-00-52-00550	EMPLOYEE SERVICES & TESTING	935	4,650	4,500
34-00-00-52-00562	UNEMPLOYMENT	3,742	5,000	5,000
34-00-00-53-00340	RISK MANAGEMENT	15,813	48,551	24,166
TOTAL APPROPRIATIONS		287,455	354,846	380,958
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		4,814	(29,846)	(4,958)
ESTIMATED REVENUES - FUND 34		292,269	325,000	376,000
APPROPRIATIONS - FUND 34		287,455	354,846	380,958
NET OF REVENUES/APPROPRIATIONS - FUND 34		4,814	(29,846)	(4,958)

Special Recreation

The Special Recreation Fund accounts for expenditures made to the Fox Valley Special Recreation Association (FVSRA). FVSRA provides opportunities for individuals with physical and mental disabilities of all ages to participate in year-round programming specifically designed to meet their individual needs. Additional funding for capital improvements for ADA projects is also included in this fund.

Significant Changes

- Increasing member contributions to FVSRA by 6.07% due to FVSRA increasing total Member Agency Contributions by 7%.
- Maintaining inclusion expenses based on prior year needs.
- Maintaining Capital Fund contributions at \$198,079 for ADA improvements.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 36 SPECIAL RECREATION				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
36-00-00-41-00100	PROPERTY TAXES	632,318	700,000	714,991
TOTAL ESTIMATED REVENUES		632,318	700,000	714,991
APPROPRIATIONS				
36-00-00-52-00290	SRA CONTRIBUTION	385,816	393,072	416,912
36-00-00-52-00293	INCLUSION	90,894	100,000	100,000
36-00-00-72-00715	ADA IMPROVEMENT	200,000	200,000	198,079
TOTAL APPROPRIATIONS		676,710	693,072	714,991
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		(44,392)	6,928	
ESTIMATED REVENUES - FUND 36		632,318	700,000	714,991
APPROPRIATIONS - FUND 36		676,710	693,072	714,991
NET OF REVENUES/APPROPRIATIONS - FUND 36		(44,392)	6,928	

Debt Service

The Debt Service area accounts for all bond proceeds and transfers from other funds as revenue and required payments for debt service, legal services and fees.

Significant Changes

- Maintaining transfer from General Fund at \$20,000 to cover any miscellaneous contractual fees.
- Reducing transfer from Sportsplex to pay their portion of debt service from \$312,876 to \$310,476.
- Budgeting bond proceeds of \$50,000 to cover bond issuance costs for issuance of 2024 GO bonds.
- Debt Service payment reflects an estimation of the principal and interest payments for projected one year rollover GOB bonds to be issued in early 2024 for 2024-2025 capital projects.
- Increasing contractual expenses in preparation for early 2024 bond issuance for capital projects.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 40 DEBT SERVICE FUND				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
40-00-00-41-00100	PROPERTY TAXES	3,929,847	3,950,718	4,191,016
40-00-00-47-00290	BOND PROCEEDS			50,000
40-00-00-61-00660	TRANSFERS IN	329,878	332,876	330,476
	TOTAL ESTIMATED REVENUES	4,259,725	4,283,594	4,571,492
APPROPRIATIONS				
40-00-00-52-00299	MISC CONTRACTUAL	1,900	65,000	50,000
40-00-00-57-00750	BOND PRINCIPAL	3,620,000	3,765,000	4,021,830
40-00-00-57-00760	BOND INTEREST	597,310	498,594	479,662
	TOTAL APPROPRIATIONS	4,219,210	4,328,594	4,551,492
	NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST	40,515	(45,000)	20,000
	ESTIMATED REVENUES - FUND 40	4,259,725	4,283,594	4,571,492
	APPROPRIATIONS - FUND 40	4,219,210	4,328,594	4,551,492
	NET OF REVENUES/APPROPRIATIONS - FUND 40	40,515	(45,000)	20,000

Capital Fund

The Capital Fund accounts for all District capital projects that are greater than \$5,000. Funding is provided by grants, donations and transfers from the General, SRA, and Land Cash Funds.

Significant Changes

- Revenues are as follows:
 - Grant proceeds of \$750,000 from the Illinois Public Museum Capital Grant Program for the construction of the Ag Lab building at Primrose Farm.
 - Bond proceeds for a one-year GOB bonds of \$2,044,130 projected to be issued in early 2024 to fund capital projects. A second one-year GOB bond issues for the same amount is anticipated in early 2025.
 - Maintaining the transfer from the SRA Fund of \$198,079 for accessibility improvements.
 - Maintaining the transfer from the General Fund of \$600,000.
 - Eliminated the Land Cash transfer to Capital of \$400,000 in 2024 in anticipation of the completion of large developments requiring large capital projects.
 - Established new fund balance plan to transfer excess fund balances from the General, Recreation and Revenues Facility funds. Year one of the three-year plan results in a \$1,649,599 transfer to the Capital Fund.
- Expenses of \$9,010,500, creating a planned deficit of \$3,316,771. Capital projects can be found in the detail on the following pages.

User: AWallace
DB: St Charles

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 70 CAPITAL				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
70-00-00-45-00550	EQUIPMENT TRADE-IN REVENUE	6,200		
70-00-00-46-00600	DONATIONS	10,000		350,000
70-00-00-47-00290	BOND PROCEEDS			2,044,130
70-00-00-48-00650	GRANTS		553,000	750,000
70-00-00-61-00300	TRANSFERS	2,624,600	2,040,000	2,547,678
TOTAL ESTIMATED REVENUES		2,640,800	2,593,000	5,691,808
APPROPRIATIONS				
70-00-00-72-00716	SIGNAGE	11,265		
70-00-00-72-00720	ASPHALT ALLOWANCE	197,962	339,000	520,000
70-00-00-72-00750	VEHICLE REPLACEMENT	95,155	459,406	150,000
70-00-00-72-00755	EQUIPMENT REPLACEMENT	229,706	222,700	200,700
70-00-00-72-00760	TECHNOLOGY IMPROVEMENTS	229,459	334,500	281,000
70-00-00-72-00765	ACTIVE RIVER PROJECT	19,964		
70-00-00-72-00770	SCHOOL DISTRICT COOP	7,772	50,000	160,000
70-00-00-72-00775	TRAIL IMPROVEMENTS	10,150		
70-00-00-72-00780	SCULPTURE/ART		2,000	2,000
70-00-00-72-00785	PROPERTY ACQUISITION ALLOWANCE		200,000	200,000
70-00-00-72-00790	UNKNOWN PARK SITES	7,980		74,500
TOTAL APPROPRIATIONS		809,413	1,607,606	1,588,200
NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST		1,831,387	985,394	4,103,608
Dept 00-70 - ADMINISTRATION				
APPROPRIATIONS				
70-00-70-72-70701	BAKER COMMUNITY CENTER	30,097		
70-00-70-72-70702	DENNY RYAN SERVICE CENTER	184,594	22,000	72,800
70-00-70-72-70703	HICKORY KNOLLS DISCOVERY CENTER	5,720	911,500	
70-00-70-72-70704	OTTER COVE AQUATIC PARK	94,488	1,054,500	720,000
70-00-70-72-70705	POTTAWATOMIE COMMUNITY CENTER	20,678	140,000	244,000
70-00-70-72-70706	POTTAWATOMIE GOLF COURSE	117,980	43,000	35,000
70-00-70-72-70707	PRIMROSE FARM	10,921	1,180,000	2,125,000
70-00-70-72-70708	RIVER VIEW MINIATURE GOLF COURSE	29,351		80,000
70-00-70-72-70709	STC UNDERGROUND TEEN CENTER			35,000
70-00-70-72-70710	SWANSON POOL	102,522	61,150	55,500
70-00-70-72-70711	DELNOR WOODS PARK	10,772	215,000	
70-00-70-72-70712	FERSON CREEK FEN NATURE PRESERVE			20,000
70-00-70-72-70713	HICKORY KNOLLS NATURE AREA			10,000
70-00-70-72-70724	BAKER FIELD PARK	21,778	185,000	
70-00-70-72-70727	BOY SCOUT ISLAND	20,727	13,000	
70-00-70-72-70730	CRANSTON MEADOWS PARK		120,000	
70-00-70-72-70731	DAVIS PARK	8,042	150,000	
70-00-70-72-70733	EAST SIDE SPORTS COMPLEX	134,142	632,000	2,432,500
70-00-70-72-70735	FERSON CREEK PARK		65,000	
70-00-70-72-70737	FOX CHASE PARK		15,000	200,000
70-00-70-72-70738	HARVEST HILLS PARK	2,850		
70-00-70-72-70740	HUNT CLUB PARK	12,882		
70-00-70-72-70741	JAMES O BREEN COMMUNITY PARK		44,500	
70-00-70-72-70742	KANE/WOODLAWN PLAYGROUND		44,000	
70-00-70-72-70743	KEHOE PARK	145,675		
70-00-70-72-70744	LANGUM PARK			225,000
70-00-70-72-70749	MT. ST. MARY PARK	7,750		
70-00-70-72-70750	POTTAWATOMIE PARK	243,448	132,000	525,000
70-00-70-72-70751	PRIMROSE FARM PARK	56	130,000	675,000
70-00-70-72-70752	RED GATE PARK	115,003		
70-00-70-72-70762	TIMBER TRAILS PARK	15,422	200,000	
70-00-70-72-70764	NORRIS RECREATION CENTER	12,844		
70-00-70-72-70766	SPORTSPLEX	36,786	310,000	
70-00-70-72-70767	UPRR		990,000	
70-00-70-72-70770	PADDLEWHEEL RIVERBOATS	18,978	148,000	27,500
70-00-70-72-70771	SOUTH ELGIN PLAYGROUND CONTRIBUT	27,585	70,000	
70-00-70-72-70774	VALLEY VIEW			40,000
70-00-70-72-70775	IDJJ		610,000	460,000
70-00-70-72-70776	SPRINGS PARK			40,000
TOTAL APPROPRIATIONS		1,431,091	7,485,650	8,022,300
NET OF REVENUES/APPROPRIATIONS - 00-70 - ADMINIST		(1,431,091)	(7,485,650)	(8,022,300)
ESTIMATED REVENUES - FUND 70		2,640,800	2,593,000	5,691,808
APPROPRIATIONS - FUND 70		2,240,504	9,093,256	9,610,500
NET OF REVENUES/APPROPRIATIONS - FUND 70		400,296	(6,500,256)	(3,918,692)

2024 Capital

2024

Park / Facility	Project	Budget
Non Site Specific	Equipment Purchase	\$200,700
Non Site Specific	Vehicle Purchases	\$150,000
Non Site Specific	Technology	\$281,000
Non Site Specific	Art	\$2,000
Non Site Specific	Asphalt	\$270,000
Non Site Specific	Master Planning	\$435,000
Non Site Specific	Pavement	\$150,000
Non Site Specific	LED Lighting Retrofit Plan	\$59,500
Non Site Specific	Land Acquisition	\$200,000
Denny Ryan Service Center	Furnace Replacement (3)	\$50,000
Denny Ryan Service Center	Restoration & Grading of Wetland	\$16,000
Denny Ryan Service Center	Greenhouse Benches	\$6,800
East Side Sports Complex	Irrigate Multipurpose Field	\$7,500
East Side Sports Complex	Netting Around 4 Baseball Fields	\$275,000
East Side Sports Complex	Restroom & Concession Building	\$2,100,000
Ferson Creek Fen	Overlook Replacement/Repair	\$20,000
Fox Chase Park	New Amenities & Renovation	\$200,000
Hickory Knolls Discovery Center	Equipment Shed Near Propagation Area	\$10,000
IDJJ/Rte 38 Eighty-Eight acres	Parking, Disc Golf and Trails	\$460,000
Langum Park	Playground Renovation	\$225,000
Otter Cove Aquatic Park	VFD at Splash	\$5,000
Otter Cove Aquatic Park	Renovate Splash Park	\$500,000
Otter Cove Aquatic Park	Racer Slide Repair (annual rotation)	\$25,000
Otter Cove Aquatic Park	Lazy River Caulk / Repair	\$20,000
Otter Cove Aquatic Park	Pool Painting (Lazy, competition walls & targets)	\$65,000
Otter Cove Aquatic Park	Lounge Chair Fabric Replacement	\$15,000
Otter Cove Aquatic Park	Tubes (for slides and lazy)	\$10,000
Otter Cove Aquatic Park	Deck Caulking	\$15,000
Otter Cove Aquatic Park	Pool Vacuums	\$8,000
Otter Cove Aquatic Park	Pressure Washer	\$7,000
Paddlewheel Boats	Dock & Boat Wood Replacement	\$9,500
Paddlewheel Boats	Upper Deck Fencing on Queen	\$18,000
Pottawatomie Community Center	Restroom renovations 1/2	\$200,000
Pottawatomie Community Center	Dance Studio Sand/Repair/Seal	\$9,000
Pottawatomie Golf Course	Landscaping: Native Plants & Trees	\$15,000
Pottawatomie Park*	Historic Pavilion Addition	\$350,000
Pottawatomie Park	New pavilion to replace River Pavilion	\$175,000
Primrose Farm	Assess & Repair Barn Foundation	\$25,000
Primrose Farm	Ag Building to be completed by Oct 2024	\$2,000,000
Primrose Farm Park	Construction 1/2	\$600,000
River View Mini Golf	Pedal Boat Replacements (2)	\$15,000
School District Playgrounds	Coop D303 Playground Replacement	\$160,000
Swanson Pool	New PA System with 2 Speakers-Portable	\$9,000
Swanson Pool	Chemical Room Plumbing	\$10,000
Swanson Pool	Gas Vacuum	\$8,000

Swanson Pool	Annual Slide Maintenance	\$15,000
Swanson Pool	Exhaust Fan Filter Room	\$8,500
Swanson Pool	Valve Replacement, filter and pump	\$5,000
Swing Benches	Various parks	\$15,000
Teen Center	STCU Refresh	\$35,000
Valley View Community Center	Remodel for Natural Area Use	\$40,000
Various	Court Repairs all over Town	\$100,000

* Private Donation

Total

\$9,610,500

Master Planning

Pottawatomie Golf Course	Professional Service for Practice Area	\$35,000
River View Mini Golf	Professional Services for Building Reno	\$65,000
The Springs	Planning for new neighborhood park	\$40,000
Splash Park	Deferred \$50,000 from 2023	\$50,000
ESSC**	Planning OSLAD Grant	\$50,000
Primrose Farm Ag Lab	Construction Administration	\$100,000
Primrose Farm Park	Deferred \$75,000 from 2023	\$75,000
PCC Restroom Renovation	Architect's Design	\$20,000
Total		\$435,000

IT Capital

All	Firewall Replacement	\$35,000
All	Phone System Replacement	\$90,000
PCC	Standby Generator for PCC Server Room	\$50,000
OCAP/DRSC	Electronic Door Access	\$40,000
PCC	Pottawatomie Park Wireless	\$50,000
HKDC	GIS Software	\$10,000
BCC	STCU (3) new computers	\$6,000
Total		\$281,000

Asphalt

Multiple Sites		\$150,000
Cranston Meadows	Asphalt Pathway around Park	\$120,000
Total		\$270,000

Equipment

DRSC	Gator for Turf Crew	\$15,000
PGC	Toro Dingo	\$49,500
PGC (defer to 2025)	Pro Core 648	\$49,000
PGC (defer to 2024)	Toro Greens Master Mower	\$49,000
PGC	Mobile Water Station	\$8,200
Parks	ADA Off Road Trail Vehicle	\$30,000
Total		\$200,700

Vehicles

Natural Areas	Pick Up Truck	\$50,000
Faciliites	Utility Truck for added Fac Tech	\$100,000
Total		\$150,000

Pavement

Multiple Sites	General Maintenance	\$150,000
Total		\$150,000

LED Lighting Retrofit Plan

Baker Field Park	Tennis LED	\$27,500.00
Norris Woods	LED Fixtures	\$3,500.00
River Bend Community Park	LED Fixtures	\$5,000.00
Timber Trails	LED Parking Lot Fixtures	\$6,000.00
Denny Ryan Service Center	Light Pole at Entrance off Bolcum	\$10,000.00
James O. Breen Community Park	Parking Lot LED	\$7,500.00
Total \$		59,500.00

Total Allowances \$ 1,546,200.00

Land Cash Fund

The Land Cash Fund represents dollars received from developers and builders per the City of St. Charles and Kane County Land Cash Ordinances.

Significant Changes

- Elimination of transfer to Capital Fund until determination of specific project(s) for the funds are made.

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 BOARD APPROVED BUDGET	2024 NOVEMBER CHANGES BUDGET
Fund: 74 LAND CASH ORDINANCE				
Dept 00-00 - ADMINISTRATION				
ESTIMATED REVENUES				
74-00-00-46-00603	LAND CASH - DEV	279,888		
	TOTAL ESTIMATED REVENUES	279,888		
APPROPRIATIONS				
74-00-00-63-00300	LAND CASH - TRANS TO CAPITAL	400,000	400,000	
	TOTAL APPROPRIATIONS	400,000	400,000	
	NET OF REVENUES/APPROPRIATIONS - 00-00 - ADMINIST	(120,112)	(400,000)	
	ESTIMATED REVENUES - FUND 74	279,888		
	APPROPRIATIONS - FUND 74	400,000	400,000	
	NET OF REVENUES/APPROPRIATIONS - FUND 74	(120,112)	(400,000)	

ORDINANCE NO. 2023-12-02

**COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE OF THE ST. CHARLES PARK DISTRICT
FOR FISCAL YEAR BEGINNING JANUARY 1, 2024
AND ENDING DECEMBER 31, 2024**

An ordinance adopting an annual budget and appropriating such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the St. Charles Park District Kane and DuPage Counties, Illinois, for the Fiscal Year beginning January 1, 2024 and ending December 31, 2024 and specifying the objects and purposes for which such appropriations are made, and the amount appropriated for each object or purpose on a fund level.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE ST. CHARLES PARK DISTRICT, KANE AND DUPAGE COUNTIES, ILLINOIS:

Section 1. The following are the Annual Budget and Appropriation items for the St. Charles Park District for the fiscal year beginning January 1, 2024 and ending December 31, 2024:

	TOTAL BUDGET (.00) omitted	TOTAL APPROPRIATION (.00) omitted
I. CORPORATE FUND		
Salaries and Wages	\$ 4,692,457	\$ 5,396,326
Contractual Services	3,337,568	3,838,203
Materials, Supplies and Equipment	814,918	937,156
TOTAL CORPORATE FUND	<u>8,844,943</u>	<u>10,171,685</u>
II. RECREATION FUND		
Salaries and Wages	3,002,787	3,453,205
Contractual Services	1,267,376	1,457,482
Materials, Supplies and Equipment	199,450	229,368
TOTAL RECREATION FUND	<u>4,469,613</u>	<u>5,140,055</u>

	TOTAL BUDGET (.00) omitted	TOTAL APPROPRIATION (.00) omitted
III. AUDIT FUND		
Contractual Services	30,595	35,184
TOTAL AUDIT FUND	<u>30,595</u>	<u>35,184</u>
IV. IMRF FUND		
IMRF Expense	513,265	590,255
TOTAL IMRF FUND	<u>513,265</u>	<u>590,255</u>
V. SOCIAL SECURITY/MEDICARE FUND		
Social Security Medicare Expense	720,008	828,009
TOTAL SOCIAL SECURITY/MEDICARE FUND	<u>720,008</u>	<u>828,009</u>
VI. LIABILITY FUND		
Risk Management/Insurance Expense	380,958	438,102
TOTAL LIABILITY FUND	<u>380,958</u>	<u>438,102</u>
VII. SPECIAL RECREATION FUND		
Contractual Services	516,912	594,449
Capital ADA Improvements	198,079	227,791
TOTAL SPECIAL RECREATION FUND	<u>714,991</u>	<u>822,240</u>
VIII. REVENUE FACILITIES FUND		
Salaries and Wages	1,714,782	1,971,999
Contractual Services	780,696	897,800
Materials, Supplies and Equipment	530,070	609,581
Debt Service	310,476	357,048
TOTAL REVENUE FACILITIES FUND	<u>3,336,024</u>	<u>3,836,428</u>
IX. NORRIS RECREATION CENTER		
Salaries and Wages	570,276	655,817
Contractual Services	579,541	666,472
Materials, Supplies and Equipment	102,862	118,291
TOTAL NORRIS RECREATION CENTER	<u>1,252,679</u>	<u>1,440,580</u>

	TOTAL BUDGET (.00) omitted	TOTAL APPROPRIATION (.00) omitted
X CAPITAL FUND		
Capital Projects	<u>9,610,500</u>	<u>11,052,075</u>
TOTAL CAPITAL FUND	<u><u>9,610,500</u></u>	<u><u>11,052,075</u></u>
XI DEBT SERVICE FUND		
Contactual Services	50,000	57,500
Principal	4,021,830	4,625,105
Interest	<u>479,662</u>	<u>551,611</u>
TOTAL DEBT SERVICE FUND	<u><u>4,551,492</u></u>	<u><u>5,234,216</u></u>
GRAND TOTAL BUDGET AND APPROPRIATION	<u><u>\$ 34,425,068</u></u>	<u><u>\$ 39,588,829</u></u>

Section 2. That the foregoing sums of money in the columns headed Appropriations be and are hereby appropriated for the corporate purposes, the recreation purposes, for revenue facilities purposes, for bond redemption and interest purposes, for payment of liability insurance premiums, for payment for the annual audit by a certified public accounting firm, for payments to IMRF, for payments for social security and medicare, for payments for capital, and for payments to a Special Recreation Association, the Fox Valley Special Recreation Association, as herein before specified, all in order to defray all necessary expenses and liabilities of the St. Charles Park District, Kane and DuPage Counties, Illinois for the year beginning January 1, 2024 and ending December 31, 2024.

Section 3. As part of the annual budget, it is stated:

- (1) That estimated cash on hand at the beginning of the fiscal year is \$17,179,696
- (2) That the estimated cash expected to be received during the fiscal year from all sources of \$29,748,171
- (3) That the estimated expenditures contemplated for the fiscal year are \$34,425,068
- (4) That the estimated cash expected to be on hand at the end of the fiscal year is \$12,502,799

Section 4. The receipts and revenue of the said St. Charles Park District derived from sources other than taxation and not specifically appropriated to the Corporate Fund and all unexplained balance from the preceding fiscal years not required for the purposes for which they were appropriated and levied shall in part constitute the Corporate Fund and shall first be placed to the credit of such fund.

Section 5. If any section, subdivision, sentence or clause of this Ordinance is for any reason held invalid or to be unconstitutional such decision shall not affect the validity if the remaining portions of the Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after all passage and approval and publication as required by law.

APPROVED THIS 12th DAY OF DECEMBER, 2023

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Secretary

Date

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS.
COUNTY OF KANE)

CERTIFICATE OF TREASURER/CHIEF FISCAL OFFICER

I, Brian Charles, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the St. Charles Park District, Kane and DuPage Counties, Illinois, and that as such Treasurer, I am the Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify that the estimated revenues of source anticipated to be received by the St. Charles Park District, Kane and DuPage Counties, Illinois for the fiscal year beginning on the 1st day of January, 2024 and ending on the 31st day of December, 2024 is as follows:

<u>Source</u>	<u>Amount</u>
Property Taxes	\$ 17,168,128
Replacement Taxes	\$ 180,000
User Fees	\$ 7,305,954
Interest Income	\$ 350,000
Rentals	\$ 1,010,411
Donations	\$ 458,980
Grants	\$ 765,000
Sales	\$ 465,568
Bond Proceeds	<u>\$ 2,044,130</u>
Total Revenue	<u>\$ 29,748,171</u>

I, do further certify that the estimated revenues by source anticipated to be received by the St. Charles Park District, Kane and DuPage Counties, Illinois for the fiscal year beginning on the 1st day of January, 2024 and ending on the 31st day of December, 2024 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the St. Charles Park District at St. Charles, Illinois on the 12th day of December 2023.

(Seal)

Brian Charles, Treasurer
Board of Park Commissioners
St. Charles Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)
COUNTY OF DUPAGE)

SECRETARY’S CERTIFICATE

I, Peggy McCarthy, do hereby certify that I am Secretary of the Board of Park Commissioners of the St. Charles Park District, Kane and DuPage Counties, Illinois and as such official, I am keeper of the records, ordinances, files and seal of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of the ordinance entitled:

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF
THE ST. CHARLES PARK DISTRICT FOR FISCAL YEAR BEGINNING
JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

adopted at a duly called Regular Meeting of the Board of Park Commissioners and of the St. Charles Park District, held at St. Charles, Illinois, in said District at 6:30 p.m. on the 12th day of December 2023.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Park District Code of the State of Illinois, as amended, and that the Board complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the said Park District at St. Charles, Illinois, this 12th day of December 2023.

(SEAL)

Peggy McCarthy, Secretary
Board of Park Commissioners
St. Charles Park District

Fund Balance

Funds	Projected 2023	2024 Budget		Net	Projected 2024
	Ending Balance	Revenues	Expenses		Ending Balance
General	\$ 5,626,907	\$ 10,416,572	\$ 10,530,724	\$ (114,152)	\$ 5,512,755
Recreation	2,919,595	5,490,452	5,590,341	(99,889)	2,819,706
Revenues Facilities	1,148,788	3,005,177	3,097,145	(91,968)	1,056,820
Norris Rec Center	253,957	1,262,764	1,252,679	10,085	264,042
Sportsplex	31,943	622,981	613,741	9,240	41,183
Debt Service	457,459	4,571,492	4,551,492	20,000	477,459
Capital Projects	7,540,843	5,691,808	9,610,500	(3,918,692)	3,622,151
Nonmajor Governmental Funds					
Audit	27,228	30,595	30,595	-	27,228
IMRF	254,018	503,265	513,265	(10,000)	244,018
Social Security	326,288	752,000	720,008	31,992	358,280
Liability	194,573	376,000	380,958	(4,958)	189,615
SRA	304,007	714,991	714,991	-	304,007
Land-Cash	940,572	-	-	-	940,572
Subtotal Nonmajor Governmental	2,046,686	2,376,851	2,359,817	17,034	2,063,720
Total	<u>\$ 20,026,178</u>	<u>\$ 33,438,097</u>	<u>\$ 37,606,439</u>	<u>\$ (4,168,342)</u>	<u>\$ 15,857,836</u>

Transfers
2024 Budget

	General	Recreation	SRA	Rev Fac	Sportsplex	Debt Service	Capital	Land Cash	Total
Indirect Expenses	550,000	(550,000)							-
Capital	(600,000)		(198,079)	(100,000)			898,079	-	-
Fund Balance Policy	(925,781)	(570,728)		(153,090)			1,649,599		-
Debt Service	(20,000)				(310,476)	330,476			-
Wage Contribution		73,939		(73,939)					-
Wage Contribution		47,833			(47,833)				-
Wage Contribution				-	-				-
Sportsplex Debt Service	(140,000)				140,000				-
Total Revenues	550,000	121,772	-	-	140,000	330,476	2,547,678	-	3,689,926
Total Expenses	(1,685,781)	(1,120,728)	(198,079)	(327,029)	(358,309)	-	-	-	(3,689,926)
Net	(1,135,781)	(998,956)	(198,079)	(327,029)	(218,309)	330,476	2,547,678	-	-

Wage Contribution									
RVMG		14,058.00		(14,058.00)					
Swanson		15,476.00		(15,476.00)					
Otter		14,834.00		(14,834.00)					
Paddlewheel Riverboat		29,571.00		(29,571.00)					
Sportsplex		47,833.00			(47,833.00)				
		121,772.00		(73,939.00)	(47,833.00)				

Rates and Fees

		CURRENT 2023		PROPOSED 2024	
		RES	NR	RES	NR
SCPD Special Use Permit					
Alcohol (No Sales)		\$150	\$150	\$150	\$150
Baker Community Center					
		RES	NR	RES	NR
Rental • Fee/Hour		Capacity			
Entire Facility ◊ (M-Th 8am-10pm)	190	\$100	\$140	\$100	\$140
Entire Facility ◊ (F-Su 8am-10:30pm)	190	\$140	\$195	\$140	\$195
Auditorium (M-Th 8am-10pm)	150	\$80	\$112	\$80	\$112
Auditorium (F-Su 8am-10:30pm)	150	\$100	\$140	\$100	\$140
Lounge (M-Th 8am-10pm)	40	\$35	\$50	\$35	\$50
Lounge (F-Su 8am-10:30pm)	40	\$55	\$75	\$55	\$75
Keg North or South (M-Th 8am-10pm)	35	\$30	\$42	\$30	\$42
Keg North or South (F-Su 8am-10:30pm)	35	\$40	\$55	\$40	\$55
Entire Keg (M-Th 8am-10pm)	70	\$50	\$70	\$50	\$70
Entire Keg (F-Su 8am-10:30pm)	70	\$60	\$85	\$60	\$85
Add Ons • Fee/Rental					
Kitchen		\$25	\$25	\$25	\$25
Piano		\$50	\$50	\$50	\$50
Tech Fee		\$25	\$25	\$25	\$25
Associate Groups • Fee/Hour		PER GROUP		PER GROUP	
Chess Club		\$11*		\$13*	
Duplicate Bridge		\$11*		\$13*	
Fox Valley Mixers/Bachelor & Bachelorettes		\$20**		\$30**	

◊ includes kitchen

RES includes Nonprofit Organizations

NR includes Commerical Businesses

*3-year phase in to get to 50% of resident rate, 2025 rate will be \$15

**3-year phase in to get to 50% of resident rate, 2025 rate will be \$40

Rates and Fees

	CURRENT 2023		PROPOSED 2024	
	RES	NR	RES	NR
Pavilions • Fee/Day				
Delnor Woods Park - Small	\$50	\$75	\$50	\$75
Delnor Woods Park - Large	\$100	\$150	\$100	\$150
East Side Sports Complex	\$50	\$75	\$50	\$75
Ferson Creek Park	\$100	\$150	\$100	\$150
Hickory Knolls Natural Area	\$50	\$75	\$50	\$75
James O. Breen Community Park	\$50	\$75	\$50	\$75
Lincoln Park - Gazebo	\$50	\$75	\$50	\$75
Mt. St. Mary Park - Large	\$100	\$150	\$100	\$150
Mt. St. Mary Park - Plaza or Pergola	\$50	\$75	\$50	\$75
Pottawatomie Park - River	\$125	\$188	\$125	\$188
Pottawatomie Park - Historic (M-F)	\$200	\$300	\$200	\$300
Pottawatomie Park - Historic (SaSuH)	\$300	\$450	\$300	\$450
Pottawatomie Park - Amphitheatre	\$50	\$75	\$50	\$75
Primrose Farm - Main	\$50	\$75	\$50	\$75
Primrose Farm - Cattle Trail	\$50	\$75	\$50	\$75
Primrose Farm Park	\$50	\$75	\$50	\$75
River Bend Community Park	\$100	\$150	\$100	\$150
Timber Trails Park	\$50	\$75	\$50	\$75
Garden Plots • Fee/Plot				
James O. Breen Community Park				
20' x 30' Annual	\$50	\$50	\$50	\$50
20' x 30' Perennial	\$50	\$50	\$50	\$50
10' x 4' ADA Raised Bed	\$40	\$40	\$40	\$40
Primrose Farm				
15' x 30' Annual	\$35	\$35	\$35	\$35
30' x 30' Annual	\$55	\$55	\$55	\$55
15' x 30' Perennial	\$35	\$35	\$35	\$35
30' x 30' Perennial	\$55	\$55	\$55	\$55
10' x 4' ADA Raised Bed	\$40	\$40	\$40	\$40

Rates and Fees

	CURRENT 2023		PROPOSED 2024	
	RES	NR	RES	NR
Memorial Program • Fee/Item				
Bench	\$2,500	\$2,500	\$3,000	\$3,000
Paver - Small	\$125	\$125	\$125	\$125
Paver - Medium	\$250	\$250	\$250	\$250
Paver - Large	\$400	\$400	\$400	\$400
Tree	\$500	\$500	\$500	\$500
Boat Rack Storage • Fee=S#/LEN				
Ferson Creek Park	RES \$20	NR \$35	RES \$20	NR \$35
<i>LEN = Length of Watercraft</i>				
Boy Scout Island Parking				
<i>Memorial Day to Labor Day</i>				
Daily Fee	\$10	\$10	\$10	\$10
Season Pass	\$50	\$100	\$50	\$100
Athletic Fields				
Rentals • Fee/Game or 2 Hours				
Baseball/Softball	\$50	\$75	\$50	\$75
Turf Baseball	\$50	\$75	\$50	\$75
Soccer	\$65	\$100	\$65	\$100
Rugby/Lacrosse/Football	\$100	\$150	\$100	\$150
Thomson Middle School Turf	\$100	\$100	\$100	\$100
Initial Layout/Paint of Field • Fee/Field				
Soccer	\$300	\$350	\$300	\$350
Football	\$475	\$525	\$475	\$525
Rugby/Lacrosse	\$350	\$400	\$350	\$400
Lights • Fee/Hour				
Baseball/Softball	\$20	\$30	\$20	\$30
Soccer/Football	\$40	\$60	\$40	\$60
Tournament Rentals • Fee/Field				
	½ Day**	Full Day	½ Day**	Full Day
Baseball/Softball	\$100	\$200	\$100	\$200
Turf Baseball	\$200	\$400	\$200	\$400
Soccer	\$250	\$350	\$250	\$350
Rugby/Lacrosse/Football*	\$350	\$450	\$350	\$450

RES includes Associate Group Fees

NR includes For Profit Fees

**½ Day = 8am-1pm

Rates and Fees

		CURRENT 2023		PROPOSED 2024	
		RES	NR	RES	NR
Primrose Farm					
Rental • <i>Fee/Hour</i>	Capacity				
Summer Kitchen (M-Sa 8am-3pm)	20	\$25	\$38	\$25	\$38
Summer Kitchen (M-Sa 3pm-10pm)	20	\$50	\$75	\$50	\$75
Main Barn (M-Sa 8am-3pm)	125	\$100	\$150	\$100	\$150
Main Barn (M-Sa 3pm-10pm)	125	\$150	\$200	\$150	\$200
Farmyard Area (M-Sa 8am-3pm)	250	\$25	\$38	\$25	\$38
Farmyard Area (M-Sa 3pm-10pm)	250	\$50	\$75	\$50	\$75
Firepit Area (M-Sa 8am-3pm)	100	\$25	\$38	\$25	\$38
Firepit Area (M-Sa 3pm-10pm)	100	\$50	\$75	\$50	\$75
Tractor-Drawn Wagon Ride Add-On	20	\$25	\$25	\$25	\$25
Hickory Knolls Discovery Center					
		RES	NR	RES	NR
Rental • <i>Fee/Hour</i>	Capacity				
Entire Facility ◊ (M-Th 8am-4pm)	200	\$300	\$450	N/A	N/A
Entire Facility ◊ (M-Th 4-10pm; F-Su 8am-10pm)	200	\$400	\$550	N/A	N/A
Twinleaf - Both ◊ (M-Th 8am-4pm)	120-150	\$100	\$150	N/A	N/A
Twinleaf - Both ◊ (M-Th 4-10pm; F-Su 8am-10pm)	120-150	\$140	\$200	N/A	N/A
Exhibit Gallery (Available only with Entire Facility rental)	75-100	N/A	N/A	N/A	N/A
Twinleaf - East or West (M-Th 8am-4pm)	60-75	\$55	\$80	\$55	\$80
Twinleaf - East or West (M-Th 4-10pm; F-Su 8am-4pm)	60-75	\$75	\$110	\$80	\$125
Add Ons • <i>Fee/Rental</i>					
Kitchen		\$25	\$25	\$25	\$25
Fire Pit		\$75	\$75	N/A	N/A

**Additional fee of \$20/hour for rentals outside of regular business hours, as early as 8am and late as 10:30pm.

◊ includes kitchen

RES includes Nonprofit Organizations

NR includes Commerical Businesses

	CURRENT 2023		PROPOSED 2024	
	RES	NR	RES	NR
Pottawatomie Community Center				
Adult Activity Center				
Daily Drop-In • <i>Fee/Person/Visit</i>	\$5	\$5	\$5	\$5
Membership Pass • <i>Annual Fee</i>	\$15	\$23	\$15	\$23
Open Gym				
Daily Drop-In • <i>Fee/Person/Visit</i>	N/A	\$5	N/A	\$5
Pickleball	\$3	\$5	\$3	\$5
10-Visit Pass • <i>Fee/Visit</i>	N/A	\$38	N/A	\$38
Pickleball	\$25	\$38	\$25	\$38
Rental • <i>Fee/Hour</i>	Capacity			
Gymnasium - Full (M-F 8am-9pm)	\$50	\$70	\$50	\$70
Gymnasium - Full (Sa 8am-5pm)	\$50	\$70	\$50	\$70
Gymnasium - Full (Su 12-5pm)	\$50	\$70	\$50	\$70
Gymnasium - Half (M-F 8am-9pm)	\$25	\$35	\$25	\$35
Gymnasium - Half (Sa 8am-5pm)	\$25	\$35	\$25	\$35
Gymnasium - Half (Su 12-5pm)	\$25	\$35	\$25	\$35
Multipurpose Rm* (M-F 8am-9pm)	30	\$30	\$42	\$30
Multipurpose Rm* (Sa 8am-5pm)	30	\$30	\$42	\$30
Multipurpose Rm* (Su 12-5pm)	30	\$30	\$42	\$30
Add Ons • <i>Fee/Rental</i>				
Kitchen	\$25	\$25	\$25	\$25

*Fee/Section

RES includes Nonprofit Organizations

NR includes Commerical Businesses

	RES	NR	RES	NR
Haines Gymnasium				
Open Gym				
Daily Drop-In • <i>Fee/Person/Visit</i>	N/A	\$5	N/A	\$5
Pickleball	\$3	\$5	\$3	\$5
10-Visit Pass • <i>Fee/Visit</i>	N/A	\$38	N/A	\$38
Pickleball	\$25	\$38	\$25	\$38
Rental • <i>Fee/Hour</i>				
Gymnasium - Full (M-F 4-10pm)	\$60	\$84	\$60	\$84
Gymnasium - Full (SaSu 8am-10pm)	\$60	\$84	\$60	\$84
Multipurpose Rm	\$21	\$30	\$21	\$30

Rates and Fees

	CURRENT 2023		PROPOSED 2024	
	RES	NR	RES	NR
Paddlewheel Riverboats				
Daily Public Cruises • <i>Fee/Person</i>				
Ages 16+ (M-F)	\$12	\$12	\$12	\$12
Ages 3-15 (M-F)	\$10	\$10	\$10	\$10
Ages 16+ (SaSuH)	\$14	\$14	\$14	\$14
Ages 3-15 (SaSuH)	\$11	\$11	\$11	\$11
Ages 2 & Under (M-SuH)	Free	Free	Free	Free
Private Charters • <i>Fee/Group</i>				
1 Hour	\$459	\$459	\$459	\$459
1 ½ Hours	\$559	\$559	\$559	\$559
2 Hours	\$689	\$689	\$689	\$689
3 Hours	\$949	\$949	\$949	\$949
Each Add'l Guest	\$12	\$12	\$12	\$12
Weekday Group Charters • <i>Fee/Group</i>				
1 Hour	\$320	\$320	\$320	\$320
Each Add'l Guest	\$7	\$7	\$7	\$7

Rates and Fees

	CURRENT 2023		PROPOSED 2024	
	RES	NR	RES	NR
River View Miniature Golf				
Daily Admission • <i>Fee/Person</i>				
Ages 16+	\$7	\$7	\$7	\$7
Ages 3-15	\$6	\$6	\$6	\$6
Ages 2 & Under	Free	Free	Free	Free
Groups of 10+	\$5	\$5	\$5	\$5
Twilight	\$5	\$5	\$5	\$5
Fall Weekends	\$4	\$4	\$4	\$4
Kayak • <i>Fee/Hour/Boat</i>	\$15	\$15	\$16	\$16
Pedal Boat • <i>Fee/Hour/Boat</i>	\$19	\$19	\$20	\$20
Baggo Equipment • <i>Fee/Rental</i>	\$5	\$5	\$5	\$5
Bocce Equipment • <i>Fee/Rental</i>	\$5	\$5	\$5	\$5
 Pottawatomie Golf Course				
	RES	NR	RES	NR
Daily Admission • <i>Fee/Person</i>				
9-Holes (M-F)	\$20	\$20	\$20	\$20
9-Holes (SaSuH)	\$20	\$20	\$20	\$20
9-Holes - Senior (M)	\$16	\$16	\$16	\$16
Twilight	\$16	\$16	\$16	\$16
Fall Rate	\$18	\$18	\$18	\$18
Season Pass * <i>Fee/Person</i>				
Ages 19-59	\$850	\$950	\$850	\$950
Ages 60+	\$750	\$850	\$750	\$850
Ages 18 & Under	\$150	\$200	\$150	\$200
Weekday Pass • <i>Fee/Person</i>				
Ages 19+	\$600	\$700	\$600	\$700
Add-On Pass	\$200	\$250	\$200	\$250
High School Team Rounds	\$13	\$13	\$13	\$13
Rentals • <i>Fee/Person</i>				
Pull Carts	\$4	\$4	\$4	\$4
Riding Carts	\$12	\$12	\$12	\$12
Riding Carts - Pass Holders	\$10	\$10	\$10	\$10
Clubs	N/A	N/A	N/A	N/A
6-Visit Punch Card	\$96	\$96	\$96	\$96
Simulator • <i>Fee/Hour</i>				
Oct 1-Apr 30	\$25	\$30	\$25	\$30
May 1-Sep 30	\$16	\$16	\$16	\$16

Rates and Fees

	CURRENT 2023		PROPOSED 2024	
	RES	NR*	RES	NR*
Swanson Pool				
Daily Admission • <i>Fee/Person</i>				
Open Swim	\$8	\$12	\$8	\$12
Twilight	\$5	\$5	\$5	\$5
Lap Swim	\$4	\$4	\$4	\$4
Group Rate	\$7	\$10	\$7	\$10
Season Pass • <i>Fee/Person</i>				
Individual (Age 3+)	\$64	\$77	\$64	\$77
Each Add'l Household Member	\$54	\$65	\$54	\$65
Individual (Age 60+)	\$58	N/A	\$58	N/A
Otter Cove Aquatic Park				
Daily Admission • <i>Fee/Person</i>				
Open Swim	\$12	\$17	\$12	\$17
Twilight	\$7	\$7	\$7	\$7
Lap Swim	\$4	\$4	\$4	\$4
Group Rate	\$10	\$14	\$10	\$14
Splash Park	\$3	\$5	\$3	\$5
Season Pass • <i>Fee/Person</i>				
<i>Memorial Day to Labor Day</i>				
Individual (Age 3+)	\$107	\$129	\$107	\$129
Each Add'l Household Member	\$88	\$106	\$88	\$106
Individual (Age 60+)	\$97	N/A	\$97	N/A
Nanny Pass	\$96	\$115	\$96	\$115
10-Visit Punch Card	\$100	\$140	\$100	\$140
<i>Mid-July to Labor Day</i>				
Individual (Age 3+)	\$48	\$58	\$48	\$58
Each Add'l Household Member	\$48	\$58	\$48	\$58
Individual (Age 60+)	\$43	N/A	\$43	N/A

*NR = Neighbor Rate

NR for aquatic season passes is 20% higher than RES rate.

Age 60+ discount is 10% off RES rate.

Rates and Fees

		CURRENT 2023		PROPOSED 2024	
		RES	NR*	RES	NR*
Swanson Pool					
Rentals • <i>Fee/Hour</i>	Capacity				
Entire Facility		\$490	\$540	\$490	\$540
Large Pool		\$400	\$450	\$400	\$450
Small Pool		\$170	\$220	\$170	\$220
Shade Shells ½ day (if installed)		\$20	\$20	\$20	\$20
Otter Cove Aquatic Park					
Rentals • <i>Fee/Hour</i>	Capacity	RES	NR*	RES	NR*
Entire Facility		\$775	\$825	\$775	\$825
Lazy River/Tube Slide		\$415	\$465	\$415	\$465
Activity Pool & All Tower Slides		\$400	\$450	\$400	\$450
Lap Pool/Boards/Drop Slides		\$325	\$375	\$325	\$375
Splash Park		\$200	\$250	\$200	\$250
Rentals • <i>Fee/Half Day</i>	Capacity				
Shade Shells		\$20	\$20	\$20	\$20
Cabana (M-F)		\$50	\$50	\$50	\$50
Cabana (SaSuH)		\$65	\$65	\$65	\$65
Large - Ollie's Party Pavilion (M-F)	40	\$125	\$125	\$125	\$125
Large - Ollie's Party Pavilion (SaSuH)	40	\$200	\$200	\$200	\$200
Small - June's Party Pavilion (M-F)	20	\$50	\$50	\$50	\$50
Small - June's Party Pavilion (SaSuH)	20	\$65	\$65	\$65	\$65
Suites (M-F)		\$35	\$35	\$35	\$35
Suites (SaSuH)		\$45	\$45	\$45	\$45

*NR = Neighbor Rate

Rates and Fees

	CURRENT 2023		PROPOSED 2024	
	RES	NR	RES	NR
Norris Recreation Center				
Daily Admission • <i>Fee/Person</i>				
Ages 2 & Under	Free	Free	Free	Free
Ages 3-11	\$5	\$7	\$5	\$7
Ages 12-18	\$10	\$12	\$10	\$12
Ages 19+	\$10	\$12	\$10	\$12
Club Membership • <i>Fee/Person</i>				
Annual				
Individual (Age 12-18)	\$375	\$478	\$375	\$478
Individual (Age 19-59)	\$422	\$548	\$422	\$548
Individual (Age 60+)	\$375	\$478	\$375	\$478
2-Person (Age 4-59)	\$707	\$855	\$707	\$855
2-Person (Age 60+)	\$673	\$798	\$673	\$798
Family of 3	\$753	\$912	\$753	\$912
Family of 4	\$776	\$947	\$776	\$947
Family of 5	\$798	\$1,015	\$798	\$1,015
Family of 6	\$821	\$1,049	\$821	\$1,049
Each add'l member	\$24/yr	\$36/yr	\$24/yr	\$36/yr
Monthly				
Individual (Age 12-18)	\$33	\$42	\$33	\$42
Individual (Age 19-59)	\$37	\$48	\$37	\$48
Individual (Age 60+)	\$33	\$42	\$33	\$42
2-Person (Age 4-59)	\$62	\$75	\$62	\$75
2-Person (Age 60+)	\$59	\$72	\$59	\$72
Family of 3	\$66	\$80	\$66	\$80
Family of 4	\$68	\$83	\$68	\$83
Family of 5	\$70	\$86	\$70	\$86
Family of 6	\$72	\$89	\$72	\$89
Each add'l member	\$2/mo	\$3/mo	\$2/mo	\$3/mo
Corporate Monthly (changing to City/D303/Military/First Responder Membership)				
Individual (Age 19+)	\$30	\$30	\$30	\$30
2-Person	\$40	\$40	\$45	\$45
Family of 3	\$50	\$50	\$54	\$54
Family of 4			\$56	\$56
Family of 5			\$58	\$58
Family of 6			\$60	\$60
Each add'l member			\$2/mo	\$3/mo
Wellness Coaching • <i>Fee/Session</i>				
1 Session	MEM	NM	MEM	NM
3 Sessions	\$47	\$59	\$47	\$59
5 Sessions	\$134	\$169	\$134	\$169
10 Sessions	\$217	\$272	\$217	\$272
Tennis Court Reservation • <i>Fee/Hour</i>				
M-F 5:30-9am	MEM	NM	MEM	NM
M-F 9am-8pm; Sa 9am-3pm; Su 11am-6pm	Free	\$18	Free	\$18
M-Th 8pm-Close; F 7pm-Close; Sa 7-9am; 3pm-Close; Su 8-11am	\$18	\$18	\$18	\$18
M-Th 8pm-Close; F 7pm-Close; Sa 7-9am; 3pm-Close; Su 8-11am	Free	\$18	Free	\$18

MEM = Member
 NM = Nonmember

Rates and Fees

Sportsplex		CURRENT 2023		PROPOSED 2024	
		RES	NR	RES	NR
Rentals • <i>Fee/Hour</i>	Capacity				
Multipurpose Room	60	\$50	\$65	\$50	\$65
Non-Refundable Deposit		\$25	\$25	\$25	\$25
Turf Fields					
Large - Associate Groups		\$220	\$220	\$220	\$220
Boarded - Associate Groups		\$180	\$180	\$180	\$180
<i>November to March (PT)</i>					
Boarded - Full		\$240	\$260	\$240	\$260
Boarded - Half		\$130	\$150	\$130	\$150
Large - Full		\$260	\$280	\$260	\$280
Large - Half		\$160	\$180	\$160	\$180
<i>November to March (PS)</i>					
Boarded - Full		\$120	\$130	\$125	\$135
Boarded - Half		\$80	\$90	\$80	\$90
Large - Full		\$180	\$190	\$185	\$195
Large - Half		\$100	\$110	\$100	\$110
<i>April to October (NPS)</i>					
Boarded - Half		\$80	\$100	\$80	\$100
Boarded - Full		\$120	\$140	\$125	\$140
Large - Full		\$180	\$200	\$185	\$200
Large - Half		\$100	\$120	\$100	\$120

(PT) = Prime Time: M-F 5-9pm; SaSu 9am-9pm

(PS) = Peak Season: M-F 8am-4pm & 9-11pm; SaSu 6-9am & 9-11pm;

Holidays & No School Days 9am-9pm

(NPS) = Non Peak Season: M-F 8am-11pm; SaSu 6am-11pm

LEVY

ST. CHARLES PARK DISTRICT
TAX LEVY WORKSHEET
 2023 Tax Levy (rec'd in subsequent year)

		(A)	(B)	(C)	
TAX FUND		2022	2023	Increase	Extended Tax
Fund	Statutory Rate Limit (if applicable)	Total Extension with Overlap	Proposed Levy	(Decrease)	Rate
10	Corporate/General	8,327,418	8,565,061	237,643	0.3104
20	Recreation	1,936,200	2,036,200	100,000	0.0738
30	Audit	27,508	30,595	3,087	0.0011
34	Liability Insurance	N/A	375,000	50,001	0.0136
32	IMRF	N/A	503,265	173,269	0.0182
33	Social Security	N/A	752,000	74,000	0.0273
Aggregate Extension		11,624,121	12,262,121	638,000	0.4443
36	Special Recreation	699,991	714,991	15,000	0.0259
40	Bond & Interest	N/A	4,191,016	197,757	0.1519
Revenue Recapture		74,223			
		16,317,371	17,168,128	850,757	0.6221
		16,391,594			

2023		LIMITING RATE		0.4443	
Numerator			Denominator		
Prior Year Levy	11,624,121	Prior Year EAV with an increase of	6.0%	2,759,584,858	
CPI % Increase (Decrease)	5.0%	Prior Year New Constr. w/ change of	1.3%	(12,766,559)	
Levy	12,205,327	Valuation		2,746,818,299	

ST. CHARLES PARK DISTRICT

ORDINANCE NO. 2023–11–01

**ANNUAL TAX LEVY ORDINANCE
FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024,
AND ENDING DECEMBER 31, 2024**

WHEREAS, the Board of Commissioners of the St. Charles Park District has ascertained that the total amount of appropriations and amounts deemed necessary to defray expenses and liabilities for all of the Park District's corporate and special purposes (excluding debt service) to be provided for by the tax levy for the 2023 tax year is \$12,977,112;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the St. Charles Park District, Kane and DuPage County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the Board of Commissioners.

Section 2. Tax Levy. There shall be and is hereby levied on all taxable property within the limits of the St. Charles Park District for the 2023 tax year the sum of \$12,977,112 or so much thereof as may be authorized by law, as set forth in Exhibit A attached to and by this reference incorporated into this Ordinance.

Section 3. Filing with County Clerk. The Secretary of the Board of Commissioners is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerks of Kane and DuPage County within the time specified by State law and prior to December 26, 2023.

Section 4. Budget and Appropriations. As provided in Section 4-4 of the Illinois Park District Code, 70 ILCS 1205/4-4, any failure of the Board of Commissioners to have properly adopted an annual budget and appropriation ordinance shall not affect the validity of this Ordinance. The Park District's Annual Budget and Appropriation Ordinance for the 2024 fiscal year is not intended or required to be in support of or in relation to this Ordinance.

Section 5. Severability. Should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or of any part of this Ordinance other than only the part so declared to be invalid.

Section 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 28th day of November 2023

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 28th day of November 2023

Attest:

President, Board of Commissioners

Secretary, Board of Commissioners

(SEAL)

ATTACHMENT A
 TO ANNUAL TAX LEVY ORDINANCE
 FOR THE 2023 TAX YEAR
 (FUNDS AND PURPOSES)

I. CORPORATE FUND		
1.	SALARIES AND BENEFITS	\$ 4,977,456
2.	CONTRACTUAL SERVICES	1,551,489
3.	MATERIALS/SUPPLIES/EQUIPMENT	665,002
4.	DEBT SERVICE	16,267
5.	CAPITAL PROJECTS	1,354,847
	CORPORATE TOTAL	<u>\$ 8,565,061</u>
II. RECREATION FUND		
1.	SALARIES AND BENEFITS	\$ 1,227,055
2.	CONTRACTUAL SERVICES	498,061
3.	MATERIALS/SUPPLIES/EQUIPMENT	80,560
4.	CAPITAL PROJECTS	230,524
	RECREATION TOTAL	<u>\$ 2,036,200</u>
III. SOCIAL SECURITY		
1.	CONTRACTUAL SERVICES	\$ 752,000
	SOCIAL SECURITY TOTAL	<u>\$ 752,000</u>
IV. AUDIT FUND		
1.	AUDITING EXPENSES	\$ 30,595
	AUDIT TOTAL	<u>\$ 30,595</u>
V. SPECIAL RECREATION		
1.	PAYMENT OF PARK DISTRICT'S SHARE OF THE EXPENSES FOR THE FOX VALLEY SPECIAL RECREATION ASSOCIATION AND ACCESSIBILITY IMPROVEMENTS	\$ 714,991
	SPECIAL RECREATION TOTAL	<u>\$ 714,991</u>
VI. ILLINOIS MUNICIPAL RETIREMENT FUND		
1.	ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 503,265
	ILLINOIS MUNICIPAL RETIREMENT FUND TOTAL	<u>\$ 503,265</u>
VII. LIABILITY INSURANCE FUND		
1.	LIABILITY INSURANCE PREMIUMS	\$ 375,000
	LIABILITY INSURANCE FUND TOTAL	<u>\$ 375,000</u>
	TOTAL ALL FUNDS	<u>\$ 12,977,112</u>

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE & DUPAGE)

TRUTH IN TAXATION LAW
CERTIFICATE OF COMPLIANCE OF FINAL LEVY

As the undersigned, President of the Board of Commissioners of St. Charles Park District, Kane and DuPage Counties, Illinois, I hereby certify that I am President and presiding officer of the St. Charles Park District, St. Charles, Kane and DuPage County, Illinois, and, as such presiding officer, I certify that the Ordinance Adopting Levy for 2023, a copy of which is appended hereto, was adopted pursuant to, and in all respects compliant with, the applicable provisions of Sections 18-55 through 18-85 of the *Truth in Taxation Law (35 ILCS 200/18-55 et seq.)*, and that:

1. The notice and hearing requirements of Sections 18-70, 18-75 and 18-80 required for an estimated aggregate levy exceeding the prior year's aggregate levy extension, including abatements prior to extension, by more than 105% were ***inapplicable***.
2. The notice and hearing requirements of Section 18-72 required for intent to amend the Board's certificate of tax levy were ***inapplicable***.
3. The notice requirement of Section 18-85 required for a final aggregate levy adopted in excess of the estimated aggregate levy were ***inapplicable***.

November 28, 2023
Date

President, Board of Commissioners

(SEAL)

Facility Hours

Facility hours are defined as when staff maintain hours in the building. It does not include additional rental hours or holidays.

	FACILITY HOURS	
	OPEN	CLOSE
Baker Community Center		
Monday-Friday	8am	4pm
STC Underground Teen Center (BCC)		
Tuesday-Thursday	2:30pm	8pm
Friday	2:30pm	9pm
Saturday	1pm	9pm
<i>Extended hours offered during school holidays & summer season.</i>		
Baker Annex		
Monday-Friday	9am	4pm
Denny Ryan Service Center		
Monday-Friday	7am	3:30pm
Primrose Farm		
Monday-Saturday	8am	3pm
<i>Grounds open daily dawn to dusk.</i>		
Hickory Knolls Discovery Center		
Monday-Saturday	10am	4pm
Haines Gymnasium		
Monday-Friday*	9am	12pm
*facility hours fluctuate depending on Pickleball schedule		
Pottawatomie Community Center		
Monday-Thursday	8am	9pm
Friday-Saturday	8am	5pm
Sunday	12pm	5pm
Adult Activity Center (PCC)		
Monday-Thursday	8am	9pm
Friday-Saturday	8am	5pm
Sunday	12pm	5pm
Norris Recreation Center		
Monday-Thursday	5:30am	10pm
Friday	5:30am	9pm
Saturday	7am	6pm
Sunday	8am	6pm
<i>Hours vary for Child Care, Open Swim and Lap Swim.</i>		
Sportsplex		
Monday-Friday	9am	4pm

Pottawatomie Golf Course	OPEN	CLOSE
PRO SHOP		
March	7am	4pm
April	6am	5pm
May	6am	6pm
June & July	6am	7pm
August & September	6am	6pm
October	7am	5pm
November & December	7am	4pm
January & February	9am	4pm

Course open daily, weather & conditions permitting Mar 1-Dec 23.

Twilight varies by daylight hours.

River View Miniature Golf Course	OPEN	CLOSE
SPRING		
Saturday & Sunday	11am	7pm
SUMMER		
Sunday-Thursday	11am	9pm
Friday & Saturday	11am	10pm
FALL		
Saturday & Sunday	11am	7pm
HOLIDAYS		
Memorial Day & Labor Day	11am	9pm
Independence Day	9am	7:30pm

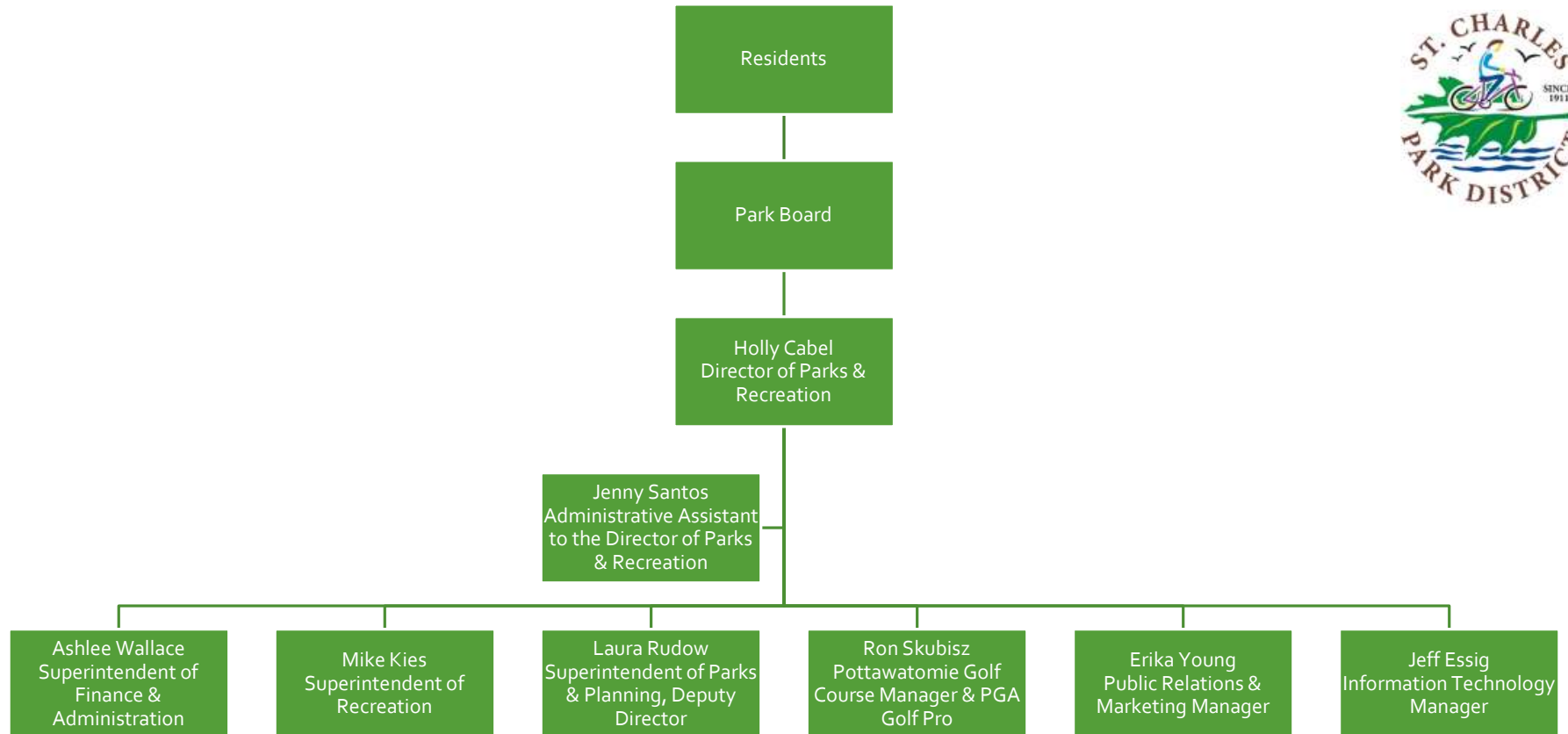
Paddlewheel Riverboats	DEPARTURES
SPRING & FALL	
Saturday & Sunday	12:30pm, 1:45pm & 3pm
SUMMER	
Tuesday-Friday	1:30pm
Saturday-Sunday	12:30pm, 1:45pm & 3pm

Swanson Pool	Lap Swim		Open Swim **		Twilight	
	OPEN	CLOSE	OPEN	CLOSE	OPEN	CLOSE
REGULAR SEASON HOURS						
Monday-Sunday	9am*	11am	11:30am	7:30pm	5:30pm	7:30pm
<i>Lap Swim starts when Swim Lessons start and is held during Open and Twilight Swims.</i>						
*If SCA uses AM pool space, Lap Swim begins at 7am.						
END OF SEASON HOURS						
Saturday			11:30am	7:30pm	5:30pm	7:30pm
Sunday			11:30am	7:30pm	5:30pm	7:30pm
HOLIDAYS						
Memorial Day	9am*	11am	11:30am	7:30pm	5:30pm	7:30pm
Independence Day			10am	5pm		

Otter Cove Aquatic Park	Lap Swim		Open Swim **		Twilight		Splash Park**	
	OPEN	CLOSE	OPEN	CLOSE	OPEN	CLOSE	OPEN	CLOSE
REGULAR SEASON HOURS								
Monday-Sunday	7:15am	10:30am	11:30am	7:30pm	5:30pm	7:30pm	11:30am	7:30pm
<i>Lap Swim starts when Swim Lessons start and is held during Open and Twilight Swims.</i>								
END OF SEASON HOURS								
Monday-Friday					4:30pm	7pm	9am	12pm
							4:30pm	7pm
Saturday & Sunday			11:30am	7:30pm	5:30pm	7:30pm	11:30am	7:30pm
Friday before Labor Day			2pm	5pm			2pm	5pm
Labor Day (Saturday & Sunday)			11am	5pm			11am	5pm
HOLIDAYS								
Memorial Day	7:15am	10:30am	11:30am	7:30pm			11:30am	7:30pm
Independence Day			10am	5pm			10am	5pm
Labor Day			11am	5pm			11am	5pm

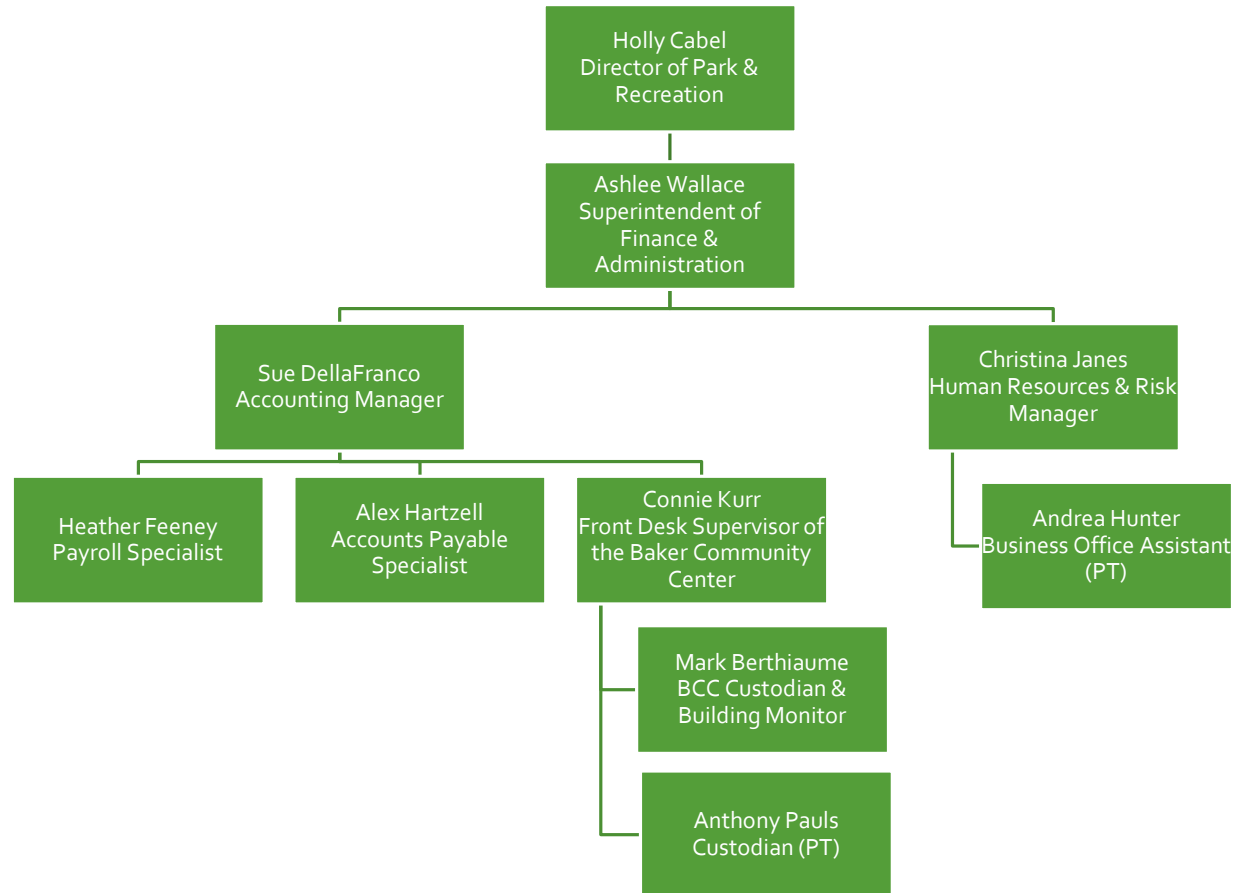
Aquatic hours subject to change depending upon school calendar and staff availability, especially toward end of season.

Organization Chart- Administration Team



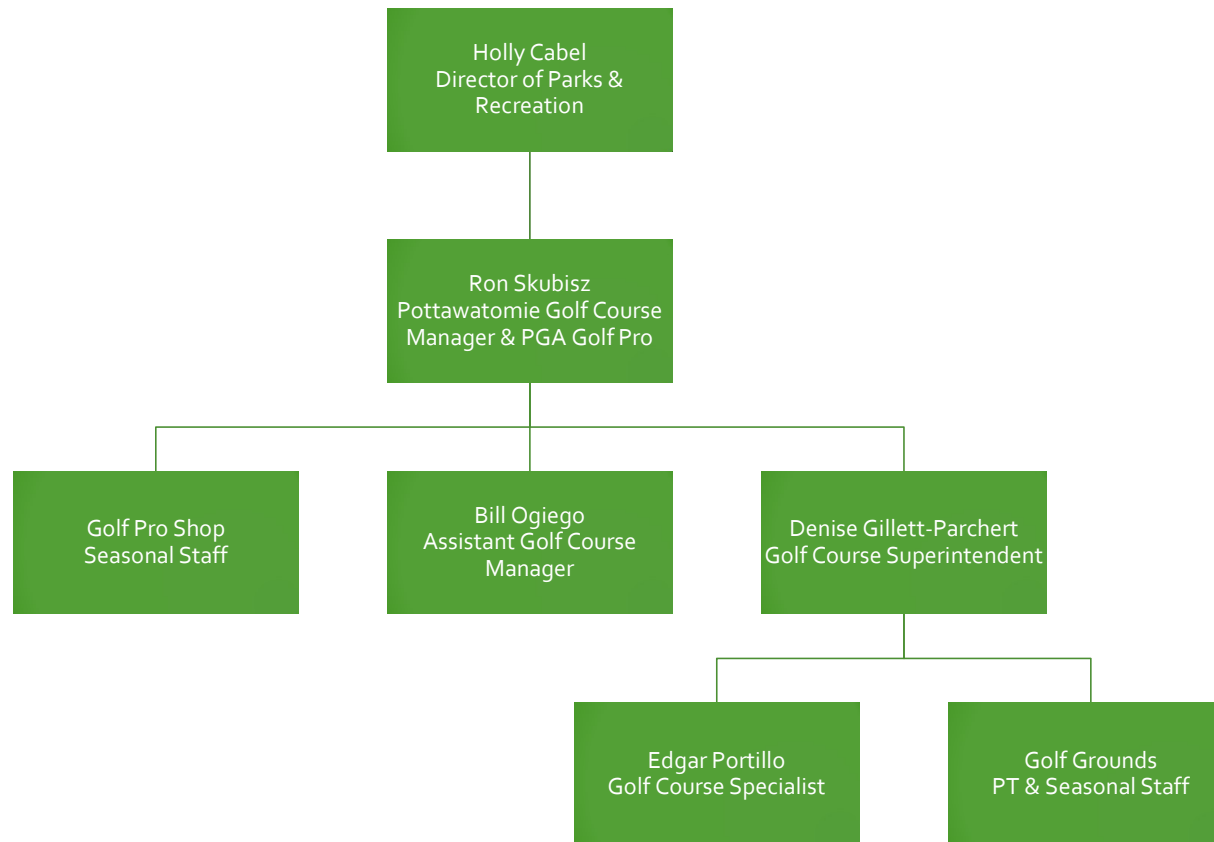
January 1, 2024

Organization Chart- Business Department



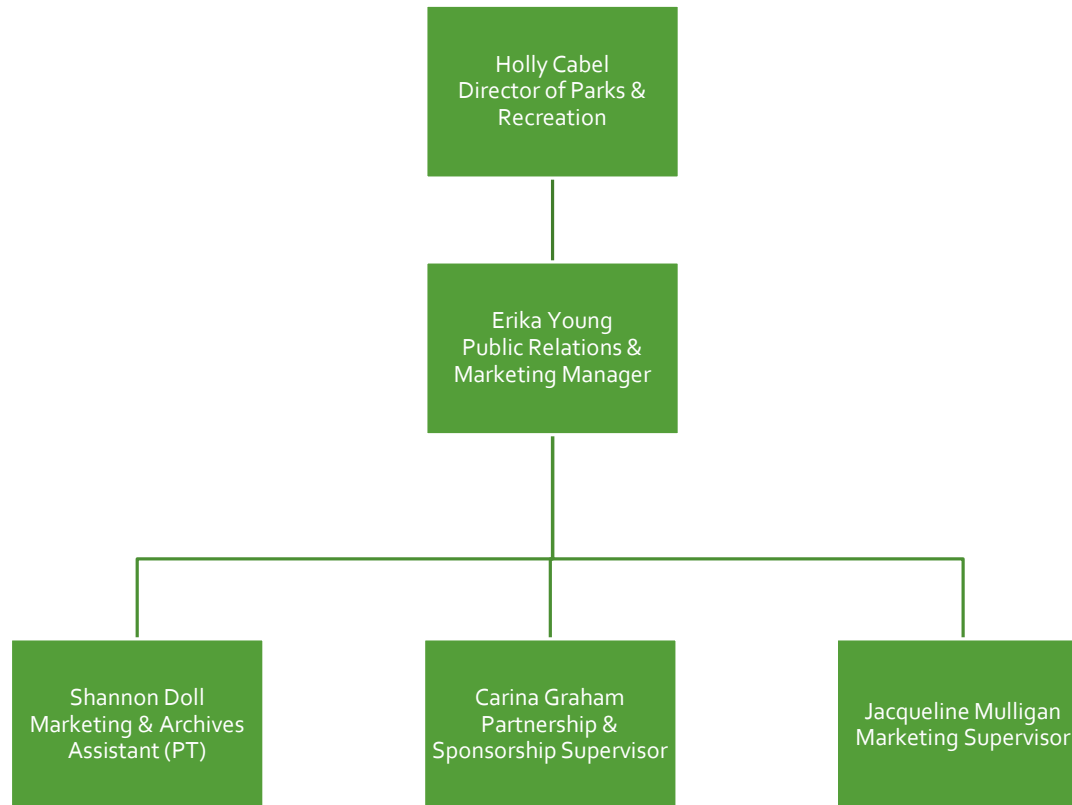
January 1, 2024

Organization Chart- Golf Department



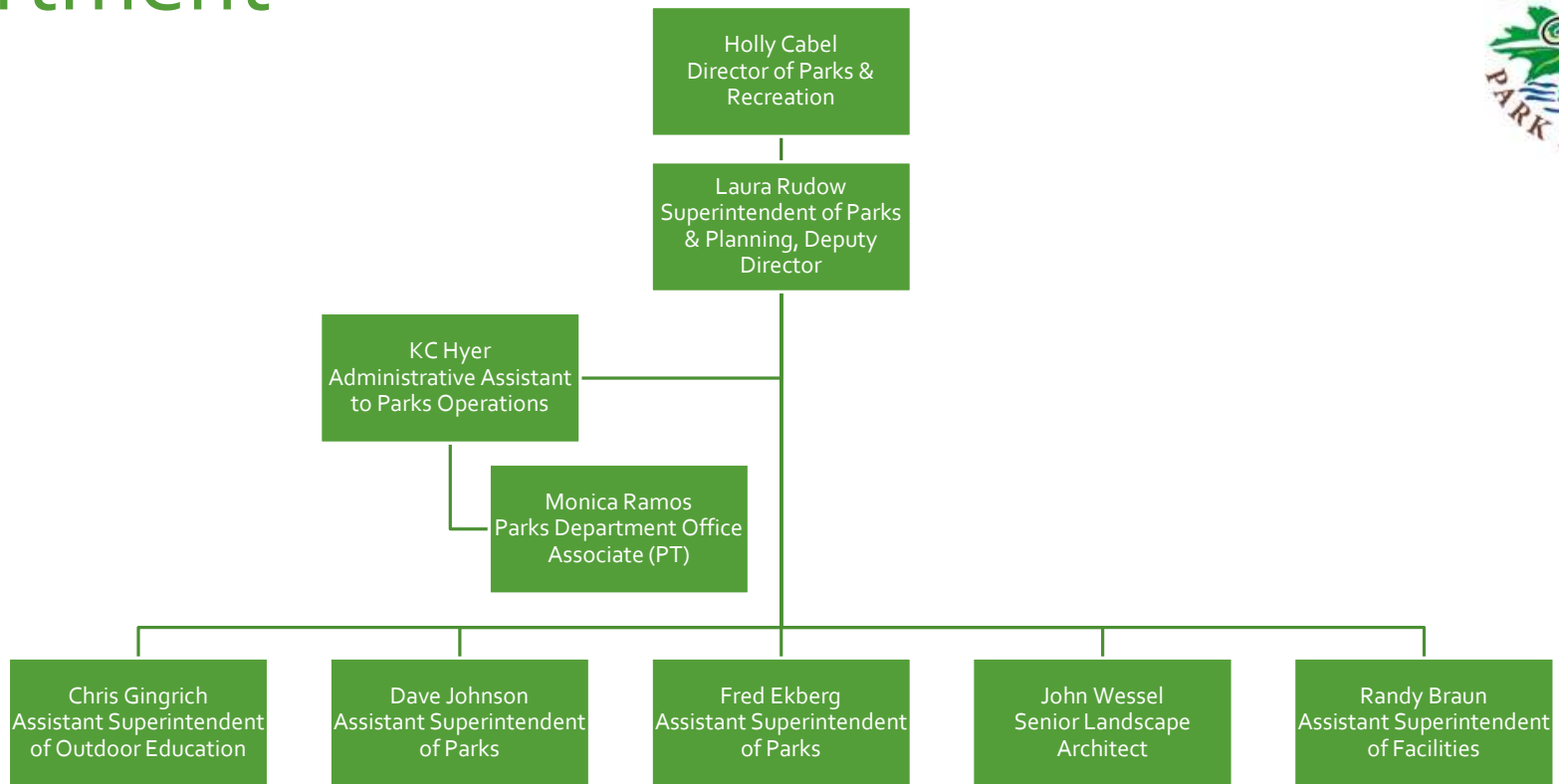
January 1, 2024

Organization Chart- Marketing Department



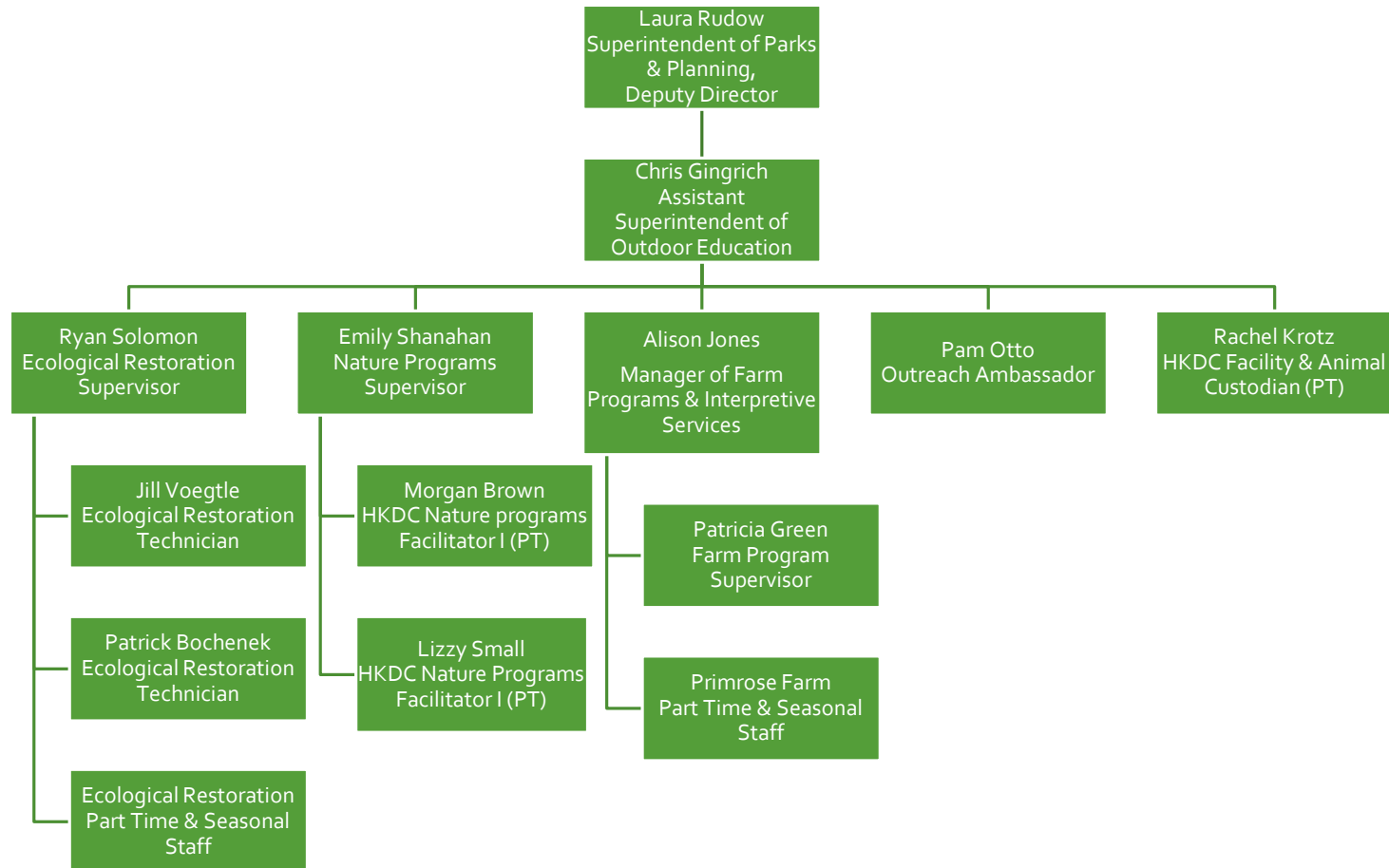
January 1, 2024

Organization Chart- Parks and Planning Department



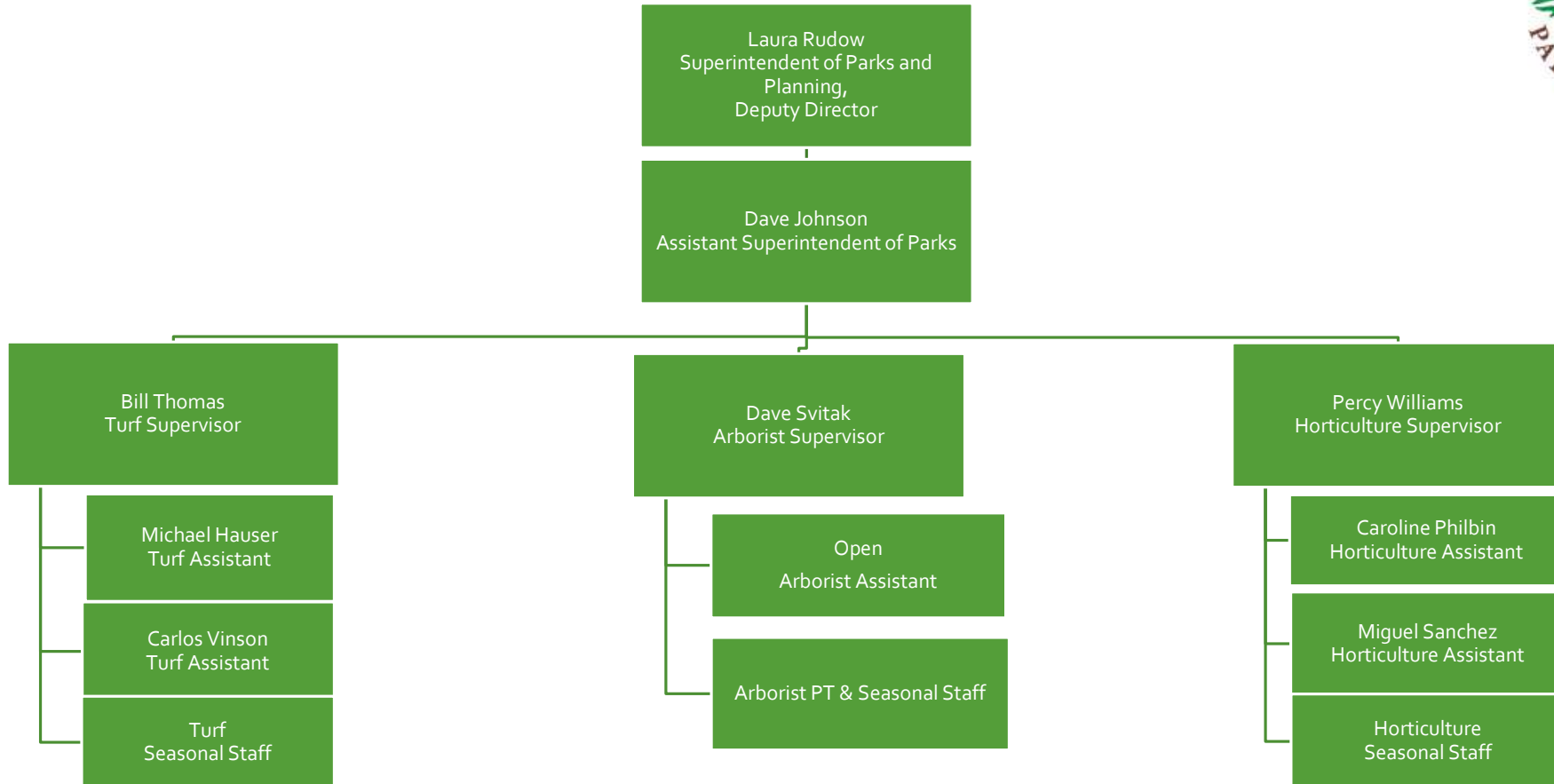
January 1, 2024

Organization Chart- Parks Department



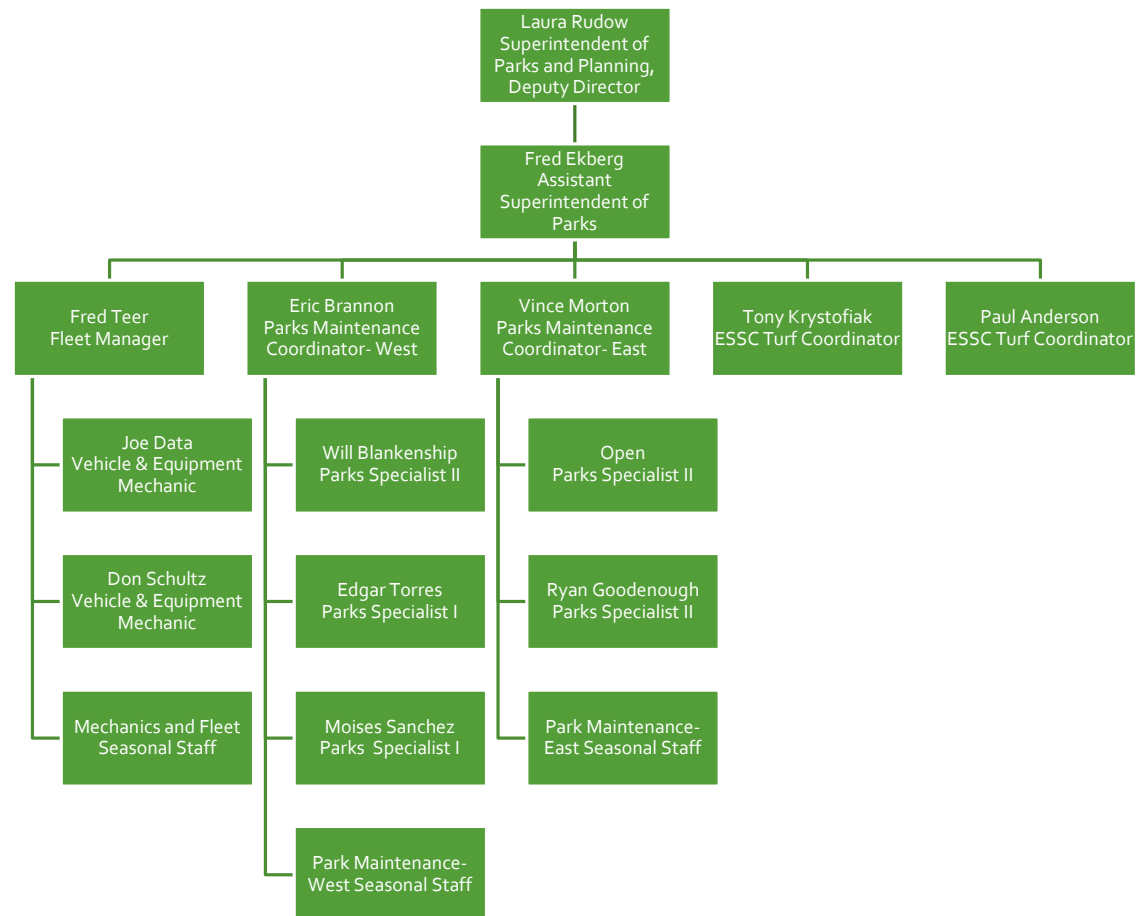
January 1, 2024

Organization Chart- Parks Department



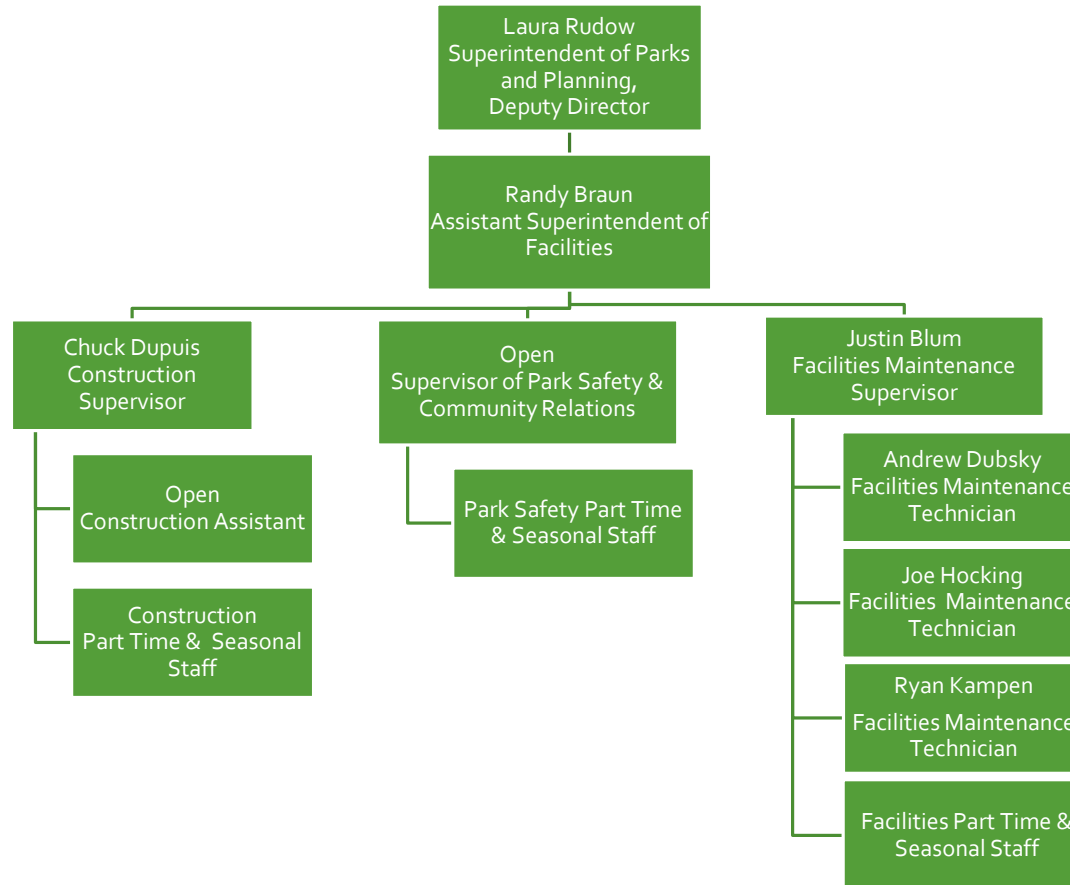
January 1, 2024

Organization Chart- Parks Department



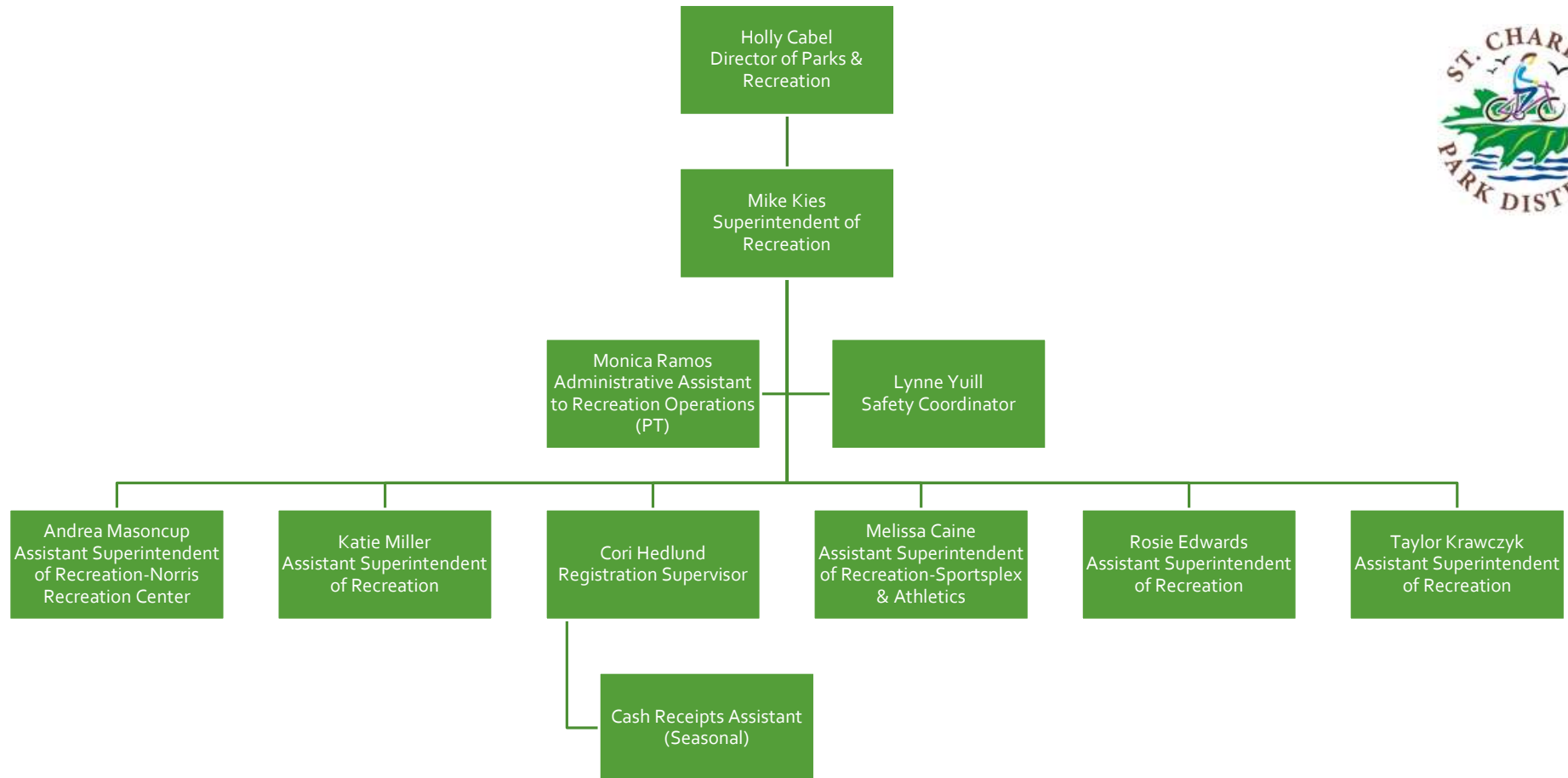
January 1, 2024

Organization Chart- Parks Department-Facilities



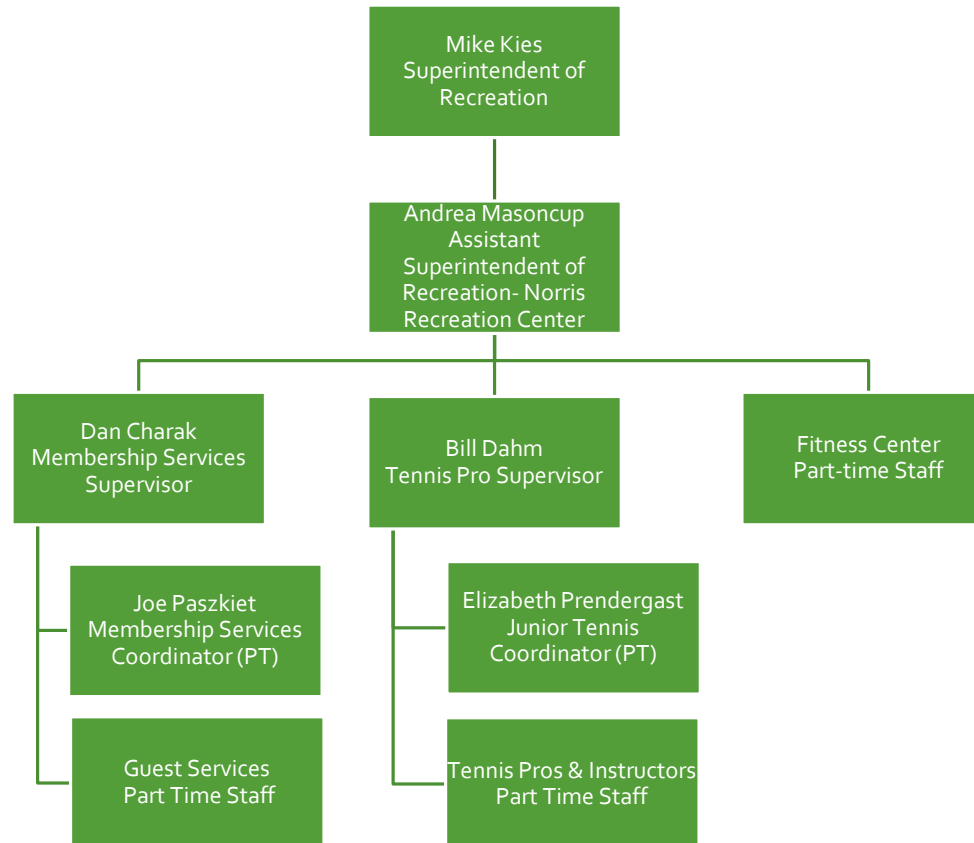
January 1, 2024

Organization Chart- Recreation Department



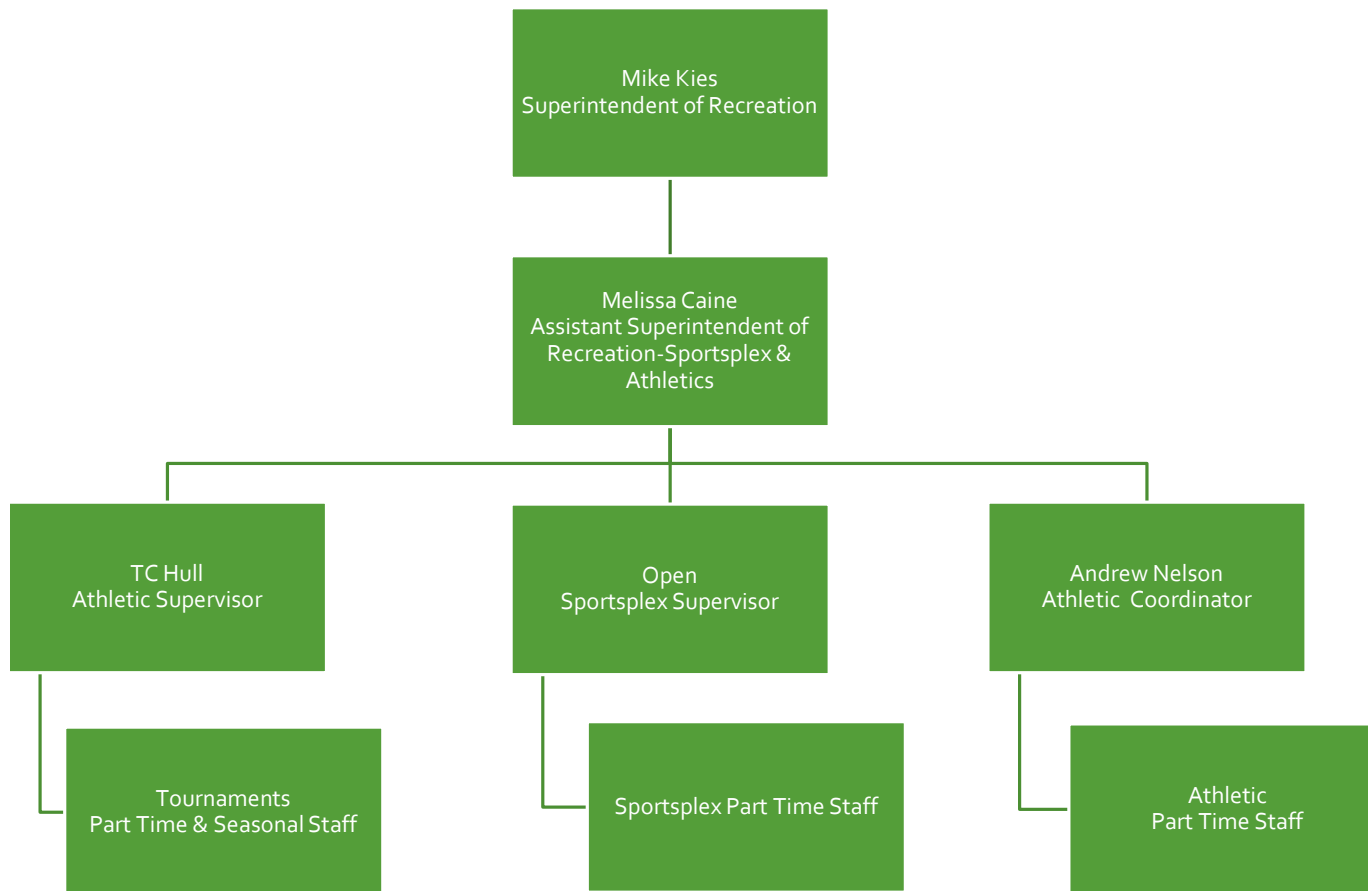
January 1, 2024

Organization Chart- Recreation Department- NRC



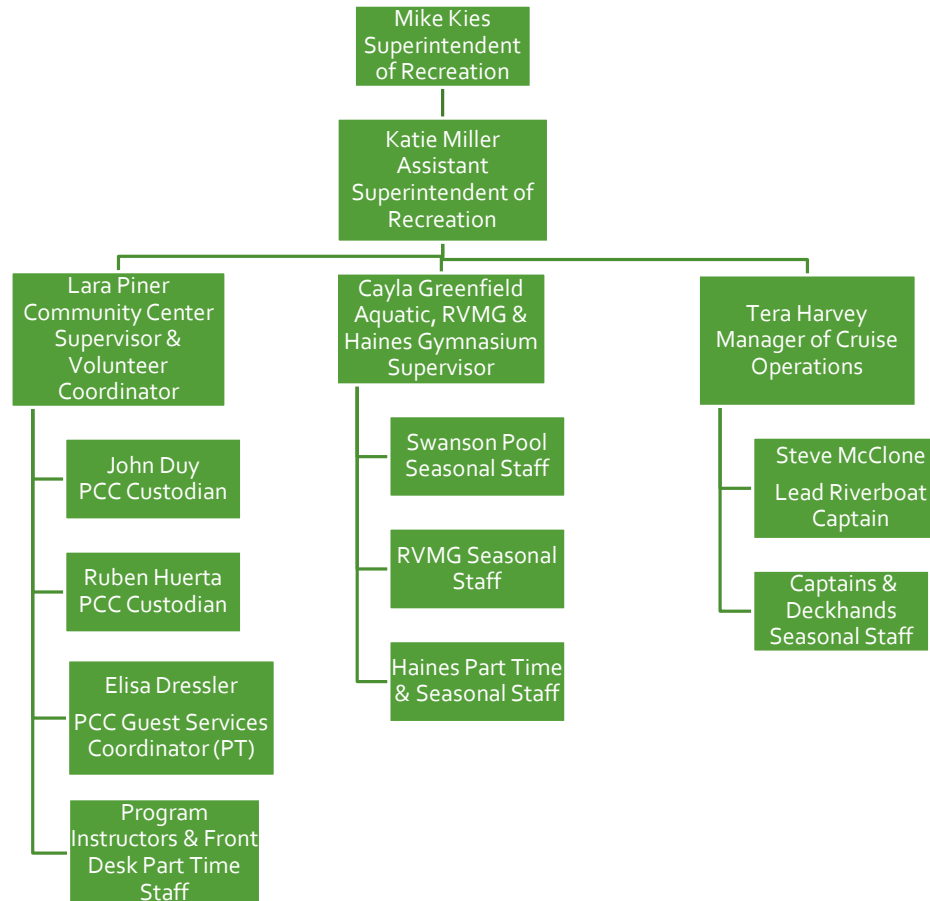
January 1, 2024

Organization Chart- Recreation -Sportsplex



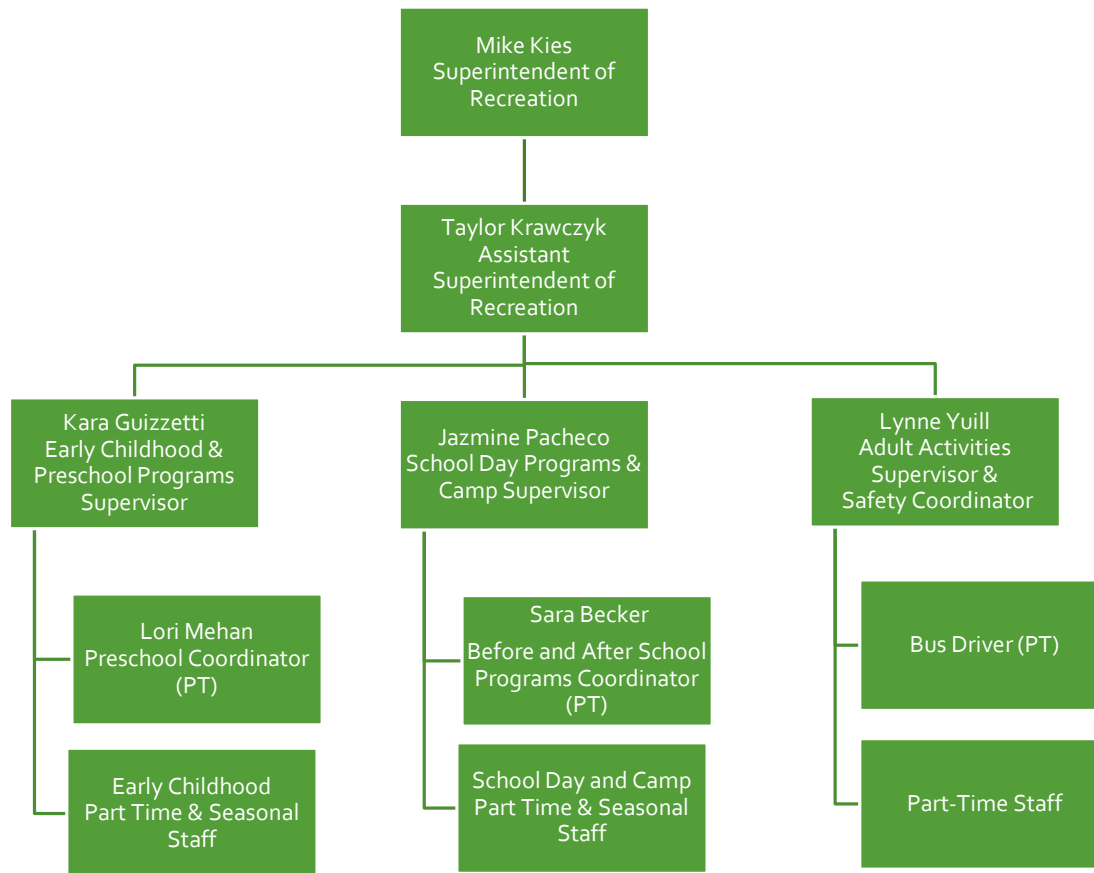
January 1, 2024

Organization Chart- Recreation Department



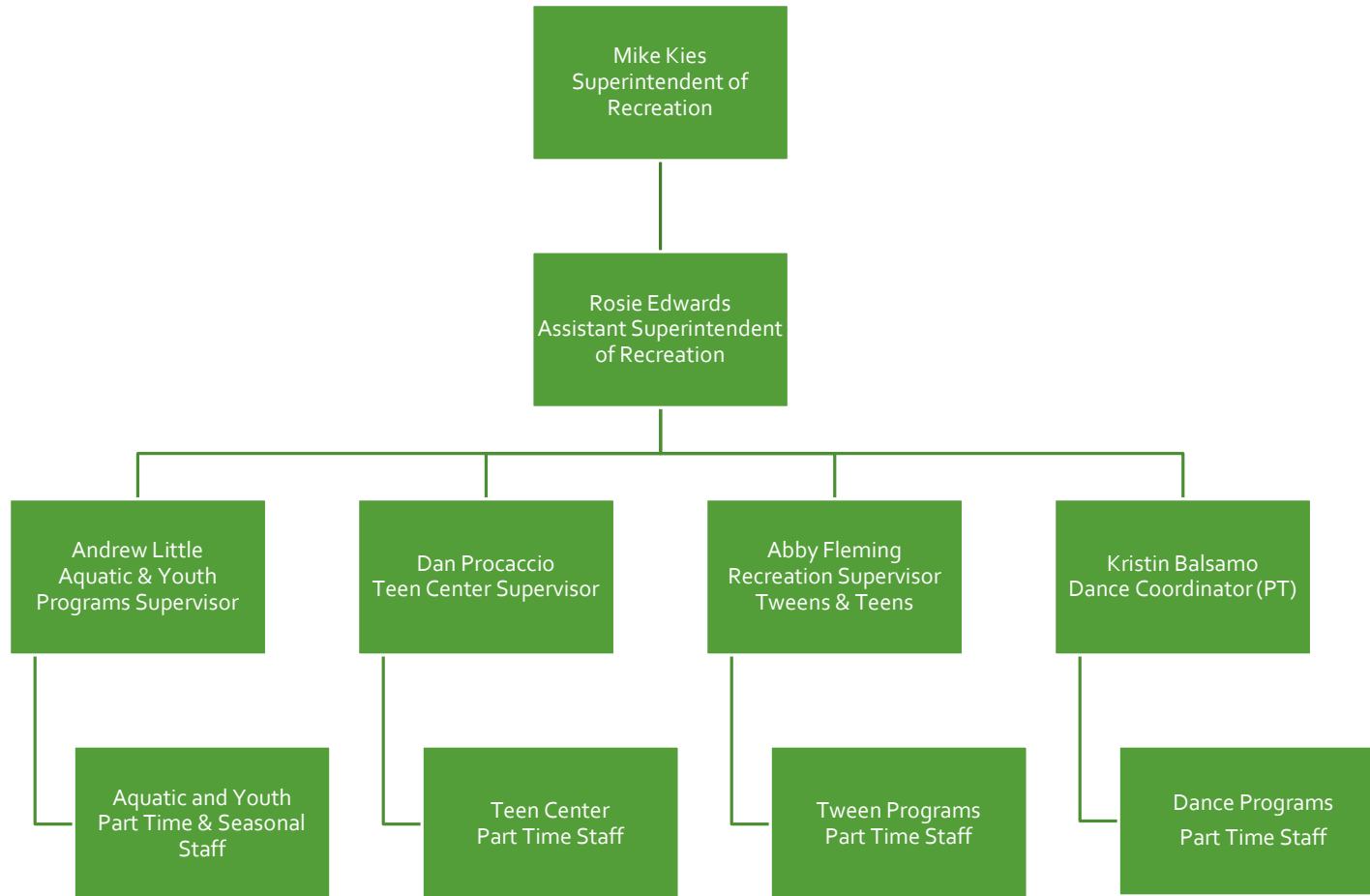
January 1, 2024

Organization Chart- Recreation Department



January 1, 2024

Organization Chart- Recreation Department



January 1, 2024

FT Salary Classification System January 2024

Position Title	Grade	Salary Range		
		Min	Mid	Max
Director of Parks and Recreation	12	\$ 140,704	\$ 179,398	\$ 218,091
Superintendents				
Superintendent of Parks, Planning/Deputy Director	11	\$ 122,351	\$ 155,998	\$ 189,644
Information Technology Manager	10	\$ 106,393	\$ 135,599	\$ 164,805
Superintendent of Finance and Administration	10	\$ 106,393	\$ 135,599	\$ 164,805
Superintendent of Recreation	10	\$ 106,393	\$ 135,599	\$ 164,805
Open	9	\$ 92,516	\$ 117,957	\$ 143,398
Assistant Superintendents and Senior Managers				
Assistant Superintendent of Facilities	8	\$ 80,447	\$ 102,571	\$ 124,695
Assistant Superintendent of Outdoor Education	8	\$ 80,447	\$ 102,571	\$ 124,695
Assistant Superintendent of Parks (2)	8	\$ 80,447	\$ 102,571	\$ 124,695
Assistant Superintendent of Recreation (3)	8	\$ 80,447	\$ 102,571	\$ 124,695
Assistant Superintendent of Recreation-Norris Recreation Center	8	\$ 80,447	\$ 102,571	\$ 124,695
Assistant Superintendent of Recreation-Sportsplex and Athletics	8	\$ 80,447	\$ 102,571	\$ 124,695
Pottawatomie Golf Course Manager and PGA Golf Pro	8	\$ 80,447	\$ 102,571	\$ 124,695
Public Relations and Marketing Manager	8	\$ 80,447	\$ 102,571	\$ 124,695
Accounting Manager	7	\$ 69,955	\$ 89,192	\$ 108,430
Fleet Manager	7	\$ 69,955	\$ 89,192	\$ 108,430
Golf Course Superintendent	7	\$ 69,955	\$ 89,192	\$ 108,430
Human Resources and Risk Manager	7	\$ 69,955	\$ 89,192	\$ 108,430
Senior Landscape Architect	7	\$ 69,955	\$ 89,192	\$ 108,430
Supervisors and Advanced Technical Staff				
Aquatic, RVMG and Haines Gymnasium Manager	6	\$ 60,830	\$ 77,558	\$ 94,286
Aquatic and Youth Programs Supervisor	6	\$ 60,830	\$ 77,558	\$ 94,286
Community Center Supervisor	6	\$ 60,830	\$ 77,558	\$ 94,286
Early Childhood & Preschool Program Supervisor	6	\$ 60,830	\$ 77,558	\$ 94,286
Manager of Farm Programs & Interpretive Services	6	\$ 60,830	\$ 77,558	\$ 94,286
Membership Services Supervisor	6	\$ 60,830	\$ 77,558	\$ 94,286
Registration Supervisor	6	\$ 60,830	\$ 77,558	\$ 94,286
Administrative Assistant to the Director of Parks and Recreation	5	\$ 56,325	\$ 71,813	\$ 87,302
Adult Activities Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Arborist Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Athletic Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Construction Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Ecological Restoration Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Facilities Maintenance Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Horticulture Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Manager of Cruise Operations	5	\$ 56,325	\$ 71,813	\$ 87,302
Nature Program Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Recreation Supervisor School Day Programs & Camps	5	\$ 56,325	\$ 71,813	\$ 87,302
Tennis Pro Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302
Turf Supervisor	5	\$ 56,325	\$ 71,813	\$ 87,302

FT Salary Classification System January 2024

Position Title	Grade	Salary Range		
		Min	Mid	Max
Arborist Assistant	4	\$ 52,152	\$ 66,494	\$ 80,836
Assistant Golf Course Manager	4	\$ 52,152	\$ 66,494	\$ 80,836
Athletic Coordinator	4	\$ 52,152	\$ 66,494	\$ 80,836
BCC Front Desk Supervisor	4	\$ 52,152	\$ 66,494	\$ 80,836
East Side Turf Coordinator (2)	4	\$ 52,152	\$ 66,494	\$ 80,836
Facilities Maintenance Technician (3)	4	\$ 52,152	\$ 66,494	\$ 80,836
Farm Program Supervisor	4	\$ 52,152	\$ 66,494	\$ 80,836
Lead Boat Captain	4	\$ 52,152	\$ 66,494	\$ 80,836
Parks Maintenance Coordinator-East	4	\$ 52,152	\$ 66,494	\$ 80,836
Parks Maintenance Coordinator-West	4	\$ 52,152	\$ 66,494	\$ 80,836
Partnership & Sponsorship Supervisor	4	\$ 52,152	\$ 66,494	\$ 80,836
Recreation Supervisor-Tweens and Teens	4	\$ 52,152	\$ 66,494	\$ 80,836
Sportsplex Supervisor	4	\$ 52,152	\$ 66,494	\$ 80,836
Supervisor of Park Safety and Community Relations	4	\$ 52,152	\$ 66,494	\$ 80,836
Teen Center Supervisor	4	\$ 52,152	\$ 66,494	\$ 80,836
Vehicle and Equipment Mechanic (2)	4	\$ 52,152	\$ 66,494	\$ 80,836
Administrative and Technical Staff				
Administrative Assistant to Park Operations	3	\$ 48,289	\$ 61,569	\$ 74,848
Construction Assistant	3	\$ 48,289	\$ 61,569	\$ 74,848
Ecological Restoration Technician (2)	3	\$ 48,289	\$ 61,569	\$ 74,848
Golf Course Specialist	3	\$ 48,289	\$ 61,569	\$ 74,848
Horticulture Assistant (2)	3	\$ 48,289	\$ 61,569	\$ 74,848
Marketing Supervisor	3	\$ 48,289	\$ 61,569	\$ 74,848
Outreach Ambassador	3	\$ 48,289	\$ 61,569	\$ 74,848
Payroll Specialist	3	\$ 48,289	\$ 61,569	\$ 74,848
Turf Assistant (2)	3	\$ 48,289	\$ 61,569	\$ 74,848
Accounts Payable Specialist	2	\$ 44,712	\$ 57,008	\$ 69,304
Park Safety and Community Relations Associate	2	\$ 44,712	\$ 57,008	\$ 69,304
Park Specialist II (3)	2	\$ 44,712	\$ 57,008	\$ 69,304
Baker Community Center Custodian & Building Monitor	1	\$ 41,400	\$ 52,785	\$ 64,170
Park Specialist I (2)	1	\$ 41,400	\$ 52,785	\$ 64,170
Pottawatomie Community Center Custodian (2)	1	\$ 41,400	\$ 52,785	\$ 64,170
Safety Coordinator		Stipend		

2024 Budget Year Recommended Part-Time and Seasonal Wages

Standard Starting Wage	Selective Starting Range Unique qualifying factors apply per position to boost hiring wage.	High End
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Part-Time

	Standard Starting Wage	Selective Starting Range Unique qualifying factors apply per position to boost hiring wage.	High End
AAC Trip Leader	\$18.00	\$18-\$22	\$22.00
Ag Assistant	\$15.00	\$15-\$17	\$17.00
Ag Interpreter	\$16.00	\$16-\$18	\$18.00
Ag Program Facilitator	\$15.00	\$15-\$17	\$17.00
Baker Coordinator	\$18.50	\$18.50-\$24	\$25.00
Baker/BTB Instructor (Fall)	\$15.50	\$15.50-\$16.50	\$16.50
Baker/BTB Instructor (Spring)	\$14.50	\$14.50-\$15.50	\$15.50
Baker/BTB Site Leader (Fall)	\$18.00	\$18.50-\$21	\$23.00
Baker/BTB Site Leader (Spring)	\$17.50	\$17.50-\$20	\$22.00
Building Monitor	\$15.00	\$15.00	\$15.00
Bus Driver	\$18.00	\$18-\$22	\$25.00
Business Office Assistant	\$18.00	\$18-\$22	\$22.00
Custodian	\$14.00	\$14-\$17	\$17.00
Dance Company Instructor	\$15.50	\$15.50	\$28.00
Dance Coordinator	\$18.00	\$18-\$22	\$22.00
Dance Instructor	\$14.00	\$14-\$16	\$28.00
EC Instructor	\$16.00	\$16-\$21	\$21.00
Fitness Instructor	\$25.00	\$25-\$28	\$38.00
Golf Grounds Maintenance	\$15.00	15-17	\$17.00
Golf Shop Assistant	\$15.00	15-17	\$17.00
HKDC Facility and Animal Custodian	\$16.00	\$16 - \$18	\$18.00
HKDC Nature Programs Facilitator I	\$15.00	\$15-\$18	\$18.00
HKDC Nature Programs Facilitator II	\$16.00	\$16-\$20	\$25.00
HKDC Rental Attendant	\$14.00	\$14 - \$16.50	\$17.50
Junior Tennis Coordinator	\$17.00	\$17-\$22	\$22.00
Marketing & Archives Assistant	\$16.00	\$16-\$21	\$21.00
NRC Child Care Attendant	\$14.00	\$14-\$17	\$17.00
NRC Group Fitness Instructor	\$25.00	\$25-\$35	\$40.00
NRC Guest Services Associate	\$15.00	\$15-\$19	\$20.00
NRC Guest Services Coordinator	\$20.00	\$20-\$25	\$25.00
Parks Office Assistant	\$18.00	\$18-\$22	\$22.00
PCC Front Desk	\$15.00	\$15-\$19	\$20.00
Preschool Coordinator	\$22.00	\$22-\$25	\$25.00
Preschool Instructor	\$20.00	\$20-\$22	\$25.00
Rec Admin Assistant	\$18.00	\$18-\$22	\$22.00
Rec Associate	\$15.00	\$15.00	\$15.00
Rec Bday	\$15.00	\$15-\$16	\$16.00
Rec Intern	\$15.00	\$15.00	\$15.00
Riverboat Captain	\$32.00	\$32-\$35	\$35.00
Special Event Staff	\$15.00	\$15.00	\$15.00
Special Interest Instructor	\$15.00	\$15-\$18	\$25.00
Sportsplex Birthday Party Hosts	\$20.00	\$20.00	\$20.00
Sportsplex Field Supervisor	\$15.00	\$15-\$19	\$20.00
Sportsplex Front Desk Associate	\$15.00	\$15-\$19	\$20.00
Sportsplex Referee	\$30.00	30-32	\$32.00
STCU Attendant	\$15.00	\$15-\$16	\$16.00

2024 Budget Year Recommended Part-Time and Seasonal Wages

	Standard Starting Wage	Selective Starting Range Unique qualifying factors apply per position to boost hiring wage.	High End
Tennis Pro	\$27.00	\$27-\$45	\$45.00
Youth Program Attendant	\$15.00	\$15-\$16	\$16.00
Youth Program Lead	\$16.00	\$16-\$18	\$18.00

Seasonal

Concession Attendant	\$14.00	\$14.00	\$14.00
Farm Camp Aide	\$14.00	\$14-\$15	\$15.00
Nature Camp Aide	\$14.00	\$14 - \$15	\$16.50
Park Safety	\$15.00	\$15-\$18	\$18.00
RVMG Attendant	\$14.00	\$14.00	\$14.00
Seasonal Park Associates	\$14.00	\$14-\$16	\$17.00
Slide Attendant	\$14.00	\$14.00	\$14.00
Aquatic Front Desk	\$14.00	\$14.00	\$14.00
Farm Lead Camp Counselor	\$15.00	\$15-\$16	\$16.00
Naturalist	\$14.00	\$14-\$19.20	\$21.00
Swim Lesson Instructor	\$15.50	\$15.50	\$15.50
Camp Counselor	\$15.50	\$15.50-\$16.50	\$16.50
RVMG Manager	\$15.50	\$15.50-\$16.50	\$16.50
Aquatic Maintenance	\$15.50	\$15.50-\$16.50	\$16.50
Lifeguard	\$15.50	\$15.50-\$16.50	\$16.50
Nature Camp Lead	\$16.00	\$16 - \$17	\$18.00
Swim Lesson Coordinator	\$16.50	\$16.50-\$17.50	\$17.50
Camp Lead Counselor	\$17.00	\$17-\$22	\$22.00
Riverboat Deckhand	\$17.00	\$17-\$18	\$18.00
Aquatic Assistant Manager	\$17.25	\$17.25-\$18.25	\$18.25
Concessions Coordinator	\$17.25	\$17.25-\$18.25	\$18.25
Aquatic Manager	\$18.00	\$18-\$19	\$22.00
Camp Coordinator	\$18.00	\$18-\$19	\$27.00