



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles

November 14, 2023– 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting held on October 24, 2023
- B. Approval of Minutes from Public Hearing on 2023 Amended Budget held on October 24, 2023
- C. Approval of Minutes from Public Hearing on 2024 Tentative Budget held on October 24, 2023

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. 2024 Capital Budget

Staff will present the 2024 Capital Budget to the Board.

b. Beverage Contract

An RFQ was sent out in September for a three-year beverage agreement through November 30, 2026. PepsiCo Beverage Sales, LLC's submission was the lowest proposal with an estimate of \$45,407.65 for the first year. Transition will take place over the next month. Board action is requested.

c. IDOT Easement Approval

The Illinois Department of Transportation (IDOT) has requested both a permanent and temporary easement along Second Ave (Rte 31) of property owned by the Henry Rockwell Baker Memorial Community Center (BCC). Because the Park District leases BCC, the District is asked to approve a tenant's release to allow the easement transactions to take place. Board action is requested.

d. IAPD/IPRA Annual Conference Request

It is requested that the Board approve attendance of the following employees at the 2023 IAPD/IPRA Soaring to New Heights Conference January 25-27, 2024 in Chicago: Holly Cabel, Melissa Caine, Dan Charak, Sue DellaFranco, Fred Ekberg, Rosie Edwards, Abigail Fleming, Cayla Greenfield, Kara Guizzetti-Reif, Tera Harvey, Christina Nickel, Dave Johnson, Mike Kies, Taylor Krawczyk, TC Hull, Jaz Lara, Andrew Little, Ande Masoncup, Katie Miller, Andrew Nelson, Lara Piner, Dan Procaccio, Laura Rudow, Jenny Santos, Lynne Yuill and Ashlee

* Routine items for one motion, unless separate discussion is requested.

Wallace. Not everyone will attend all days of the conference. This is a budgeted expense. Board action is requested.

e. St. Charles Park Foundation Trustee

The St. Charles Park Foundation asks that the Board consider Joey Kalwat as its newest Trustee. Board action is requested.

2. Recreation

f. Seasonal Facility Annual Reports

Staff will present the end-of-season reports for River View Miniature Golf, Paddlewheel Riverboats, Swanson Pool and Otter Cove Aquatic Park.

g. D303 Partnered Facility & Program Update

Staff will update the Board on the opportunities and challenges associated with the possible changes to D303 facilities in the 2024-25 school year.

3. Parks, Planning, and Facilities

h. Asphalt Shingle Removal & Replacement Bid

Per the 2023 Capital Plan, bids were solicited for removal and replacement of asphalt shingles on multiple buildings at Primrose Farm and for the James O. Breen Community Park concession stand and opened on Thursday, October 19, 2023. The Board is asked to consider All American Exterior Solutions, Lake Zurich, IL to be the lowest responsible bidder for Base Bid #2, the barn and attached structures at Primrose Farm for \$108,500 plus all five alternates for \$109,400 making a total contract price of \$217,900. Board action is requested.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2: Section(c)(1) possible action on appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public

body, including hearing testimony on a complaint lodged against an employee to determine its validity.

X. Other Business

XI. Adjournment of Meeting