



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

September 26, 2023 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on September 12, 2023
- B. Approval of Bills as of August 31, 2023
- C. Approval of Cash and Investment Report as of August 31, 2023
- D. Approval of Revenue Expense Reports as of August 31, 2023

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Proposed Rate Increases for FY2024

Staff will present fiscal year 2024 rates and fees for facilities, memberships and rentals. Board action is requested.

2. Recreation

b. Monthly Usage Reports

Superintendent of Recreation Mike Kies will review August usage reports for Swanson Pool, Otter Cove Aquatic Park, River View Miniature Golf and Paddlewheel Riverboats.

3. Parks, Planning, and Facilities

c. Davis Park Amenities Bid Opening

Per the 2023 Capital Plan, bids were solicited for improvements at Davis Park to include new plaza, shade, table games, landscaping and basketball court. Bids were opened on Wednesday, September 20, 2023 and the Board is asked to consider E. Hoffman, Lombard, IL as the lowest responsible bidder for the base bid and both alternates for \$166,590. Board action is requested.

d. Capital Vehicle Bid Opening

Per the 2023 Capital Plan, bids were solicited for a current year Ford F-250 4x4 truck or approved equal and opened on September 21, 2023. The lowest responsible bidder is Haggerty Ford, West Chicago, IL with a base bid of \$51,960 less a trade

* Routine items for one motion, unless separate discussion is requested.

in credit of \$4,000, for a total purchase price of \$47,960 and delivery in three days from approval. Board action is requested.

e. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review the August usage report for the golf course.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director's Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120/2: Section (c)(21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; and Section(c)(1) possible action on appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Adjournment of Meeting