



ST. CHARLES PARK DISTRICT ANNUAL BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles, IL

July 25, 2023 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on July 11, 2023
- B. Approval of Bills as of July 11, 2023
- C. Approval of Cash and Investment Report as of July 11, 2023
- D. Approval of Revenue Expense Reports as of July 11, 2023

IV. Public Appearances

Staff will introduce Andrew Little, Aquatic and Youth Program Supervisor.

V. Business Items

1. Administration and Finance

a. 2023 Mid-Year Financial Report

Staff will present the 2023 Mid-Year Financial Report that includes a review of the District's long-range goals.

b. Sponsorship & Partnership Mid-Year Report

Staff will present an overview of partnership revenue received as well as sponsorships developed through June 30, 2023.

c. Sculpture Donation

Staff will present a potential donation of the sculpture St. Charles Statue, currently in this year's exhibit, for permanent placement in Mt. St. Mary Park. Board action is requested.

d. 2023-07-01 IMRF Resolution

Illinois Pension Code (40ILCS 5/7-135) requires that the governing body of each IMRF employer appoint an authorized agent to oversee the administration of the program. Resolution 2023-07-01 appoints Ashlee Wallace as the new authorized agent, effective immediately. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

e. Personnel Practices Manual Update

The District's Personnel Practices Manual required updating. Attached is a summary of the changes and a red-line version of the manual with changes for review. Board action is requested.

f. East Side Sports Complex Field #6 Plaque Proof

The Kevin White Foundation has submitted for Board review a proof of the plaque to be hung at ESSC Field #6. Board action is requested.

2. Recreationg. Request for Use of Sportsplex

Trisha Payton, Executive Director for The Jarrett Payton Foundation, has formally requested the use of Sportsplex for the purpose of hosting their annual Bag the Bullies Bean Bag Tournament fundraiser on Saturday, September 9, 2023. This request is for a full facility rental along with the approval to consume, serve and sell alcohol along with fundraising. Board action is requested.

h. Monthly Usage Reports

Superintendent of Recreation Mike Kies will review June usage reports for Swanson Pool, Otter Cove Aquatic Park, River View Miniature Golf and Paddlewheel Riverboats.

3. Parks, Planning, and Facilitiesi. 2023-07-02 Resolution for 2024 OSLAD Grant Application

The Board is asked to consider Resolution 2023-07-02 authorizing the submittal of an application for the IDNR FY2024 OSLAD Grant cycle for the purpose of developing new park amenities at East Side Sports Complex. Board action is requested.

j. OSLAD 2024 Certification of Application

The application for the FY2024 OSLAD grant requires the signature of the chief elected officer that certifies that all statements contained in the grant are true. The Board is asked to authorize the President of the Board of Commissioners to sign the application. Board action is requested.

k. Davis Park Improvement Bid

Per the 2023 Capital Plan, bids were solicited for Davis Park Improvements and opened on July 13, 2023. There was only one bidder and the base bid price from Misfits Construction Company, Chicago, IL of \$248,875 was significantly over budget. The Board is asked to reject this bid. Board action is requested.

1. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review the June usage report for the golf course.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2: Section (c)(1) possible action on appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Other Business

XII. Adjournment of Meeting