



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

June 13, 2023 – 6:30 P.M.

MINUTES

Call to Order

The St. Charles Park District Board met for a Regular Meeting at Pottawatomie Community Center on June 13, 2023. At 6:34 p.m., President Karrsten Goettel called the meeting to order.

Roll Call

Administrative Assistant Jenny Santos called the roll.

Commissioners present: Bob Carne, Karrsten Goettel, Peggy McCarthy, Bob Thomson and Steve Ward

Commissioners absent: Brian Charles & Jim Cooke

Administrative staff present: Director of Parks & Recreation Holly Cabel, Superintendent of Parks and Planning, Deputy Director Laura Rudow, Superintendent of Recreation Mike Kies, Information Technology Manager Jeff Essig, Pottawatomie Golf Course Manager & PGA Pro Ron Skubisz and Administrative Assistant Jenny Santos

Other staff present: Accounting Manager Ashlee Wallace, Assistant Superintendent of Parks Chris Gingrich

Guests: Danny Jones, Sandy Jones, Jennifer Rothenberg and Aaron Gold

Consent Agenda

Mr. Thomson moved and Ms. McCarthy seconded that the St. Charles Park District Board of Commissioners approve the Consent Agenda items, including the following:

- Approval of Minutes from Regular Meeting on May 23, 2023

A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried.

Public Appearances

The Board of Commissioners recognized Eagle Scout Candidate Danny Jones for his contributions to the care of the animal ambassadors of Hickory Knolls Discovery Center. Danny built an improved enclosure for Star, the center's rabbit exhibit. He also built a climbing structure for the center's snakes.

Danny Jones, Sandy Jones and Chris Gingrich left the meeting at 6:38 pm.

Jennifer Rothenberg addressed the Board as a representative of the Kevin White Foundation. She spoke of Kevin White, a former St. Charles North High School baseball player who was tragically killed in an auto accident last fall. She requested that the Board consider naming field #6 at East Side Sports Complex after Kevin as well as the desire to schedule and host an alumni game at ESSC when available. The Board will consider this request at a future Board meeting.

Jennifer Rothenberg left the meeting at 6:44 pm.

Administration and Finance**Speer Financial**

Aaron Gold from Speer Financial reviewed financing alternatives for future bond rollover options and the self-purchasing pricing model. Mr. Gold provided the advantages to these options and recommended that the Board consider the self-purchase model and defer the rollover bond until February 2024 to maximize potential income for the District's capital fund. The Commissioners asked questions about rules for spending and bond term lengths. Mr. Gold said he will reach out in October to make recommendations and the Board thanked him for his presentation.

Aaron Gold left the meeting at 7:08 pm.

Board Policy 4015: Investments

Ms. Camm presented updates to the Investment policy for Board consideration. These changes were made to expand the allowable investment instruments the District can use to invest funds to include savings and loan securities insured by SAIF and interest-bearing bonds registered in the name of the District or held under a custodial agreement.

Mr. Carne moved and Ms. McCarthy seconded that the St. Charles Park District Board of Commissioners approve the updates to Board Policy 4015: Investments, as presented. A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried.

Recreation**License Agreement with City of St. Charles**

Mr. Kies asked the Board to consider a license agreement with the City of St. Charles allowing for the use of Langum Park on July 4, 2023 for the purpose of launching the fireworks display.

Ms. McCarthy moved and Mr. Thomson seconded that the St. Charles Park District Board of Commissioners approve the License Agreement with City of St. Charles that allows the Park District to use Langum Park for the launching of fireworks on July 4, 2023, pending legal review. A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried.

Fireworks Contract Approval

Mr. Kies asked the Board to consider one-year contract with Mad Bomber of Elgin, IL for the 2023 fireworks display at a cost of \$40,800.

Mr. Ward moved and Mr. Thomson seconded that the St. Charles Park District Board of Commissioners approve the contract with Mad Bomber for \$40,800 for the fireworks display on July 4, 2023, pending legal review. A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried.

Glow Zone Contract Approval

Mr. Kies asked the Board to consider renewing the contract with Glow Zone to sell novelties on July 4, 2023 in Mt. St. Mary Park.

Mr. Carne moved and Ms. McCarthy seconded that the St. Charles Park District Board of Commissioners renew the contract Glow Zone to sell novelties on July 4, 2023 in Mt. St. Mary Park. A voice vote was taken and unanimous aye votes were cast. The motion carried.

Parks, Planning, and Facilities**Thornwood Grove Park Playground Update**

Ms. Rudow presented the feedback received during a recent public input meeting held for South Elgin residents regarding playground concepts for the upcoming renovation of Thornwood Grove Park playground.

Baker Field Park Change Order #1

Ms. Rudow asked the Board to consider a changer order for the contract with E. Hoffman in the amount of \$32,972 for the purpose of a full renovation of the double tennis court surface rather than only putting new color coating and lines down.

Mr. Carne moved and Mr. Thomson seconded that the St. Charles Park District Board of Commissioners approve Change Order #1 to the contract with E. Hoffman in the amount of \$32,972 for the purpose of a full renovation of the double tennis court surface at Baker Field Park. A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried.

Request for Use

Ms. McCarthy moved and Mr. Ward seconded that the St. Charles Park District Board of Commissioners approve the request from St. Charles Area Chamber of Commerce to use Pottawatomie Park for the purpose of hosting their annual Summerfest in the Park on Friday, July 21, 2023. A voice vote was taken. Unanimous aye votes were cast and the motion carried.

Correspondence

Ms. Cabel shared a letter from Big Dreams & Little Hearts Foundation thanking the St. Charles Park District for its donation of used AED's that were distributed to families with children who have heart disease. The letter also mentioned how instrumental staff members Mike Kies and Tim Timberlake were in making the donation possible.

Director's Report

Ms. Cabel shared that there are a lot of special events coming up, including: Sculpture in the Park reception on Friday, June 16 from 5-7 pm; the employee appreciation Summer Picnic at River Bend Community Park on Thursday, June 22 from 11am-2pm; and the Kehoe Park ribbon cutting ceremony at 5:30 pm on Tuesday, June 27 before the next Board meeting (which will be held at Baker Community Center). Ms. Cabel mentioned that both the City of St. Charles and Kane County pedestrian and bike path committees are in their final stages of planning.

Commissioner Comments

Bob Carne: Mr. Carne asked for a report on how the District is doing on addressing economic disparity through outreach to patrons in need of financial assistance. Mr. Carne shared that a resident requested more beginner training programs at Norris Recreation Center. Mr. Carne reiterated his desire to see staff and Board members engage in a thank you campaign to different patrons of our programs and facilities. Mr. Carne complimented Pam Otto, Outreach Ambassador, for her passion and friendliness when speaking to parks users. He also complimented the parks crew that keeps Mt. St. Mary and Pottawatomie Parks so clean and beautiful. He saw the Movies in the Parks crowd last Friday night and felt it had a good spirit to it and suggested that we bring in the mascot, Stanley, and pass out mini-golf passes to movie goers.

Peggy McCarthy: Ms. McCarthy said she was glad to be back to see everyone after a three-week gap in meetings.

Bob Thomson: Mr. Thomson said he attended Jeff Goodrich's retirement party last week and thought that Jeff was truly moved by the number of people who attended. He enjoyed the party and the cone centerpieces. He mentioned he's biked past Kehoe Park several times and it's always packed with kids. He thought the Concerts in the Park are getting great attendance and asked about who to call in case of bad weather. He liked Mr. Carne's idea of having the mascot attend special events.

Karrsten Goettel: No comments.

Steve Ward: Mr. Ward suggested that we serve the ice cream novelties, bomb pops, at Kehoe Park. Ms. Cabel mentioned that Kimmer's Ice Cream will be serving ice cream that night, too, but it is a good idea. Mr. Ward also mentioned that he has a friend that is a member of the local Kiwanis Club who praised the Park District for its continuing collaboration with Kiwanis to bring new amenities to our playgrounds.

Executive Session

Mr. Thomson moved and Mr. Ward seconded that the St. Charles Park District Board temporarily adjourn to a closed session, for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120: Section(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and Section (c)(1) possible action on appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried. At 7:41 p.m., the Board temporarily adjourned to proceed to the Executive Session.

Cathy Camm, Jeff Essig, Mike Kies, Ron Skubisz and Ashlee Wallace left the meeting at 7:41 pm. Jenny Santos and Laura Rudow left the meeting at 7:53 pm.

The Board returned to Open Session at 8:00 p.m.

Other Business

Superintendent of Finance and Administration Contract Approval

Mr. Carne moved and Mr. Ward seconded that the St. Charles Park District Board of Commissioners approve a contract with Ashlee Wallace to serve as the new Superintendent of Finance and Administration. A roll call vote was taken. Aye: Carne, McCarthy, Thomson, Ward and Goettel. Nay: none. The motion carried.

Adjournment of Meeting

Ms. McCarthy moved and Mr. Thomson seconded that the meeting be adjourned. A voice vote was taken. Unanimous aye votes were cast and President Goettel adjourned the meeting at 8:02 pm.


Secretary

Date Approved: June 27, 2023