



ST. CHARLES PARK DISTRICT ANNUAL BOARD MEETING

**Baker Community Center
101 S. Second Street, St. Charles, IL
June 27, 2023 – 6:30 P.M.**

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on June 13, 2023
- B. Approval of Bills as of May 31, 2023
- C. Approval of Cash and Investment Report as of May 31, 2023
- D. Approval of Revenue Expense Reports as of May 31, 2023

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Naming of Field #6 at East Side Sports Complex

The Kevin White Foundation requests that field #6 at ESSC be named after Kevin White, former St. Charles North High School baseball player that passed away in August 2022. Board action is requested.

b. 2022 Annual Review

Staff will present the 2022 Annual Review based on data from the FY2022 Audit.

c. Board Policy & Admin Regulations 4010: Procurement Update

Staff will present changes to Board Policy & Administrative Regulations 4010: Procurement, that updates when quotes are required and clarifies when purchases are exempt from quotes. Board action is requested.

d. TeqWorks Contract Renewal

Renewal of the contract with TeqWorks for Managed IT Services for one year for \$82,944 is recommended. Board action is requested.

2. Recreation

e. NAEYC Conference Attendance

Board approval is requested for Kara Guizzetti-Reif, Early Childhood, Preschool and Day Camp Supervisor, to attend the NAEYC 2023 Annual Conference in Nashville, TN, on November 15-18. This is a 2023 budgeted expense. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

f. Monthly Usage Report

Superintendent of Recreation Mike Kies will review May usage reports for River View Miniature Golf and Paddlewheel Riverboats.

3. Parks, Planning, and Facilities

g. Hickory Knolls Discovery Center Project Update

Staff will present the concept plan for the new early childhood program space, front desk relocation and lobby improvements at HKDC.

h. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review the usage report for the golf course.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Other Business

XI. Adjournment of Meeting