



## **ST. CHARLES PARK DISTRICT ANNUAL BOARD MEETING**

**Pottawatomie Community Center**

**8 North Avenue, St. Charles, IL**

**May 23, 2023 – 6:30 P.M.**

### **AGENDA**

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consent Agenda\***

- A. Approval of Minutes from Meeting on May 9, 2023
- B. Approval of Bills as of April 30, 2023
- C. Approval of Cash and Investment Report as of April 30, 2023
- D. Approval of Revenue Expense Reports as of April 30, 2023

#### **IV. Public Appearances**

#### **V. Business Items**

##### **1. Administration and Finance**

##### **a. Oath of Office**

The Oath of Office will be administered to Commissioners elected at the April 4, 2023 Consolidated Election: Jim Cooke, Peggy McCarthy and Bob Thomson.

##### **b. Election of Officers**

The Board will hold an election of officers for the upcoming year. The Nominating Committee recommended the election of the following officers at the last Board meeting: Mr. Karrsten Goettel, President; Mr. Bob Thomson, Vice President; Ms. Peggy McCarthy, Secretary; Mr. Brian Charles, Treasurer; Mr. Bob Carne, Asst. Secretary; Mr. Steve Ward, Assistant Treasurer; and Mr. Jim Cooke, Commissioner. Board action requested

##### **c. Appointment of Committees by Board President**

The Board President will appoint Commissioners to selected committees.

##### **d. Volunteer of the Year**

The Board of Commissioners will recognize Shawn Puri, Volunteer of the Year, for his commitment to volunteering at Primrose Farm, assisting with farm chores, camps and programs.

##### **e. Resolution Honoring Assistant Superintendent of Parks Jeff Goodrich**

Resolution 2023-05-02 honors Assistant Superintendent of Parks Jeff Goodrich, who will retire June 9, 2023 after serving the St. Charles Park District residents for over 25 years. Board action is requested.

\* Routine items for one motion, unless separate discussion is requested.

f. Acceptance of FY2022 Audit

Staff recommends that the Board of Commissioners accept the FY2022 Audit as presented at the May 9, 2023 Board meeting. Board action is requested.

g. NRPA 2023 Annual Conference Attendance Approval

Staff requests approval for Director Holly Cabel, Superintendent of Recreation Mike Kies and Superintendent of Parks and Planning Laura Rudow to attend the NRPA Annual Conference in Dallas, Texas, October 10-12, 2023. Board action is requested.

**2. Recreation****3. Parks, Planning, and Facilities**h. Ordinance 2023-05-02 Authorizing Disposal of Personal Property Owned by the St. Charles Park District

Ordinance 2023-05-02 authorizes the disposal of personal property owned by the St. Charles Park District. Item being disposed of is a taxidermy black bear. Board action is requested.

i. Change Order #2 for Kehoe Playground Project

The Board is asked to consider a changer order to the contract with M/M Peters Construction INC in the amount of \$3,950 for the addition of concrete curbing around the rocket due to unforeseen conditions once footings to the structure were exposed. Board action is requested.

j. Sportsplex Electrical Switch Gear

Per the 2023 Capital Plan, bids were solicited to put new electrical switch gear at Sportsplex. Bids were opened on Tuesday, May 9, 2023 and the lowest responsible bidder is Kellenberger Electric, Elgin, Il in the amount of \$26,500. Board action is requested.

k. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review the usage report for the golf course.

**VI. Special Reports**

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

**VII. Correspondence**

**VIII. Director's Report**

**IX. Commissioner Comments**

Bob Carne  
Brian Charles  
Jim Cooke  
Karrsten Goettel  
Peggy McCarthy  
Bob Thomson  
Steve Ward

**X. Executive Session**

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2(c)(5): the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

**XI. Other Business**

**XII. Adjournment of Meeting**