



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Avenue, St. Charles

May 9, 2023– 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

A. Approval of Minutes from Meeting on April 25, 2023

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Annual Audit for Fiscal Period Ending December 31, 2022

Jen Martinsen, Partner with Lauterbach & Amen, LLP, will attend the meeting to review highlights of the Comprehensive Annual Financial Report for Fiscal Period Ending December 31, 2022. Staff recommends Board acceptance of the audit as presented.

b. Land/Cash Fund Summary

A summary of the attached Land/Cash Fund as of 12/31/2022 will be reviewed.

c. Annual Investment Report

Staff will present an investment report summary for Fiscal Year 2022.

d. Nominating Committee Presentation of Slate of Officers

The Nominating Committee will present a recommended slate of officers for the 2023-2024 St. Charles Park District Board of Commissioners to be voted upon at the May 23, 2023 Annual Board Meeting. Board action requested.

e. Resolution 2023-05-01 A Resolution Forming a Committee on Local Government Efficiency

Resolution 2023-05-01 forms the St. Charles Park District's Committee on Local Government Efficiency in accordance with 50 ILCS 70/1 *et seq.* This committee will include all District Commissioners, two residents and the District's administrative team who will provide its mandated report on local government efficiency no later than November 9, 2024 to the Kane and DuPage County Boards. Board action is requested.

f. Employee Insurance Renewal with Intergovernmental Personnel Benefit Cooperative (IPBC)

* Routine items for one motion, unless separate discussion is requested.

Staff will update the Board on IPBC's rate quote for District medical insurance with BCBS of IL; dental insurance with Delta Dental; life insurance with Securian and vision with VSP. The District is recommending a 17 month renewal from 8/1/2023 to 1/1/2025 for \$1,980,250 with payments to IPBC over 17 months with an average monthly expense of \$116,485 based on current employee plan selection. Board action is requested.

2. Recreation

3. Parks, Planning, and Facilities

g. Capital Equipment Purchase

Per the 2023 Capital Plan, a Toro Greensmaster 3320 was specified and located through Sourcewell, contract #1181827, for \$44,735.34 less \$1,200 trade in value. The Board is asked to consider the purchase for a total cost of \$43,535.34. Board action is requested.

h. Ordinance 2023-05-01 Authorizing Disposal of Personal Property Owned by the St. Charles Park District

Ordinance 2023-05-01 authorizes the disposal of personal property owned by the St. Charles Park District. Items being disposed of include a John Deere 2500E and four adult bicycles. Board action is requested.

i. Change Order #1 for Kehoe Playground Project

The Board is asked to consider a changer order to the contract with M/M Peters Construction INC in the amount of \$10,973.36 to account for the increased cost of the poured-in-place material that was quoted in June 2022. Board action is requested.

j. Change Order #1 for Delnor Woods and Timber Trails Project

The Board is asked to consider a changer order to the contract with Georges Landscaping in the amount of \$1,000.00 to account for the additional layout, footings and labor required for the change in equipment due to an obsolete piece. Board action is requested.

k. Capital Vehicle Purchase

Per the 2023 Capital Plan, bids were solicited for a Ford E-450 12 Passenger, Plus 2 Wheelchair on Bord Shuttle Bus and opened on May 2, 2023. Midwest Transit Equipment, Kankakee, IL was the lowest responsible bidder for \$111,916.00. Board action is requested.

l. Request for Use

St. Charles Democrats, through Linda Robertson, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual St. Charles Democrats Family Summer Picnic on Sunday, July 16, 2023. Board action is requested.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2(c)(8): security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

X. Other Business

XI. Adjournment of Meeting