



ST. CHARLES PARK DISTRICT BOARD MEETING

**Baker Community Center
101 S. Second Street, St. Charles, IL
January 10, 2023 – 6:30 P.M.**

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on December 13, 2022
- B. Approval of Bills as of November 30, 2022
- C. Approval of Cash and Investment Report as of November 30, 2022
- D. Approval of Revenue Expense Reports as of November 30, 2022

IV. Public Appearances

The Board of Commissioners will recognize the St. Charles North Girls Varsity Swim Team for their recent accomplishments in the IHSA State Finals.

V. Business Items

1. Administration and Finance

a. St. Charles Park Foundation Trustee

The St. Charles Park Foundation asks that the Board consider Heather Rooney as its newest Trustee. Board action is requested.

b. Pottawatomie Golf Course Annual Report

Staff will report on the 2022 Pottawatomie Golf Course season.

c. Renewal of Office 365

3-year renewal for licensing of Office 365 from Dell for \$28,218.09. This is a budgeted expense. Board action is requested.

d. Renewal of Meraki Licensing

Renewal for 5 years of licensing for Meraki hardware from CDW for \$19,415. This is a budgeted expense. Board action is requested.

e. Renewal of Membership in the Illinois Association of Park Districts

Board approval is requested to renew the St. Charles Park District's membership in the Illinois Association of Park Districts (IAPD) for a fee of \$6,944.17. This is a budgeted expense. Board action is requested.

2. Recreation

* Routine items for one motion, unless separate discussion is requested.

3. Parks, Planning, and Facilitiesf. Primrose Farm Agricultural Education Center Architect Agreement

The Board is asked to consider a contract for professional services with Demonica Kemper Architects of Chicago, IL for \$147,500 for the purpose of designing the Primrose Farm Agricultural Education Center. Board action is requested.

g. Ordinance 2023-01-01 Authorizing the Acquisition of Real Property

The Board is asked to consider Ordinance 2023-01-01 which authorizes the acquisition of real property from the Forest Preserve of Kane County and approves the Intergovernmental Agreement between the two municipalities that outlines the terms of the transfer of property in accordance with applicable Illinois law. The property being acquired includes six individual parcels, approximately 1.38 acres total, located in St. Charles Township and commonly known as Five Island Park. Each parcel is to be acquired for \$500.00 for a total of \$3,000.00. Board action is requested.

h. Requests for Use of Facilities1) Chicagoland Tour de Cure

American Diabetes Association, through Charlotte M. Carter, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their Chicago Tour de Cure event on Saturday, August 12, 2023. Board action is requested.

2) Fox Valley Marathon Races

SheBix Inc. Fox Valley Marathon Races, through Craig Bixler, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their Fox Valley Marathon Races event on Sunday, September 17, 2023. Board action is requested.

VI. Correspondence**VII. Director's Report****VIII. Commissioner Comments**

Bob Carne

Brian Charles

Jim Cooke

Karrsten Goettel

Peggy McCarthy

Bob Thomson

Steve Ward

IX. Executive Session

Closed meeting for the purpose of considering the following subject, per the Open Meetings Act, 5 ILCS 120/2(c)(8): security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

X. Other Business

XI. Adjournment of Meeting