



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Ave, St. Charles, IL

November 29, 2022 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on November 8, 2022
- B. Approval of Bills as of October 31, 2022
- C. Approval of Cash and Investment Report as of October 31, 2022
- D. Approval of Revenue Expense Reports as of October 31, 2022

IV. Public Appearances

V. Business Items

1. Administration and Finance

a. Adoption of 2022 Tax Levy Ordinance 2022-11-02

It is requested that the Board adopt the enclosed Ordinance 2022-11-02, Annual Tax Levy Ordinance for the Fiscal Year Commencing January 1, 2023 and ending December 31, 2023 for the St. Charles Park District, Kane and DuPage Counties, in the amount of \$12,324,108. Enclosed is a copy of the ordinance for Board Review. Board action is requested.

b. Abatement of Tax Levy Ordinance 2022-11-03

Enclosed is the Annual Abatement Ordinance 2022-11-03 abating the 2022 tax levy for debt service on GO Bonds Park Bonds (Alternate Revenue Source), Series 2018. Board action is requested.

2. Recreation

c. Associated Groups Agreements

The Board is asked to consider the following organizations as Associate Groups for FY 2023, pending receipt of the required documentation as set forth within each agreement: Bachelors 'n' Bachelorettes, Fox Valley Mixers, St. Charles Canoe Club, St. Charles Chess Club and St. Charles Storm Basketball. Board action is requested.

d. Smith Physical Therapy + Running Academy

Staff will update the board regarding Smith Physical Therapy + Running Academy, LLC's interest in offering physical therapy and athletic training at Sportsplex.

* Routine items for one motion, unless separate discussion is requested.

3. Parks, Planning, and Facilitiese. Purchase of Playground Equipment for Kehoe Park and Red Gate Park

The Board is asked to consider the purchase of playground equipment and site furniture for the Kehoe & Red Gate Park Renovation project. The total cost of the equipment and furniture is \$202,000.20 and will be purchased directly from the following vendors sole sourced through Burke of Fond du Lac, WI: Play Illinois LLC for \$142,531.09; Kompan, Inc. for \$12,864.10; NuToys Leisure Products for \$10,009; Play Design Scapes for \$5,835; Game Time c/o Cunningham Recreation for \$9330.01; and Imagine Nation, LLC for \$21,431. Board action is requested.

f. 2023 Capital Budget

Staff will present the 2023 Capital Budget to the Board.

g. 2022 Parks Usage Report

Staff will present statistics for 2022 related to pavilion rentals, boat rack rentals, Boy Scout Island operations and Special Use Permits issued.

h. Associated Groups Agreements

The Board is asked to consider the following organizations as Associate Groups for FY 2023, pending receipt of the required documentation as set forth within each agreement: Campton United Soccer, Chicago Soccer Academy, Fox Valley Maoris Rugby Club, St. Charles Silverhawks Softball, St. Charles Celtics, St. Charles Girls Softball Association, St. Charles Baseball Association, Strikers Fox Valley Soccer Club, Tri Cities Soccer Association and Tri City Youth Football. Board action is requested.

i. Primrose Farm Agricultural Land Lease

The Board is asked to consider leasing 83 acres of tillable land at Primrose Farm to JW Farms for two hundred thirty dollars and twelve cents (\$230.12) per acre for annual rent payment of \$19,100 due in two equal installments on March 10 and August 10 of 2023. Board action is requested.

j. Requests for Use

The Board is asked to consider the following Requests for Use in 2023:

1. STC LEARN Walk-a-thon

STC Learn organization, through Peggy McCarthy, Event Coordinator, has formally requested the use of Mount St. Mary Park for the purpose of hosting their Walk-a-thon event on Sunday, October 1, 2023. Board action requested.

2. Day in the Park

Fox Valley Special Recreation Association, through Brian Houzenga, Outreach Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual Day in the Park on Wednesday, July 19, 2023.

3. Walk to End Alzheimer's

Illinois Chapter of The Alzheimer's Association, through Alison McEwen, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual walk fundraiser event on Saturday, September 30, 2023. Board action is requested.

4. Here for Life Walk

Suicide Prevention Services, through Megghun Redmon, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual Here for Life walk on Saturday, September 9, 2023.

5. Mid-American Canoe and Kayak Race

Fox Valley Park District, through J.D. Ostergaard, Event Coordinator, has formally requested the use of Mt. St. Mary Park for the purpose of hosting their annual Canoe and Kayak race event on Saturday, June 3, 2023. Board action is requested.

6. It's All About the Paws

It's All About the Paws organization, through Erika Seibert, Event Coordinator, has formally requested the use of Baker Memorial Park for the purpose of hosting their annual Adoption and Fundraising event on Saturday, October 14, 2023. Board action is requested.

7. Walk MS: St. Charles

National Multiple Sclerosis Society, through Chris Haynes, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual walk fundraiser event on Sunday, May 7, 2023. Board action is requested.

8. Fierorama 2023

Northern Illinois Fero Enthusiasts, Inc, through Jim Hallman, Event Coordinator, has formally requested the use of Swanson Parking Lot-Pottawatomie Park for the purpose of hosting their annual Static Car Display on Sunday, September 10, 2023. Board action requested.

9. Fox River Fall Classic Canoe Race

St. Charles Canoe Club, through Karl Teske, Event Coordinator, has formally requested the use of Ferson Creek for the purpose of hosting their annual 9-mile Canoe and Kayak race event on Sunday, September 24, 2023. Board action requested.

10. Current Buster Canoe Race

St. Charles Canoe Club, through Karl Teske, Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their annual 9-mile Canoe and Kayak race event on Saturday, May 6, 2023. Board action requested.

11. Fox River Arts Ramble

St. Charles Arts Council, through Kathryn Hill, Director/Event Coordinator, has formally requested the use of Pottawatomie Park for the purpose of hosting their pARTy in the Park event on Saturday, June 3, 2023. Board action requested.

12. Fox Valley Winter Challenge Trail Series

Run & Achieve LLC, through Thomas Spadafora, Race Director, has formally requested the use of Hickory Knolls Discovery Center for the purpose of hosting their annual Fox Valley Winter Challenge Trail Series event on Sunday, March 5, 2023. Board action requested.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director’s Report

IX. Commissioner Comments

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

XI. Adjournment of Meeting