



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Ave, St. Charles, IL

September 27, 2022 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

- A. Approval of Minutes from Meeting on September 13, 2022
- B. Approval of Bills as of August 31, 2022
- C. Approval of Cash and Investment Report as of August 31, 2022
- D. Approval of Revenue Expense Reports as of August 31, 2022

IV. Public Appearances

The Kiwanis Club of St. Charles will present a \$10,000 check to be applied to the purchase of a sensory feature in Kehoe Park.

V. Business Items

1. Administration and Finance

a. River Corridor of St. Charles Foundation

River Corridor will present a proposal for their next project to focus on the east riverbank by Illinois Street. They will review potential concepts as drafted in the Active River plan and the process moving forward.

b. Proposed Rate Increases for FY2023

Staff will present fiscal year 2023 rates and fees for facilities, memberships and rentals. Board action is requested.

c. Compensation Survey, Employee Classification and Proposed Pay Ranges for 2023

Staff will summarize the results of the compensations survey and the adjusted classification system, as well as present proposed pay ranges for full-time and part-time employees for 2023. Board action is requested.

2. Recreation

d. Athletic Business Conference Attendance Change

The Recreation Department requests approval for the following change to staff attending the Athletic Business Conference in Orlando, Florida, November 16-20, 2022: TC Hull will attend instead of Melissa Caine. Board action is requested.

e. Monthly Usage Report

Superintendent of Recreation Mike Kies will review August usage reports for River View Miniature Golf, Paddlewheel Riverboats, Swanson Pool and Otter Cove Aquatic Park.

* Routine items for one motion, unless separate discussion is requested.

3. Parks, Planning, and Facilitiesf. Baker Field Park Improvements Bid Rejection

Per the 2022 Capital Plan, bids were solicited for the Baker Field Park Improvements Project and opened on Wednesday, September 7, 2022. There was one bidder and staff recommends that the Board consider rejecting the bid from D&J Landscape, Inc. in the amount of \$186,393.60. Board action is requested.

g. Monthly Usage Report

Pottawatomie Golf Course Manager & PGA Golf Pro Ron Skubisz will review August usage reports for the golf course.

VI. Special Reports

1. Fox Valley Recreation Association – Bob Thomson and Ron Skubisz
2. St. Charles History Museum – Bob Carne
3. St. Charles Park Foundation – Jim Cooke
4. St. Charles Arts Council – Holly Cabel
5. St. Charles Business Alliance –Holly Cabel
6. St. Charles Housing Commission – Karrsten Goettel
7. St. Charles River Corridor Foundation – Peggy McCarthy
8. Baker Community Center – Brian Charles

VII. Correspondence**VIII. Director's Report****IX. Commissioner Comments**

Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Peggy McCarthy
Bob Thomson
Steve Ward

X. Executive Session

Closed meeting for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120/2(c)(21): discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; and (c)(5) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

XI. Adjournment of Meeting