

Online registration in FlexReg

To access your Park District On-Line account: <https://www.stcparks.org/register>



Questions? Please contact the Pottawatomie Community Center Service Desk Staff 630.513.6200

Step 1

The screenshot shows the 'Online Registration' website interface. At the top, there is a navigation bar with 'Home', 'Activities', and 'Memberships' links, and a 'My Cart' button. Below the navigation bar, the page title is 'Activity Search'. A search bar is present with the placeholder text 'Search by keyword OR by number' and a 'Search' button. Below the search bar, there are filters for 'When', 'Where', and 'Activities', along with a 'Reset all' button. The current filter is set to 'Camp - Pottawatomie' and 'In progress / Future'. The search results show 4 matching results, sorted by Name. The results are:

- Flex Camp 2022 (After) - 3-6pm** (ID: #29064) / Age At least 5 but less than 11 / \$15.00/day / N/A / Starts from Tue, May 31
- Flex Camp 2022 (Before) - 6:30-8:30am** (ID: #29063) / Age At least 5 but less than 11 / \$10.00/day / N/A / Starts from Tue, May 31
- Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2** (ID: #28955) / Age At least 5 but less than 7 / View fee details / **Enroll Now** / N/A / Starts from Tue, May 31
- Flex Camp 2022 - 8:30am-3pm - Entering Grades 3-5** (ID: #29062) / Age At least 7 but less than 11 / View fee details / N/A / Starts from Tue, May 31

Click **Enroll Now** for camp selection you are enrolling in



Online registration in FlexReg

Step 2

Home > Activities Search > FlexReg Program Detail



Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

2022 - Camp/Aquatic | #28955

May 31, 2022 - Aug 5, 2022

5 - 6 yrs Mixed

Camp - Pottawatomie Youth (5-10 yrs.)

Description: Make your summer a journey to remember! Campers will participate in lively group games, arts & crafts, science experiments, mini-golf, walking field trips and splashtacular water fun. There's plenty of time to hang out and make new friends on these daily escapades. Schedule your child's day of fun around your family summer schedule by registering for 2, 3, 4, or 5-day camp each week. Swim weekly at Swanson... [Read More](#)

10 sessions

Flex Camp - 8:30am-3pm - Week 1: 5/31-6/3 - Gr 1-2 ⓘ

May 31, 2022 - Jun 3, 2022

Tue, Wed, Thu, Fri 8:30 AM - 3:00 PM

Flex Camp - 8:30am-3pm - Week 2: 6/6-6/10 - Gr 1-2 ⓘ

Jun 6, 2022 - Jun 10, 2022

Weekdays 8:30 AM - 3:00 PM

Flex Camp - 8:30am-3pm - Week 3: 6/13-6/17 - Gr1-2 ⓘ

Jun 13, 2022 - Jun 17, 2022

Weekdays 8:30 AM - 3:00 PM

Flex Camp - 8:30am-3pm - Week 4: 6/20-6/24 -Gr 1-2 ⓘ

Jun 20, 2022 - Jun 24, 2022

Weekdays 8:30 AM - 3:00 PM

Flex Camp - 8:30am-3pm - Week 5: 6/27-7/1 -Gr 1-2 ⓘ

Jun 27, 2022 - Jul 1, 2022

Weekdays 8:30 AM - 3:00 PM

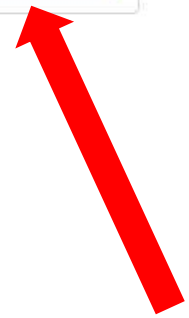
Starting at

\$25.00 / week

[View fee details](#)

Online enrollment is available now!

Enroll Now



All sessions for that camp will appear.

Select **Enroll Now**.

Online registration in FlexReg

Step 3



Sign in

*Email address (Required)

*Password (Required)

[Forgot your password?](#)

Sign in

Log-in: Enter email associated with the main contact on your account.

Password: Enter the password you created. If you do not have your password, click on the **Forgot your password** and a temporary password will be sent to your email. Please set a permanent password. Park District staff does not have access to your password.

Step 4

Home > Activities Search > FlexReg Program Detail > Enroll Program Form

Enroll in Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

Who are you enrolling? ^

Participant

Days and sessions you are enrolling v

Enrollment Details v

Fee Summary	
Subtotal	\$0.00
Taxes	\$0.00
Total	\$0.00

[Add to cart](#)

[Register another participant](#)

Select the **Participant** you are enrolling from the drop down.

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Step 5

Home > Activities Search > FlexReg Program Detail > Enroll Program Form

ACTIVE

Enroll in Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

Who are you enrolling?

Participant: William Miller

Days and sessions you are enrolling

Select all sessions

- Flex Camp - 8:30am-3pm - Week 1: 5/31-6/3 ... [Select dates](#)
- Flex Camp - 8:30am-3pm - Week 2: 6/6-6/10... [Select dates](#)
- Flex Camp - 8:30am-3pm - Week 3: 6/13-6/1... [Select dates](#)
- Flex Camp - 8:30am-3pm - Week 4: 6/20-6/2... [Select dates](#)

Fee Summary

Subtotal	\$0.00
Taxes	\$0.00
Total	\$0.00

[Add to cart](#)

[Register another participant](#)

Click **Select dates** for the session you wish to enroll in.

Home > Activities Search > FlexReg Program Detail > Enroll Program Form

ACTIVE

Enroll in Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

Who are you enrolling?

Participant: William Miller

Days and sessions you are enrolling

Select all sessions

- Flex Camp - 8:30am-3pm - Week 1: 5/31-6/3 ... [Select dates](#)

< Jun 2022 > [Select all](#) [Remove all](#)

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Fee Summary

Subtotal	\$0.00
Taxes	\$0.00
Total	\$0.00

[Add to cart](#)

[Register another participant](#)

Only dates for that session will be available to click on.

Online registration in FlexReg

Step 6

Home > Activities Search > FlexReg Program Detail > Enroll Program Form

Enroll in Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

Who are you enrolling? [^](#)

Participant

Days and sessions you are enrolling [^](#)

Select all sessions

Flex Camp - 8:30am-3pm - Week 1: 5/31-6/3 ... [Select dates](#) [^](#)

May 31, 2022 - Jun 3, 2022 2 days selected

< Jun 2022 > [Select all](#) [Remove all](#)

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Selected Summary (2 classes)



Fee Summary

[View Details](#)

Subtotal \$69.00
Taxes \$0.00

Total **\$69.00**

Add to cart

[Register another participant](#)

Selected dates for that week will turn blue.

Your total for dates selected will populate.

Home > Activities Search > FlexReg Program Detail > Enroll Program Form

Enroll in Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

Who are you enrolling? [^](#)

Participant

Days and sessions you are enrolling [^](#)

Selected Summary (2 classes)

- May 31, 2022 Tue 8:30 AM - 3:00 PM
- Jun 2, 2022 Thu 8:30 AM - 3:00 PM

Flex Camp - 8:30am-3pm - Week 2: 6/6-6/10... [Select dates](#) [v](#)

Jun 6, 2022 - Jun 10, 2022

Flex Camp - 8:30am-3pm - Week 3: 6/13-6/1... [Select dates](#) [v](#)

Jun 13, 2022 - Jun 17, 2022

Flex Camp - 8:30am-3pm - Week 4: 6/20-6/2... [Select dates](#) [v](#)

Jun 20, 2022 - Jun 24, 2022

Flex Camp - 8:30am-3pm - Week 5: 6/27-7/1... [Select dates](#) [v](#)

Jun 27, 2022 - Jul 1, 2022

Flex Camp - 8:30am-3pm - Week 6: 7/5-7/8... [Select dates](#) [v](#)

Jul 5, 2022 - Jul 8, 2022



Fee Summary

[View Details](#)

Subtotal \$69.00
Taxes \$0.00

Total **\$69.00**

Add to cart

[Register another participant](#)

To register for additional weeks, scroll through the list of sessions and **Select dates** for each week you are looking for.

Online registration in FlexReg

Step 7

Home > Activities Search > FlexReg Program Detail > Enroll Program Form



Enroll in Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2

Who are you enrolling? ^

Participant: William Miller v

Days and sessions you are enrolling ^

Flex Camp - 8:30am-3pm - Week 2: 6/6-6/10... i Select dates ^

Jun 6, 2022 - Jun 10, 2022 All days selected

< Jun 2022 > Select all Remove all

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Selected Summary (5 classes)

Jun 6, 2022	Mon 8:30 AM - 3:00 PM
Jun 7, 2022	Tue 8:30 AM - 3:00 PM
Jun 8, 2022	Wed 8:30 AM - 3:00 PM

Enrollment Details ^

Fee Summary

[View Details](#)

Subtotal \$216.00

Taxes \$0.00

Total \$216.00

Add to cart

[Register another participant](#)

Additional dates selected will turn blue.

Your total for all selected dates will continue populate.

Once all dates for this participant have been registered, you may **Add to cart** or **register another participant**.

If registering another participant, follow the same instructions to select camp, participant and dates.

Before and After Camps are separate registrations.

Flex & STC Camps have different start and end times. Make sure to select the correct Before and After Care to match your child's camp.

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Step 8

Home Activities Memberships My Cart(1)

Home > Shopping Cart ACTIVE

Shopping Cart

William Miller **WM** 1 Item, \$216.00 in total.

Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2 - 28955 \$216.00

FLEXREG
7 day(s) added from May 31, 2022 through Jun 10, 2022

Use Payment Plan

Due date	Amount due
Sun MAY 22, 2022	\$44.00
Sun MAY 29, 2022	\$122.00
Total \$166.00	

Waiver

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

- I have read and agree to [Information on how to request special assistance: \[Program Enrollment: Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2 - 28955\]](#). Required
- I have read and agree to [Waiver](#). Required
- I have read and agree to [Participant Waiver \[Program Enrollment: Flex Camp 2022 - 8:30am-3pm - Entering Grades 1-2 - 28955\]](#). Required

Please enter your Initials below

Initials

Order Summary

Subtotal \$216.00
Deferred to Payment Plan -\$166.00
Due Now \$50.00

Enter coupon code

Check Out

Payment Plan will default. If you wish to pay in full, uncheck box.

Read and acknowledge waiver information.

Initial Waivers

Total owed will populate.

Click the drop down to review selection of dates. Use the edit button to change selections.

\$25 Initial Payment per session will be charged at time of checkout.

Finalize registration by **checking out**

Repeat for both Before and After Camp