



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

June 14, 2022 – 6:30 P.M.

MINUTES

Call to Order

The St. Charles Park District Board met for a Regular Meeting at Pottawatomie Community Center on June 14, 2022. At 6:30 p.m., President Karrsten Goettel called the meeting to order.

Roll Call

Administrative Assistant Jenny Santos called the roll.

Commissioners present: Bob Carne, Jim Cooke, Karrsten Goettel, Peggy McCarthy and Steve Ward

Commissioners absent: Brian Charles and Bob Thomson

Administrative staff present: Director of Parks & Recreation Holly Cabel, Superintendent of Parks and Planning, Deputy Director Laura Rudow, Superintendent of Recreation Mike Kies, Superintendent of Finance & Administration Cathy Camm, Information Technology Manager Jeff Essig, Public Relations & Marketing Manager Erika Young, Pottawatomie Golf Course Manager and PGA Golf Pro Ron Skubisz and Administrative Assistant Jenny Santos

Other staff present:

Guests present: Dr. Jason Pearson, John Baird, Carol Smith

Consent Agenda

Ms. McCarthy moved and Mr. Ward seconded that the St. Charles Park District Board approve the Consent Agenda items, including the following:

- Approval of Minutes from Regular Meeting on May 24, 2022

A roll call vote was taken. Aye: Carne, Cooke, McCarthy, Ward and Goettel. Nay: none. The motion carried.

Public Appearances

The Board of Commissioners honored Community Unit School District 303 colleagues Dr. Jason Pearson, John Baird and Carol Smith for their years of service to the community.

Dr. Pearson, John Baird and Carol Smith left the meeting at 6:41 p.m.

Administration and Finance

Resolution Honoring Ray Kobald

Staff presented a resolution honoring artist Ray Kobald for his contributions to the St. Charles arts community. The resolution will be read at the upcoming Sculpture in the Park artist's reception.

Mr. Cooke moved and Ms. McCarthy seconded that the St. Charles Park District Board approve Resolution 2022-06-14 honoring Ray Kobald. A voice vote was cast and the motion passed unanimously.

Update to Board Policy/Administrative Regulations 4010: Procurement

Ms. Cabel presented updates to the BP/AR 4010: Procurement that were made to align with Senate Bill 3050, effective May 27, 2022, that updates Public Act 102-0999 increasing the competitive bid requirement in excess of \$25,000 to \$30,000.

Mr. Cooke moved and Mr. Ward seconded that the St. Charles Park District Board approve the updates to Board Policy / Administrative Regulations 4010: Procurement. A roll call vote was taken. Aye: Carne, Cooke, McCarthy, Ward and Goettel. Nay: none. The motion carried.

Attendance at NRPA Congress and Expo

Staff requested approval for Director Holly Cabel, Superintendent of Recreation Mike Kies, Superintendent of Finance and Administration Cathy Camm and Superintendent of Parks and Planning Laura Rudow to attend the Annual NRPA Conference in Phoenix, Arizona on September 20-22, 2022.

Mr. Cooke moved and Ms. McCarthy seconded that the St. Charles Park District Board approve the attendance of Holly Cabel, Mike Kies, Cathy Camm and Laura Rudow at the Annual NRPA Conference in Phoenix, Arizona on September 20-22, 2022. A voice vote was cast and the motion passed unanimously.

Recreation

St. Charles Aquatics Agreement

Mr. Kies presented the renewal of the St. Charles Aquatics License Agreement for the Board's consideration. The term of the agreement is 4 years, effective July 1, 2022 and allows for sharing of the aquatics facility at Norris Recreation Center between St. Charles Aquatics and the Park District. He added that this agreement has created a synergy between the outdoor and indoor aquatics programming and increased participation in programs for both SCA and the Park District.

Mr. Carne moved and Ms. McCarthy seconded that the St. Charles Park District Board approve the renewal of the Lease Agreement with St. Charles Aquatics for a term of 4 years, effective July 1, 2022. A roll call vote was taken. Aye: Carne, Cooke, McCarthy, Ward and Goettel. Nay: none. The motion carried.

Parks, Planning, and Facilities

Playground Renovations

Ms. Rudow presented the proposed playground design concepts for the updates to Munhall Elementary, Kehoe Park, Red Gate Park, Delnor Woods Park and Timber Trails Park. Ms. Rudow reminded the Board that they had already approved the contract for the Munhall Elementary, but she wanted to share the exhibit with the plans that the principal and PTO selected. Next, she shared the options for which residents within 1 mile radius of Red Gate Park were asked to provide feedback through an online survey. Common themes from this survey, as well as previous playground surveys over the past two years, are the desire for height (the taller the better), shade and swings. Ms. Rudow then shared several options for Delnor Woods which, although a neighborhood park, functions as a community park as its pavilion is the fourth most rented one of all the parks. She said there are opportunities to make the new amenities interpretive and fun. Mr. Carne added that he has personally seen lots of families with little kids in strollers, so amenities

aimed at that age group should be a focus. The fourth park Ms. Rudow showed plans for is Timber Trails included an aerial picture that highlighted the opportunity to cater to bikers who use the path to connect to the Great Western Trail. The pavilion currently does not have an accessible route to it, so the plans include a patterned concrete plaza that could serve as a respite for bikers, joggers and walkers using Timber Trails and the connecting trails. Mr. Ward shared feedback he received from a few residents who would prefer not to have mulch on the playground and would love flushable toilets.

Next, Ms. Rudow shared several concepts for Kehoe Park. Given the feedback from the community that the District received last year, the planning department researched many options on how to safely keep the rocket structure in the park. The most economical and practical solution is to remove the slide component, add bars to the openings and seal it up so that it remains as a non-accessible structure. It will be powder coated with fresh red, white and blue paint and a landscaping bed will be created around it. Feedback from families precipitated the plans to include adding a side to the current fence to completely enclose the park to make it safe for elopers. The Kiwanis also would like to donate a sensory play amenity.

Lastly, Ms. Rudow shared the timeline for each of the projects. Since the plans for Red Gate Park have already gone through the public feedback process, she would like to bid that and Delnor Park together. The next phase for Kehoe Park is an additional public feedback process on the structures and then that park will go out for bid. Timber Trails public process will follow. Mr. Carne commented that Ms. Rudow presented a very thoughtful plan and thanked her.

Request for Use

Ms. Rudow presented two requests for use:

- From J&N Productions to use Pottawatomie Park for the purpose of filming the night scenes on Wednesday, June 29, 2022; and
- From St. Charles Area Chamber of Commers to use the River Pavilion in Pottawatomie Park for the purpose of hosting a summer event / fundraiser in the park on Friday, August 12, 2022.

Mr. Cooke moved and Mr. Carne seconded that the St. Charles Park District Board approve the requests for use *en gros*. A voice vote was cast and the motion passed unanimously.

Correspondence

Ms. Cabel shared a letter she received from a patron thanking Superintendent of Recreation Mike Kies and Farm Supervisor Alison Jones for going above and beyond in helping her resolve a camp registration issue late on a Sunday night.

Ms. Cabel also shared some of the feedback that the Park District has received from the public regarding the upcoming Cultural Connections program on Wednesday. This program was advertised in the spring activity guide and is a recreational program focused on educating the public about the LGBTQIA+ community.

Director's Report

Ms. Cabel reminded the Board that the dedication ceremony for the Carol Glemza Memorial will be on June 28th at 5:30 p.m. at Baker Community Center.

Commissioner Comments

Bob Carne: Mr. Carne gave kudos to all staff working in the heat. He also complimented Josh in Park Safety for his removal of political signs on Park District property. He suggested that the Park District Foundation find a way to sell some of the District's beautiful photos, particularly at the Fine Arts Show. He also suggested as part of the renovation of Kehoe Park, a tribute to Dr. Robert McNair, the first black astronaut, might be an enhancement. He asked about the recent vandalism in the parks and what was being done to prevent it in the future. He suggested offering the Kiwanis a free boat trip to thank them for their generosity. Lastly, he congratulated the St Charles North softball team for winning the state championship!

Jim Cooke: Mr. Cooke informed the Board and staff that former Commissioner Rudy Dorner recently passed away.

Peggy McCarthy: Ms. McCarthy stated that she had a great time at the Charlemagne Awards with the two staff members who also attended. She also reiterated her support for the Cultural Connections event and the decisions the staff have made regarding it.

Steve Ward: Mr. Ward also expressed his support of the Cultural Connections event and the staff.

Karrsten Goettel: No comments

Executive Session

Mr. Cooke moved and Mr. Ward seconded that the St. Charles Park District Board temporarily adjourn to a closed session for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120/2(c)(1) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and (c)(5) discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.

A roll call vote was taken. Aye: Carne, Cooke, McCarthy, Ward and Goettel. Nay: none. The motion carried. At 7:44 p.m. the Board temporarily adjourned to proceed to the Executive Session.

Erika Young and Jeff Essig left the meeting at 7:44 p.m.

The Board returned to Open Session at 8:01 p.m.


Other Business

None

Adjournment of Meeting

Mr. Cooke moved and Mr. Ward seconded that the meeting be adjourned. A roll call vote was taken. Aye: Carne, McCarthy, Ward and Goettel. Nay: none. Abstain: Cooke. The motion carried.

There being no further business, President Goettel adjourned the meeting at 8:01 p.m.


Secretary

Date Approved: June 28, 2022