



ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

February 8, 2022 – 6:30 P.M.

MINUTES

Call to Order

The St. Charles Park District Board met for a Regular Meeting at Pottawatomie Community Center on February 8, 2022. At 6:31 p.m., President Jim Cooke called the meeting to order.

Roll Call

Administrative Assistant Jenny Santos called the roll.

Commissioners present: Bob Carne, Brian Charles, Jim Cooke, Karrsten Goettel and Bob Thomson

Commissioners absent: Peggy McCarthy and Steve Ward

Administrative staff present: Director of Parks & Recreation Holly Cabel, Superintendent of Recreation Mike Kies, Superintendent of Finance & Administration Cathy Camm, Information Technology Manager Jeff Essig and Administrative Assistant Jenny Santos

Other staff present: Assistant Superintendent of Recreation Melissa Caine, Sportsplex Supervisor Cayla Greenfield, Athletics Supervisor Megan Hatheway and Athletics, Tournaments & Events Supervisor TC Hull

Guests present: Chris Bosworth, Micah Wilson and mother

Consent Agenda

Mr. Carne moved and Mr. Goettel seconded that the St. Charles Park District Board approve the Consent Agenda items, including the following:

- Approval of Minutes from Regular Meeting on January 25, 2022

A roll call vote was taken. Aye: Carne, Charles, Goettel, Thomson and Cooke. Nay: none. The motion carried.

Public Appearances

The Board of Commissioners and staff welcomed student athlete Micah Wilson and Coach Bosworth of the St. Charles East High School Cross Country Team. Ms. Cabel recited Micah's many achievements that led to him be honored as Boys Cross Country Athlete of the Year. Commissioner Bob Thomson presented a Recognition Award for leaving a legacy in St. Charles sports with his prestigious wins at the state level. He also wished Micah success running collegiately for the University of Wisconsin this fall, joining former Saints 2019 State Cross Country Champion Bob Liking. Coach Bosworth said a few words about Micah's commitment to the sport and how he is preparing to defend his track individual title this spring. Congratulations, Micah!

Administration and Finance**Personnel Policy 3.23 Participation in District Sponsored Programs**

Ms. Camm presented updates to the Personnel Practices Policy: 3.23 Participation in District Sponsored Programs. These updates provide part-time and seasonal employees free or low-cost fees to the golf course and Norris Recreation Center during the term of their employment.

Mr. Carne moved and Mr. Goettel seconded that the St. Charles Park District Board approve updates to Personnel Practices Policy: 3.23 Participation in District Sponsored Programs. A voice vote was taken and the motion carried unanimously.

Recreation**Sportsplex & Athletics Annual Report**

Mr. Kies introduced the Sportsplex and Athletics Department staff. He stated that he is very proud of the staff for their efforts to cut costs during the pandemic by scheduling supervisors at the Sportsplex front desk.

Assistant Superintendent of Recreation Melissa Caine introduced Athletics, Tournaments & Events Supervisor TC Hull, complimenting him on the many roles he took on this past year to meet the community's needs. Mr. Hull highlighted that ActiveNet software allowed him to track associate organizations' field rentals so closely that he was able to book the fields more efficiently and completely than in the past. He summarized the tournaments and adventure racing events that occurred in 2021 and how he plans to move forward with improvements in 2022. Mr. Hull also highlighted new partnerships for events and stated that East Side Sports Center is fully booked for 2022.

Ms. Caine then introduced Athletics Supervisor Megan Hatheway, describing her role in the District, including being a member of the Wellness Committee. Ms. Hatheway spoke of the growing popularity of pickleball and the ways she has worked to meet the desires of the players in the community, including writing "The Dink", a monthly newsletter that communicates the schedule for open play at PCC and Haines Gymnasium, tournaments and leagues. She also said adult softball leagues are very strong and contracted programs have brought in some non-traditional sports like fencing. She shared plans for 2022, including new adult special events, tennis club for kids during summer camps and drop-in whiffle ball.

Ms. Caine then thanked Sportsplex Supervisor Cayla Greenfield for her efforts in keeping Sportsplex running smoothly and for her efforts on the District's Safety Committee. Ms. Greenfield spoke of the many successful programs and events that have been held at Sportsplex in 2021, including a new and highly attended Itsy Bitsy Playtime for toddlers, flag football camps, golf skills classes, lacrosse tournament, adult soccer leagues and a high school wrestling tournament.

Ms. Caine responded to commissioners' questions about the condition of the turf and its replacement schedule, the financial status of Sportsplex and plans for maximizing bookings/rentals. Mr. Carne mentioned an idea to connect Sportsplex walkers to Norris Recreation Center via a one week pass so they can experience the many offerings of NRC. He also suggested

that staff continue to address ways to make new pickleball players feel welcome and to teach them how to play. The Commissioners thanked the staff for the presentation and their efforts on behalf of the community.

Melissa Caine, Cayla Greenfield, Megan Hatheway and TC Hull left the meeting at 7:15 p.m.

Parks, Planning, and Facilities

Requests for Use of Facilities

Ms. Cabel asked for Board approval for the request from Alzheimer's Association to use Pottawatomie Park for the purpose of hosting its annual Alzheimer's Walk event on Saturday, September 24, 2022.

Mr. Charles moved and Mr. Thomson seconded that the St. Charles Park District Board of Commissioners approve the request from Alzheimer's Association to use Pottawatomie Park for the purpose of hosting its annual Alzheimer's Walk event on Saturday, September 24, 2022. A voice vote was taken and the motion carried unanimously.

Correspondence

None

Director's Report

Ms. Cabel presented the Distinguished Agency award to the Commissioners, which was awarded to the District at the IAPD/IPRA Soaring to New Heights Conference on January 28, 2022.

Mr. Cooke stated at the IAPD conference award luncheon, Senator DeWitte received the Outstanding Legislative Leadership Award from the Illinois Association of Park District. Ms. Cabel asked the Commissioners for the input on whether the staff should apply for NRPA's Gold Medal award. The staff feels confident that the District has a strong application and the Commissioners agreed it is a good idea to move forward.

Ms. Cabel mentioned that the IAPD Legislative Conference in Springfield conflicts with the March 8, 2022 Board meeting. Commissioners agreed to cancel the meeting so Administration could attend.

Ms. Cabel reviewed the recent Temporary Restraining Order issued on February 4, 2022 regarding masks in school and potential impacts to District.

Ms. Cabel updated the Board on the RFQ process for health insurance brokers. There were four organizations that submitted proposals. Two agencies were interviewed and the staff feels confident in its current broker Presidio.

Lastly, Ms. Cabel shared some of the strategies the District is using to address the challenges of the current labor shortage, including producing hiring videos for applicants to view, inviting fifteen-year-olds to apply for designated positions and adding employee benefits to the position.

Commissioner Comments

No comments

Executive Session

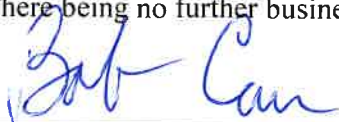
Mr. Charles moved and Mr. Goettel seconded that the St. Charles Park District Board temporarily adjourn to a closed session, for the purpose of considering the following subjects, per the Open Meetings Act, 5 ILCS 120/2(c)(1): the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and (2) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

A roll call vote was taken. Aye: Carne, Charles, Goettel, Thomson and Cooke. Nay: none. The motion carried. At 7:31 p.m. the Board temporarily adjourned to proceed to the Executive Session.

Holly Cabel, Cathy Camm, Jeff Essig, Mike Kies and Jenny Santos left Executive Session at 7:47 p.m.

Adjournment of Meeting

There being no further business, President Cooke adjourned the meeting at 7:58 p.m.



Secretary

Date Approved: February 22, 2022