

ST. CHARLES PARK DISTRICT BOARD MEETING

Pottawatomie Community Center

8 North Ave., St. Charles, IL 60174

April 23, 2019 – 6:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Consent Agenda*

A. Approval of Minutes from April 9, 2019

B. Approval of Bills as of March 31, 2019

C. Approval of Cash and Investment Report as of March 31, 2019

D. Approval of Revenue Expense Reports as of March 31, 2019

IV. Public Appearances

Student Athlete Recognitions

The Park Board will recognize St. Charles East High School wrestlers Justin Benjamin and Justin Hull for their achievements in State Competition.

Kiwanis Signature Project

Members of the St. Charles Kiwanis will present their Signature Project donation to the Park Board.

Other Public Appearances

V. Business Items

A. Administration and Finance

a. Nominating Committee Appointment for Park Board Officers

Park Board President Brian Charles will appoint two current Park Board members to present a slate of officers at the May 14, 2019, Board meeting.

b. Agreement with City of St. Charles for Connection to Fiber Optic System

Per the 2019 Capital Plan, the Board is asked to consider the enclosed Intergovernmental Agreement to connect to the City of St. Charles' Fiber Optic System (backbone). The City will design and install the equipment to connect the Park District facilities to the City's backbone and invoice the Park District for an estimated cost of \$164,000. The City will restore, repair and maintain the backbone and extensions for an annual maintenance fee of \$22,560.

* Routine items for one motion, unless separate discussion is requested.

c. Paddlewheel Riverboat Insurance

Staff will report upon the property and liability insurance coverage required for the paddlewheel riverboats. Staff will also provide an overview of the insurance policy coverage offered by Stratford Insurance Company for The Fox River Queen paddlewheel riverboat. Board action is requested.

B. Recreation**C. Parks, Planning, and Facilities**d. Golf Cart Lease

The current Master Lease Agreement with Yamaha Motor Finance Corporation for Pottawatomie Golf Course golf carts ends November 2019. Attached is a two-year extension for service maintenance and winter storage in the amount of \$12,850. Board action is requested.

e. Farm Stand Lease Agreement

The Board is asked to consider the lease agreement for FulBuschel Farm, LLC to operate the farm stand on Crane Road while growing produce on 2 acres. The lease agreement is attached, and Board action is requested.

f. Route 31 Petition for Zoning Amendment

Staff will update the Board on a property near Ferson Creek Fen whose owners have filed a petition with Kane County for a zoning amendment. The application and letter from the owner is included in the packet.

g. Langum LED Athletic Field Lights

Per the 2019 Capital Plan, bids were solicited to retrofit the athletic field lighting on one softball field at Langum Park. Submitted bids were opened on April 18, 2019. This work includes repair from a lightning strike and rotted pole replacements. The lowest responsible bidder is Jasco Electric of McHenry, Illinois, in the amount of \$118,940. Board action is requested.

h. Comprehensive Master Plan Update

Staff will update the Board on second quarter progress related to the Comprehensive Master Plan schedule.

i. Requests for Usej. Change Orders

VI. Special Reports

Fox Valley Special Recreation Association – Bob Thomson and Ron Skubisz
St. Charles History Museum – Mike Hoscheit and Carol Glemza
St. Charles Park Foundation – Jim Cooke
St. Charles Arts Council – Holly Cabel
Downtown St. Charles Partnership Board – Bob Carne and Holly Cabel
St. Charles Housing Commission – Karrsten Goettel
St. Charles River Corridor Foundation – Trish Beckjord
Baker Community Center – Brian Charles

VII. Correspondence

VIII. Director’s Report

IX. Commissioners’ Comments

Trish Beckjord
Bob Carne
Brian Charles
Jim Cooke
Karrsten Goettel
Mike Hoscheit
Bob Thomson

X. Executive Session

In accordance with the Open Meetings Act, 5 ILCS 120/2(c)(21), a closed meeting will be held for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

XI. Other Business

A. Executive Session Review of Closed Meeting Minutes

Board action is requested to determine whether the need for confidentiality continues to exist for all or part of the closed meeting minutes reviewed.

B. Other business

XII. Adjournment of Meeting