

ST. CHARLES PARK DISTRICT BOARD

REGULAR MEETING

Pottawatomie Community Center

January 8, 2019 – 6:30 P.M.

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Consent Agenda***
 - A. Approval of Minutes from December 11, 2018
 - B. Approval of Bills as of November 30, 2018
 - C. Approval of Cash and Investment Report as of November 30, 2018
 - D. Approval of Revenue Expense Reports as of November 30, 2018
- IV. Public Appearances**
- V. Business Items**
 - 1. Administration and Finance**
 - a. Employee Classification and Compensation Study

GovHR Consultant, Joellen Cademartori, will be in attendance to review the Final Report and answer questions.
 - b. Personnel Practices Manual Updates

As a result of state law changes effective January 1, 2019, attached is a red-line version of Personnel Policy 5.18 Dress Code and a new Personnel Policy 5.34 Business Expense Reimbursement. Board action is requested.
 - c. Renewal of Membership in the Illinois Association of Park Districts

Board approval is requested to renew the St. Charles Park District's membership in the Illinois Association of Park Districts (IAPD) for a fee of \$6,944.17. The invoice from IAPD, dated December 12, 2018, is attached. Board action is requested.
 - d. Consultants and Professional Services

Attached is a list of consultants and professional services providers the Park District uses. Board action is requested.
 - e. IAPD/IPRA Annual Conference Attendance Approval

Pursuant to the Local Government Travel Expense Control Act (50 ILCS 150/1-25), Board approval is requested for Trish Beckjord to attend the 2019 IAPD/IPRA Conference on January 24-26, 2019, at the Hyatt Regency in Chicago, Illinois. Board action is requested.

* Routine items for one motion, unless separate discussion is requested.

2. Recreationf. Fourth of July Fireworks Agreement

Staff recommends renewing the contract for Mad Bomber to provide the fireworks show on July 4, 2019. Board action is requested.

g. The Glow Zone Agreement

Staff recommends renewing the contract for The Glow Zone to sell glow novelties on July 4, 2019. Board action is requested.

3. Parks, Planning, and Facilitiesh. Requests for Use of Facilities1) Tri Cities Jank Award Ambassadorship

Jank Guitar, through Scott Corbin, Owner, has formally requested the use of Lincoln Park for the purpose of holding their annual Tri-Cities Jank Award Ambassadorship event on Wednesday, June 12, 2019. Board action is requested.

2) Heart of the Fox

River Corridor Foundation of St. Charles, through John Rabchuk, President, has formally requested the use of Pottawatomie Park for purpose of hosting a their annual 5K Run, Children's Color Run & Tug of War contest on Saturday June 15, 2019. Board action is requested.

3) FVSRA Day in the Park

Fox Valley Special Recreation Association, through Becky Fredrickson, Outreach Coordinator, has formally requested the use of Pottawatomie Park for the purpose of holding their annual day in the park event on Wednesday July 10, 2019. Board action is requested.

4) ESSP Competition

Fox Valley Skaters, through Deanna Hanczar, Event Director, has formally requested the use of East Side Skate Park for the purpose of holding their annual skate competition event on Saturday, July 13, 2019. Board action is requested.

5) UOP Picnic

UOP, Honeywell Company, through Lani Milton, Coordinator, has formally requested the use of Pottawatomie Park for purpose of hosting their annual company picnic on Friday August 2, 2019. Board action is requested.

6) School of Rock – Lincoln Park Show

School of Rock, Geneva, through Mel Fein, Director/Owner, has formally requested the use of Lincoln Park for the purpose of holding their 3rd annual

recital/concert event on Saturday August 24 & Sunday August 25, 2019. Board action is requested.

7) Fierorama 2019

Northern Illinois Fiero Enthusiasts, through Jim Hallman, Founder/President, has formally requested the use of Swanson Pool Parking Lot for purpose of hosting their annual static car display on Sunday September 8, 2019. Board action is requested.

8) An Evening of Random Acts

Random Acts of Kindness, through Jim DiCiuala, President, has formally requested the use of Mt. St. Mary Park for purpose of hosting their annual evening of random acts event on Sunday September 8, 2019. Board action is requested.

9) Everybody Rides

Project Mobility, through Katherine Simmons Reda, Event Director, has formally requested the use of James Breen Community Park (Otter Cove West Parking lot / green space) for purpose of hosting a their annual bike ride for children, adults and soldiers with disabilities on Sunday September 15, 2019. Board action is requested.

10) Here for Life

Suicide Prevention Services, through Megghun Redmon, Coordinator of Services, has formally requested the use of Pottawatomie Park for purpose of hosting a their annual 5K/10K walk on Saturday September 14, 2019. Board action is requested.

i. Amendment to License Agreement

The Board is asked to consider an amendment to the license agreement currently in place between the Fox Valley Special Recreation Association and the St. Charles Park District for the use of Sportsplex to clarify the procedure for the agreement's renewal and termination. Board action is requested.

j. Property Acquisitions

Staff will review recent land acquisitions within the District.

k. Dean and Peck Soccer Field License Agreement Renewal

The Board is asked to consider the renewal of the license agreement between the Forest Preserve District of Kane County and the Park District for use of the soccer fields at Dean St. and Peck Road. This agreement is for five (5) years. Board action is requested.

VI. Correspondence

VII. Director's Report

VIII. Commissioner Comments

IX. Executive Session

Executive Session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity, per 5 ILCS 120/2(c)(1).

X. Other Business

- a. Possible action on appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity, per 5 ILCS 120/2(c)(1).
- b. Other business

XI. Adjournment of Meeting