

MINUTES
St. Charles Park District Board
Special Meeting & Workshop
Hickory Knolls Discovery Center, St. Charles, Illinois
September 20, 2018 at 11:30 A.M.

The St. Charles Park District Board met at the Hickory Knolls Discovery Center on Thursday, September 20, 2018 at 11:40am President Brian Charles called the meeting to order, and Natalie Nelson called the roll.

Members present: Trish Beckjord, Brian Charles, Bob Carne, Karrsten Goettel, Mike Hoscheit, and Bob Thomson.

Members absent: James F. Cooke (arrived at 11:47am)

Staff present: Director of Parks and Recreation Holly Cabel
Superintendent of Parks and Planning, Deputy Director Laura Rudow
Superintendent of Recreation Mike Kies
Superintendent of Finance and Administration Cathy Camm
Pottawatomie Golf Course Manager Ron Skubisz
Public Relations and Marketing Manager Erika Young
Administrative Assistant to Director Natalie Nelson

Others present: None

Fox River Shoreline Stabilization

Ms. Rudow reported that the bid solicitation for stabilizing the Fox River Shoreline resulted in two submitted bids with costs far exceeding the project's budgeted funds. She stated that a committee met to discuss the bids and determined the preferred course of action to be for the Board to reject all bids and move the project's budgeted funds 2018 to 2019, so the bid may be re-released after January 1, 2019.

Ms. Beckjord motioned and Mr. Carne seconded that the St. Charles Park District Board reject bids for the Fox River Shoreline Stabilization. The motion carried by a roll call vote with aye votes cast by Beckjord, Carne, Cooke, Goettel, Hoscheit, Thomson, and Charles; no nay votes were cast.

Boy Scout Island Parking Lot Improvements

Ms. Rudow reported that the bid solicitation for expanding the parking lot and repaving the existing asphalt at Boy Scout Island Parking Lot expansion resulted in six submitted bids. She requested the Board approve the lowest responsible bidder, Abbey Paving of Aurora, Illinois, for the amount of \$206,922.78. This amount reflects the removal of the alternate costs from the base bid for years 1-3 maintenance and emergent aquatic.

Mr. Carne motioned and Mr. Hoscheit seconded that the St. Charles Park District Board approve the selected bidder. The motion carried by a roll call vote with aye votes cast by Beckjord, Carne, Cooke, Goettel, Hoscheit, Thomson, and Charles; no nay votes were cast.

Grant Resolution OSLAD 2019

Ms. Rudow requested approval of a resolution authorizing staff to apply for the 2019 OSLAD grant cycle for the purpose of renovating Pottawatomie Playground with a focus upon special needs and accessibility, adding a rentable shelter, resurfacing the tennis courts, and replacing the existing tennis lights with LED fixtures.

Ms. Beckjord motioned and Mr. Carne seconded that the St. Charles Park District Board approve the request. The motion carried by unanimous voice vote.

Evaluate Capital Resources and Finances

Ms. Camm presented current and anticipated revenue and resources.

Establish Capital Priorities

Laura Rudow reviewed long-term capital projects and presented proposed projects according to priority level.

Ms. Rudow presented proposed improvements to the Swanson Pool locker room. Discussion followed, including costs and ADA-compliance issues. The Board voiced a desire to potentially see this project completed in phases.

Ms. Cabel requested guidance regarding the Park District's ongoing involvement in the Active River Project ("ARP"). Director Cabel updated the board on the recent RFP for economic impact study of the active river project. Discussion followed addressing the Park District's interests in the Fox River, as any downtown riverfront development would inevitably affect the Park District's riverfront properties and public access to the river. A designated staff member, Director Cabel, will continue to represent the Park District in planning discussions with the City of St. Charles staff. Mr. Cooke requested a written communication be sent to ARP affiliates to define the Park District's role.

Ms. Camm presented proposed technology upgrades to replace Ethernet with fiber optic lines to improve connectivity among Park District facilities, servers, and the internet.

Ms. Rudow presented proposed purchases for upgrading vehicles and equipment. Ms. Beckjord requested consideration of replacing gas-powered equipment with propane- or rechargeable-battery-powered equipment.

Ms. Young presented a proposed signage improvement project, to include conducting an inventory of current signage and conditions and developing new design standards.

Ms. Rudow presented proposed paving improvements to trail and parking lot surfaces.

Ms. Beckjord left the meeting at 2:03 pm.

Ms. Rudow presented a proposed outdoor ice skating rink. Discussion followed regarding location and costs. The Board voiced support to research further.

Ms. Cabel presented proposed renovations of the Baker Community Center Keg Room and second floor staff kitchen. The Board requested the renovations be assigned high priority in 2020 budget planning.

Ms. Rudow provided an update on SwimCity USA. She stated that securing a donor for capital construction has been challenging. No progress has been made recently.

Other Business

There was no further or other business, so, upon motion duly made, seconded, and carried, the meeting adjourned at 2:18 pm.

Secretary